

**ACTION ITEMS**  
**April 8, 2014**

**Consent Agenda:**

1. Approve County Board meeting minutes from March 25, 2014.
2. Approve claims in the amount of \$43,771.92.
3. Approve a one-day temporary on-sale liquor permit for Whitetail's Unlimited for the date of April 26, 2014 at the Clair Nelson Community Center in Finland. Contingent on the filing of necessary paperwork and payment of applicable fees. (Correspondence 3 in the packet)
4. Approve payment in the amount of \$4,189.81 (invoice #11977) to Bayside Printing & Northshore Journal for publication of the 2012 Financial Statements. (Correspondence 4 in the packet)
5. Authorize payment in the amount of \$4,832.00 to Conrow Law Office (Invoice 10130) for services in January, February and March 2014 in the matter of the Lake County fiber network.
6. Authorize payment in the amount of \$6,808.12 to St Louis County Auditor (invoice 31814), for transporting/processing recyclables collected at Fall Lake Township for the year 2013. (Correspondence 7 in the packet)
7. Approve Cooperative Agreement for CP 0000-97112 Maintenance Striping 2014 with St. Louis County. (Correspondence 8 in the packet)
8. Approve the following from the County Auditor's office to be authorized signers on the investment accounts with Wells Fargo Advisors, Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.): Lola R. Haus and Tadd M. Bolen. (Correspondence 11 in the packet)
9. Authorize payment in the amount of \$6,500.00 to the Silver Bay Area Tourism Association to assist in promoting tourism in the Silver Bay area. (Correspondence 11 in the packet)
10. Authorize payment in the amount of \$90,817.48 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 33).
11. Authorize payment in the amount of \$4,365.96 to St. Luke's Clinics for medical services provided to a Lake County Jail inmate. (Correspondence 13 in the packet)
12. Authorize the Chair of the Board to sign the 2014 State of Minnesota Annual County Boat and Water Safety Grant Agreement. (Correspondence 14 in the packet)
13. Approve the application for a new on and off sale 3.2 malt liquor license by Timber Trail Lodge, LLC for the period 5/1/14 through 06/30/14 contingent on the payment of applicable fees and the approval of the Lake County Attorney and Sheriff. (Correspondence 15 in the packet)

14. Authorize payment in the amount of \$2,595.00 to 7Sigma Systems, Inc. for ISP support services (reference 33114LCN).
15. Modify item #27 on August 13, 2013 Board of Commissioners' meeting minutes to add sales tax. Software installation is taxable per MN fact sheet #134. Increases contract price from \$38,000.00 to \$40,612.50.
16. Authorize payment in the amount of \$5,556.38 to Minnesota Telecommunications (Northeast Service Cooperative) for commercial dark fiber to Duluth (reference 1253).
17. Authorize the following payments totaling \$2,858.94 to KGP Logistics for hand tools and parts:
  - a. Invoice 6878662     \$    320.95
  - b. Invoice 6878690     \$    164.35
  - c. Invoice 6878761     \$ 2,373.64
18. Authorize the following payment of \$42,097.00 to Minnesota Power for pole make ready and prepaid rental which covers 192 poles in the Hoyt Lakes area.
19. Authorize payments to VISA for the following charges:
  - \$755.64 for hotel accommodations for a Lake County Sheriff's Department dispatcher attending training with the Minnesota Sheriff's Association in St. Paul.
  - \$160.00 for one registration fee for Minnesota Association of Assessing Officers (MAAO) 2014 Summer Seminars.
  - \$106.27 for FedEx package sent on behalf of the Lake Connections fiber optic project

**Resolution Items:**

1. Authorize out-of-state travel for Lake County Veterans Service Officer Vince Sando to Grand Rapids, Michigan, to attend National Association of County Veterans Service Officers (NACVSO) annual training conference June 7-14, 2014. (Correspondence 1 in the packet)
2. Approve Financial Assistance Supervisor I hourly base wage of \$23.14 from comparable worth review. (Correspondence 9 in the packet)
3. Approve the recruitment for one full-time Financial Assistance Supervisor I. (Correspondence 9 in the packet)
4. Approve the change in employment status of Michael Erickson, Information Systems Technician, due to completion of probation effective April 8, 2014. (Correspondence 'New 9' in the packet)
5. Authorize the Board Chairperson or County Administrator to execute RUS forms, as needed, to close-out the building construction contract with Max Gray Construction.
  - RUS Form 187 Certificate of Completion
  - RUS Form 224 Waiver and Release of Lien
  - RUS Form 213 Buy American

6. Authorize payment of retainage to Max Gray Construction Inc.
  - \$ 859,835.03 total contract price
  - \$(816,843.24) paid to-date
  - \$ 42,991.79 retainage duePayment must be made out of general funds. After all documentation is completed reimbursement will be requested from RUS.
7. Authorize updated information to be submitted to the Rural Utilities Service (RUS) regarding RUS Form 674 Certificate of Authority to Submit or Grant Access to Data. Lola Haus, the Interim Auditor / Treasurer, is named as the Certifier; and Matthew Huddleston, the County Administrator, is named as the Security Administrator.
8. Authorize the Interim Auditor / Treasurer, Lake County Board Chair, and County Administrator to sign the Certificate of Authority RUS Form 675 and the RUS Form 481, Form Title: Financial Requirement Statement, in connection with requisitioning and accounting for Loan Funds.
9. Approve recommendation from Assessor changing the property classification on parcels 23-7648-04050, 23-7648-04040, and 23-7648-04060 from non-homestead to homestead for taxes payable in 2013 and 2014. (Correspondence 11 in the packet)
10. Authorize purchase of Microfilm Camera Unit in the amount of \$3,649.00 from Hybridge Imaging LLC to be paid from the Recorder's Technology Fund. (Correspondence 12 in the packet)
11. Approve and authorize the Chairperson or County Administrator to approve an RUS contract 220 for \$17,500 with Architect Resources of Duluth for Professional Services for Lake County's FTTH project to prepare site design and preparation for Point of Presence Pre-Fabricated Equipment shelters on leased land in the City of Aurora and Ely. (Correspondence 18 in the packet)
12. Approve and authorize the Chairperson to sign the Flood Hazard Mitigation Grant agreement between the Minnesota Department of Natural Resources (MN DNR) and Lake County in the amount of \$365,000.00 for the acquisition and removal of flood damaged and flood threatened structures at 1788 and 2064 Highway 61. (Correspondence 19 in the packet)
13. Approve Lake County Comprehensive Trails Plan as prepared by the Arrowhead Regional Development Commission (ARDC).
14. Approve the Iron Range Resources and Rehabilitation Board (IRRRB) resolution and authorize the Chairperson to sign the IRRRB Infrastructure Grant Application. (Correspondence 21 in the packet)
15. Approve and authorize the Chair to sign agreement to utilize TKDA Engineering firm at an hourly time and materials basis cost not to exceed \$13,300.00 for engineering work necessary for Iron Range Resources and Rehabilitation Board (IRRRB) Grant. (Correspondence 20 in the packet)
16. Authorize the Lake County Sheriff's Office to purchase a replacement vehicle for the Sentence-to-Service (STS) crew leader, a 2014 Dodge Ram Crew Cab from Nelson Auto Center under the State Bid Contract for \$24,117.97, with additional options for the total amount of \$26,094.97. This amends the County Board approval from February 11, 2014, that authorized the Lake County Sheriff's Office to purchase a pickup truck type vehicle for the Sentence-to-Serve (STS) crew in an amount not to exceed \$25,000.00. (Correspondence 17 in the April 8, 2014 packet – request was correspondence 12 in the packet on March 11, 2014)