

*updated*  
**ACTION ITEMS**  
**June 24, 2014**

**Consent Agenda:**

1. Approve County Board meeting minutes from June 10, 2014.
2. Approve claims in the amount of \$55,669.88.
3. Approve 5 year rental agreement with Metro Sales Inc. for Lake Connections copier at a rate of \$191.84 per month.
4. Approve and award bid prices as listed below for Wildfire Fuel Reduction (Stevens) Grant projects to reduce hazardous balsam fir understory and blow down on private lands in Wildland Urban Interface (WUI) areas adjacent to USFS projects. Contracts will be paid by Lake County and reimbursed by the federal Wildfire Fuel Reduction Grant.

<b>Acres</b>	<b>Project Name</b>	<b>Total Value</b>	<b>Awarded to</b>
20.5	Bingham	\$15,785.00	EnviroTrac, LLC
2.0	Nicholson	\$1,892.00	Lakeside Services
3.0	Gross	\$2,838.00	Lakeside Services
7.8	Llewellyn	\$7,722.00	Joe Backen
12.9	Selsley	\$15,480.00	North Shore Tree & Stump Removal
3.3	Yarbough	\$3,122.00	Lakeside Services
20.0	Polifka	\$13,596.00	EnviroTrac, LLC
5.1	Kimpton	\$5,049.00	Joe Backen
2.4	Baugh	\$2,376.00	Joe Backen
<b>77.0</b>		<b>\$67,860.00</b>	(Correspondence 1 in the packet)

5. Authorize the Chair or the County Administrator Authorize to sign the RUS Form 245 contract with Trefoil Cultural and Environmental Heritage. Contract is for additional archeological work to move more of the Phase 2B construction to underground. The amount of the contract is \$2,000.00.
6. Authorize the following payments totaling \$11,750.08 to Cooperative Light and Power for pole make ready:
  - a Invoice 6739 \$ 10,625.08
  - b Invoice 6753 \$ 1,125.00
7. Approve and authorize the chair to sign the agreement for a FEMA Hazard Mitigation Assistance Grant for Fire-Resistant Metal Roofing. (Correspondence 2 in the packet)

8. Approve payment in the amount of \$3,529.41 to Minnesota Counties Information Systems for the PRISM project (Property Record Implementation System of Minnesota). This project is being funded by a grant from the MN Department of Revenue. (Invoice no. 823). (Correspondence 3 in the packet)
9. Authorize payment to PetroChoice in the amount of \$6,437.50 for oil. (Correspondence 4 in the packet)
10. Approve payment to Ziegler Inc in the amount of \$4,559.07 on Invoice SW 070057908 for repair of unit #5982. (Correspondence 4 in the packet)
11. Approve LC-CO-104 application for Utility Permit on County Highway Right-of-Way from Lake Connections for fiber optic across County Road #102 attaching to the west concrete railing Knife River Bridge #38510. (Correspondence 4 in the packet)
12. Approve and authorize the chair to sign the extension of the Firewise Coordinator Service Agreement (to include Stevens Grant management) with Nadarra Forestry LLC, for up to \$12,000 through Dec. 31, 2014. (Correspondence 5 in the packet)
13. Authorize payment in the amount of \$5,556.38 to Minnesota Telecommunications (Northeast Service Cooperative) for commercial dark fiber to Duluth (reference 1365).
14. Authorize payment in the amount of \$2,794.56 to Zayo Group, LLC, for Transport Duluth to 511 MPLS (Reference 060114).
15. Approve road name Mountain Home Trail for property access road / driveway for property owners on Little Marais Rd who currently utilize address numbers 6159 and 6179 and are in need of naming their private driveway/road due to two other parcels that each need an address.
16. Approve the following appointments for election judges in UT1: Virginia Kerr and Constance Barnabee (head judge). (Correspondence 11 in the packet)
17. Approve the following appointments for election judges in UT2, precinct 1: Susan Anderson (head judge) and Sandra Sickler. (Correspondence 11 in the packet)
18. Approve the following appointments for election judges in UT2, precinct 2: Margaret Glass, Rosemary Guiney, Bonnie Phipps and Marlys Wisch (head judge). (Correspondence 11 in the packet)
19. Approve the following appointments for election judges in UT2, precinct 3: Normand Bourdage (head judge), Vicki Stroozas and Mary Joy Wahlberg. (Correspondence 11 in the packet)
20. Approve the following appointments for election judges in UT2, precinct 4: Carol Swanson (head judge), Paul Beckey, Carol Ferro and Gerry Graden. (Correspondence 11 in the packet)
21. Approve election judge hourly rate at \$9.00 per hour. (Correspondence 11 in the packet)
22. Approve recommendation from County Auditor and approve the abatement, granting homestead classification on parcel 23-7640-25065 for the 2013 assessment, taxes due and payable in 2014. (Correspondence 13 in the packet)

23. Amend County Board meeting minutes from March 25, 2014, motion 08, regarding the marketing service contract between the County of Lake and Area Partnership for Economic Expansion dba APEX, effective March 25, 2014 to February 28, 2015, to specify Lake County's contractual dollar amount of \$41,000.00.
24. Adopt the findings made by the Planning Commission from the public hearing held on June 16, 2014, and approve rezone RZ-14-001 to rezone property described as Lot 8, Section 30, Township 63, Range 11, 41.95 acres, Fall Lake Township, from the Residential Recreational zone district to the R-2 zone district. (Correspondence 12 and 12A in the packet)
25. Authorize payment to Giant Voices in the amount of \$6,364.04.00 (see list) for June 2014 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].
  - a Invoice 36503 \$ 5,000.00
  - b Invoice 36546 \$ 80.50
  - c Invoice 36551 \$ 1,283.54
26. Authorize payment in the amount of \$10,215.65 to Goldfield Telecom for Brocade router annual support contract (reference 49775).
27. Authorize the following payments totaling \$20,539.29 to Cooperative Light and Power for pole make ready:
  - a Invoice 6694 \$ 4,194.90
  - b Invoice 6693 \$ 1,348.74
  - c Invoice 6692 \$ 384.34
  - d Invoice 6691 \$ 955.05
  - e Invoice 6690 \$ 659.61
  - f Invoice 6689 \$ 221.51
  - g Invoice 6809 \$ 12,775.14
28. Authorize the Chair to sign the Grant Contract between the State of Minnesota, acting through its Commissioner of Revenue ("State") and Lake County ("Grantee"). Lake County approved grant application for the Department of Revenue (DOR) Property Record Information System of Minnesota (PRISM) implementation at the board meeting on November 12, 2013, motion 11. (Correspondence 16 the packet)

**Resolution Items:**

1. Approve the appointment of Cammie Young, Human Resources Administrator, as the Lake County Affirmative Action Officer for 2014. (Correspondence 7 in the packet)

2. Approve the revisions to the Affirmative Action Plan and authorize Chair to sign. (Correspondence 7 in the packet)
3. Approve Standard Operating Procedures for the Lake County Forestry Department and authorize Board Chair to sign. (Correspondence 8 in the packet)
4. Authorize Chair to sign agreement with Barr Engineering Co. for demolition project to provide engineering services related to the demolition of two residential structures that were damaged during the flood of 2012, for a cost not to exceed \$32,950. (Correspondence 15 in the packet)
5. Authorize the Lake County Administrator to sign an agreement with Krog and Haggedal Mitigation bank (BWSR Account # 1147, BSA#3, Roseau County) to purchase 121,720 square feet (2,794 acres) of wetland credits at a cost not to exceed \$45,036.40 (plus associated taxes and fees to State of Minnesota) to mitigate for wetland impacts to upgrade 9.35 miles of the CJ Ramstad Northshore State Snowmobile Trail for use by All-Terrain Vehicles.