

**ACTION ITEMS**  
**February 11, 2014**

**Consent Agenda:**

1. Approve County Board meeting minutes from January 28, 2014.
2. Approve claims in the amount of \$51,791.41.
3. Authorize payment in the amount of \$3,666.23 to the Lake County Highway Department for snow removal from Lake County parking lots to be paid from the Building and Plant / Facilities Maintenance Department budget. (Correspondence 2 in the packet)
4. Authorize payment in the amount of \$3,632.54 to Agate Electric, Inc. for the addition of several new duplex outlets for the new network at the Mary MacDonald building in Silver Bay. (Correspondence 3 in the packet)
5. Approve Minnesota Lawful Gambling Application to conduct excluded bingo for the Friends of The Finland Community for Bingo to be held on September 7, October 5, November 2, and December 7, 2014 at the Clair Nelson Center, 6866 Cramer Rd, Finland, Minnesota. (Correspondence 4 in the packet)
6. Authorize payment in the amount of \$17,665.70 to the City of Silver Bay for fire protection for Unorganized Territory 1 for the fiscal year 2013. This amount has been adjusted to reflect differences in estimated and actual costs due to changes in the percentage of services calls to the area, the percentage changes in net tax capacity, and the changes in equipment and inventory adjustments. (Correspondence 5 in the packet)
7. Authorize payment for an amount not to exceed \$12,440 to Mid-America Business Systems for annual Imaging System software maintenance. (Correspondence 7 in the packet)
8. Approve 2013 year end transfer of funds to Road and Bridge for work done for other county departments. Human Services/\$82.28, Revenue/\$3,748.51, Solid Waste/\$10,223.47. (Correspondence 10 in the packet)
9. Approve the purchase of Toughbook (MDC) hardware and software upgrades from CDWG for the Sheriff's Office, for an amount not to exceed \$2,991.00 plus shipping. (Correspondence 12 in the packet)
10. Approve the purchase and installation of a new heating coil for the Human Services Building #1 Air handler, time and materials not to exceed \$3,500, to be purchased from Gartner Refrigeration Co. (Correspondence 15 in the packet)
11. Authorize the Chair or County Administrator to approve and sign RUS Agreement 284 for \$2,507.50 to the RUS contract with Architectural Resources of Duluth (No. B-7) to the base contract amount for additional work performed for the completion and close out of this contract.
12. Authorize transfer of funds from the Broadband project to the Highway Department in the amount of \$12,322.56 for yard work & drain tile at 409 17<sup>th</sup> Ave., Two Harbors.

13. Authorize payment in the amount of \$88,473.78 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 30).
14. Authorize the Chair or County Administrator to sign the acceptance of proposal for the low quote from Lighthouse Power Systems, LLC for generator maintenance at 409 17<sup>th</sup> Ave. Two Harbors site. The quote includes semi-annual servicing and hourly rates. (Correspondence 19 in the packet)
15. Authorize the Chair or County Administrator to sign an agreement with 7Sigma to provide level one technical help desk support (7X24X365) until March 1, 2015. Initial cost is \$1,500.00 with a per-minute fee based on usage. (Correspondence 20 in the packet)
16. Authorize payment of \$13,500.00 to 7Sigma for ISP engineering services, under RUS 245 contract, rendered through January 31, 2014 (#13114LAK).
17. Authorize payment in the amount of \$12.22 to VISA for USPS postage purchase at Two Harbors Post Office.
18. Authorize payment in the amount of \$167.00 to VISA for Minnesota e-file fees for the Lake County Attorney's Office and two dinner purchases paid to the Duluth Area Chamber of Commerce for County Administrator Matt Huddleston and County Commissioner Brad Jones to attend the APEX Annual Meeting and 10-Year Celebration Dinner.

#### **Resolution Items:**

1. Approve resolution requested by the American Lung Association in Minnesota to show support for a statewide smoke-free foster care policy in the State of Minnesota. (Correspondence 14 in the packet)
2. Approve the appointment of James Manahan, Crime Victim/Witness Advocate, at \$21.36 per hour effective February 13, 2014. (Correspondence 16 in the packet)
3. Approve the change in employment status of Michelle Geissler, Financial Worker, due to completion of probation effective February 14, 2014. (Correspondence 16 in the packet)
4. Approve Jail Administrator/Dispatch Supervisor hourly base wage of \$24.13 from comparable worth review. (Correspondence 16 in the packet)
5. Approve the recruitment for one full-time Jail Administrator/Dispatch Supervisor. (Correspondence 16 in the packet)
6. Approve resolution electing members to the Board of Managers of the Knife River-Larsmont Sanitary District pursuant to Minnesota Statutes Section 4421.14, Subdivision 2:
  - Robert Entzion, whose term shall expire on the first business day of January, 2015;
  - Robert Mitchell, whose term shall expire on the first business day of January, 2015;
  - Randy Ellestad, whose term shall expire on the first business day of January, 2016;
  - Chris Skadberg, whose term shall expire on the first business day of January, 2016; and
  - Tom Bothwell whose term shall expire on the first business day of January, 2017.(Correspondence 17 in the packet)

7. Approve a non-exclusive 66 foot easement to Anthony Lueck across tax forfeited land described as E'ly 570' lying North of Southerly 1076.44' of Government Lot 3, Section 36, Township 60 North, Range 7 West, to access the Lueck land described as SE  $\frac{1}{4}$  of NW  $\frac{1}{4}$  Section 36, Township 60 North, Range 7 West. This amends the previous draft of the Lueck Easement that had been approved by the County Board, to include the section number in the legal description. (Correspondence 18 in the packet)
8. Authorize the Forestry Department to begin working four 10-hour shifts per week, beginning Monday, March 3<sup>rd</sup> 2014, and ending Friday, October 31<sup>st</sup> 2014, provided the Two Harbors office will be staffed five days a week. (Correspondence 18 in the packet)
9. Approve Linden Easement and authorize County Board Chair and Land Commissioner to sign the Linden Easement. RESOLVED, the Lake County Board of Commissioners approves a non-exclusive 66 foot easement to Jeff and Ramona Linden across tax forfeited land described as NW  $\frac{1}{4}$  of NW  $\frac{1}{4}$  Section 18, Township 54 North, Range 11 West, to access the Linden land described as SW  $\frac{1}{4}$  of NW  $\frac{1}{4}$  Section 18, Township 54 North, Range 11 West in exchange for County easement across South  $\frac{1}{2}$  of Northeast  $\frac{1}{4}$  and East  $\frac{1}{2}$  of Northwest  $\frac{1}{4}$  of Section 18, Township 54 North, Range 11 West. (Correspondence New 18, 18A and 18B in the packet).
10. Authorize and endorse the application of Angie Dickison Palmer (Lake County Information Systems Director) for appointment to serve on Governor Dayton's Task Force on Broadband as a representative of greater Minnesota in support of statewide broadband needs and goals.
11. Authorize the Lake County Sheriff's Office to purchase a pickup truck type vehicle for the Sentence-to-Serve (STS) crew in an amount not to exceed \$25,000.00. (Correspondence 13 in the packet)
12. Authorize payment in the amount of \$2,500.00 to Minnesota Counties Intergovernmental Trust (MCIT) for deductible of claim for a November 2012 claim.