

updated
ACTION ITEMS
January 14, 2014

Consent Agenda:

1. Approve County Board meeting minutes from January 7, 2014.
2. Approve claims in the amount of \$54,435.29.
3. Authorize payment in the amount of \$84,456.47 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 27).
4. Authorize the purchase of ITV equipment from Video Guidance for a price not to exceed \$16,402.36 plus shipping; and authorize the Board Chair to sign the Video Guidance *Equipment and Services Agreement*. (Correspondence 5 in the packet)
5. Authorize payment to Giant Voices invoices (below) for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement.
 - a Invoice INV-035913 \$5,000.00
 - b Invoice INV-035881 \$ 149.78
 - c Invoice INV-035914 \$ 25.00
6. Authorize the following payment to CCI Systems for 2 Cisco Catalyst 2960 switches (broadband fund):
 - a Invoice 0075906-IN \$ 3,284.40
7. Authorize the following payments to CCI Systems for laser modules (broadband fund):
 - a Invoice 0075906-IN \$ 4,165.10
 - b Credit Memo 0075733-CM \$ (2,081.40)
8. Approve the purchase of Catalyst hardware and support from CCI Systems, Inc. for a price not to exceed \$4,329.72 plus tax and shipping.
9. Authorize payment in an amount not to exceed \$12,262.28 to SHI, Inc. for Cisco hardware and software maintenance. (Correspondence 6 in the packet)
10. Authorize payment in the amount of \$4,342.00 to Arrowhead Regional Development Commission (ARDC) for Invoice 2764, Lake County Trails Plan, Installment 5 of 5.
11. Approve application for abatement from Gerald L. Nelson for abatement of \$52.21 in penalty on 2nd half 2013 real estate tax payment for Parcel No. 26-5544-01030 as recommended by Lake County Auditor. (Correspondence 7 in the packet)
12. Authorize payment in the amount of \$9,625.00 to Baller Herbst Law Group for legal services rendered December 2013 (invoice 01-13).

13. Approve Minnesota Lawful Gambling Application to Whitetails Unlimited – Cabin Fever Chapter for a raffle to be held Saturday, April 26, 2014 at the Clair Nelson Community Center, 6866 Cramer Road, Finland, Minnesota. (Correspondence 12 in the packet)
14. Authorize payment in the amount of \$5,511.38 to Minnesota Telecommunications (Northeast Service Cooperative) for commercial dark fiber to Duluth (reference 1129).

Resolution Items:

1. Approve the resignation of Jennifer Hokanson-Torgerson, Financial Assistance Supervisor II, effective January 21, 2014. (Correspondence 2 in the packet)
2. Approve the recruitment for one full-time Financial Assistance Supervisor II. (Correspondence 2 in the packet)
3. Approve the revisions to the Financial Assistance Supervisor II job description without comparable worth review. (Correspondence 'New 2' and '2A' in the packet)
4. Approve the resignation of Lisa Kosmo, Jail Cook, effective January 5, 2014. (Correspondence 'New 2' in the packet)
5. Approve the retirement of Steven McMahon, Lake County Auditor/Treasurer, effective February 28, 2014. (Correspondence 'New 2' in the packet)
6. Approve and authorize the Chair to sign the Purchase of Service Agreement between the Lake County Board of Commissioners and Kenneth W. Palar, for the period of January 14, 2014 through March 31, 2014. (Correspondence 10 in the packet)
7. Authorize payment in the amount of \$7,500.00 to Finland Fire Department for fire protection for Unorganized Territory 1 for the year 2014.
8. Award bid to Wick & Associates, Inc., for 2014-01 Winter Shear at \$125 per acre on approximately 961.8 acres. (Correspondence 16 in the packet)
9. Approve Land Commissioner and Board Chair to sign Grant-in-aid Trail permit for Ely Igloos Snowmobile Club to cross Minnesota Department of Natural Resources (MN DNR) land. (Correspondence 16 in the packet)
10. Authorize the Chair or County Administrator to execute a 3 year contract for \$625 per month plus \$0.05 a TV subscriber starting February 1, 2014 with Tribune Media Services to provide data files containing system/lineup-specific television programming schedule information for Innovative Systems' Interactive program guide for Lake Connections IPTV service. (Correspondence 18 in the packet)
11. Authorize the Chair or County Administrator to execute a 1 year contract for \$2500 per month starting February 1, 2014 with 7Sigma Services to provide on-going 24/7 level 2/3 support for ISP and network services and annual NOC360 software license. (Correspondence 19 in the packet)
12. Authorize the Chair or County Administrator to approve RUS Agreement 284 for \$30,683.20 to the RUS contract with Architectural Resources of Duluth (No. #B-4) to the base contract amount for additional work performed for the completion and close out of this contract. (Correspondence 17 in the packet)

13. Approve the following resolution for a Lake Bank account for Lake Connections:

Whereas Lake County is preparing to begin commercial operations of its network, Lake Connections,

Whereas it is necessary to open a bank account to receive payments from Lake Connection customers, in the name of Lake Connections or Lake County,

Whereas revenues of the network must be segregated from other Lake County revenues, in accordance with the RUS Loan Grant Agreement,

Direct Lake County Auditor to open a bank account, at the Lake Bank, naming the Auditor and Deputy Auditor as authorized to sign on the account.

14. Approve the following resolution regarding the assumed name for Lake Connections:

Whereas Lake County is preparing to begin commercial operations of its fiber-optic network,

Whereas Lake Connections is the protected tradename of the Lake County network,

Whereas Lake County must file Lake Connections as the Assumed Name, with the Minnesota Secretary of State, to receive payments from customers, in the name of Lake Connections or Lake County,

Direct Lake County Attorney to file Lake Connections as Assumed Name for Lake County's network, with the Minnesota Secretary of State.

15. Authorize payment in the amount of \$3,948.00 to Conrow Law Office (Invoice No. 10128) in the matter of the fiber network.