



LAKE COUNTY HIGHWAY DEPARTMENT

1513 Hwy 2
Two Harbors Minnesota 55616
(218) 834-8380
FAX (218) 834-8384

SPECIAL EVENT PERMIT APPLICATION

Please sign this permit application and return to the Lake County Highway Department for approval. Failure to return this Permit Application (signed) to this office prior to the event is in violation of Minnesota State Statutes 169.04. That Statute states in part that any parade, race or assemblage on any Highway requires the consent of the road authority. Therefore, a concurrence signature is required to validate this Permit (Consent).

Event: _____ Mailing Address: _____

Location of Event: _____

Starting Point: _____

Event Date: _____ Event Time: _____

Sponsoring Organization: _____ Contact: _____

I concur with the conditions stated on back side of application:

(Signature) Date: _____

DO NOT WRITE BELOW THIS LINE

Event Permit Authorization
Performance Requirement

In accordance with this application, an Event Permit is granted to the applicant to hold said event on the right of way of said County highway(s) in the location stated above and in the manner specified in the following stated requirements (**see back side of application**).

Approved _____
Lake County Highway Engineer Date

Copies Applicant
Sheriff's Office \$35.00 fee Check # _____ Receipt # _____
File

The Lake County Highway Department hereby acknowledges that we have received a request to allow County Highway use for the previously referenced event. The following conditions must be met by the applying organization:

1. Participants and event officials will obey all Minnesota Laws pertaining to the use of Highway Rights-of-Way. The applicant shall comply with all applicable laws and ordinances, codes and regulations. All detours and/or lane closures shall conform to the provisions of the Minnesota Manual on Uniform Traffic Control Devices, including all appendices. The event shall be in no way detrimental to the highway or the safety of the public.
2. If traffic restrictions will occur, the event officials will notify the Lake County Sign Technician, 218-834-8380 ext. 230 of the proposed event. The event officials will provide trained volunteers to control and/or detour highway traffic affected by the event. The County recommends the applicant prepare a Traffic Control Plan (conforming to paragraph 1) specific for that event. If the Highway Department prepares a Traffic Control Plan at the request of the applicant, the applicant acknowledges the plan is taken from a regulatory source established for work zone safety and as such may not fully encapsulate all the safety needs of the event, and all provisions of paragraph 3 will be adhered to.
3. The applicant agrees to assume entire responsibility and liability for all damages or injury to all persons, whether employees or otherwise and to all property, arising out of, resulting from or in any manner connected with the operation of the event. The applicant agrees to indemnify the County (including county agents and employees) from all such claims including (without limiting the generality for the foregoing claims for which Lake County may be claimed to be liable) legal fees and disbursements paid or incurred to enforce the provisions of this paragraph. The applicant shall be responsible for any damage done to the highway property as a result of the special event, damages payable upon receipt of the invoice.

The applicant further agrees to obtain, maintain and pay for such general liability coverage as will ensure the provisions of this paragraph.

Contact numbers:

John Schlangen, Highway Sign Technician	218-834-8380 ext. 230
Krysten Foster, Lake County Highway Engineer	218-834-8380 ext. 224
Lake County Sheriff's Office	218-834-8440