

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

June 24, 2014. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota.
Commissioners Present: Jones, Walsh, Sve. Absent: Goutermont, Hurd. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION JONES, SECOND WALSH: 01 – Approve agenda. Absent: Goutermont, Hurd

Lake County Health and Human Services (HHS) Executive Assistant Trisha Jones appeared before the County Board to review HHS items requiring approval. HHS items were handled at the County Board meeting due to a lack of quorum at the HHS board meeting earlier in the day. HHS approvals will be reflected in the HHS board meeting minutes of June 24, 2014.

MOTION JONES, SECOND WALSH: 02 – Recess County Board meeting at 1:07 p.m. Absent: Goutermont, Hurd

At 1:07 p.m., a public hearing was convened on the proposed property tax abatement. County Administrator Matthew Huddleston and Ehlers, and Associates, Inc. Financial Advisor Shelly Eldridge discussed the proposed resolution. There was a discussion on working with the Northeast Service Cooperative (NESC) for a significant savings in the building of the fiber project. Properties have been identified that will benefit from the Broadband Improvement project. A listing of 99 parcels is attached to the proposed tax abatement resolution. The tax abatement is proposed in order to finance the costs of broadband system improvements in the County, pursuant to Minnesota Statutes 469.182 to 469.185 as amended (the "Act"). Under the Act, the County is authorized to retain abatements from property in order to finance public infrastructure and to help provide access to services for residents and property owners of the County, and is further authorized to issue bonds to pay for public improvements that benefit such property. Ms. Eldridge explained economies of scale for combining issuances of bonds. This bond issuance combines two things: refinancing of Lake County's existing 2005A bond that will result in approximately \$60,000 of interest savings while keeping the same term and an abatement bond that will allow the county to finance certain broadband improvements. Lake County constituent Mitch Costley spoke during public comment and provided a letter with questions about broadband costs and operations.

MOTION WALSH, SECOND JONES: 03 – Close the public hearing at 1:27 p.m. Absent: Goutermont, Hurd

The County Board meeting was reconvened at 1:27 p.m. with all members present, except for Commissioners Goutermont and Hurd.

MOTION JONES, SECOND WALSH: 04 – Approve resolution approving property tax abatement for certain property in the County. Absent: Goutermont, Hurd

Ms. Eldridge discussed information for the purpose of considering sealed proposals for and awarding the sale of the Bonds. She explained the County's rating process through Standard & Poor's and that Lake County received a AA- rating (double A minus). Lake County's rating is above average for its size of a county. Ms. Eldridge reviewed the bids that were received. Several groups of underwriters were included in the lowest bid. The total interest rate for the lowest bid was 2.41%. She reviewed the Sale Day Report for Lake County, General Obligation Capital Improvement Refunding Bonds, Series 2014A.

MOTION WALSH, SECOND JONES: 05 – Approve resolution awarding sale of General Obligation Bonds, Series 2014A. Absent: Goutermont, Hurd

MOTION JONES, SECOND WALSH: 06 – Recess County Board meeting at 2:20 p.m. Absent: Goutermont, Hurd

The County Board meeting was reconvened at 2:30 p.m. with all members present, except for Commissioners Goutermont and Hurd.

MOTION WALSH, SECOND JONES: 07 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes from June 10, 2014.
2. Approve claims in the amount of \$55,669.88.
3. Approve 5 year rental agreement with Metro Sales Inc. for Lake Connections copier at a rate of \$191.84 per month.
4. Approve and award bid prices as listed below for Wildfire Fuel Reduction (Stevens) Grant projects to reduce hazardous balsam fir understory and blow down on private lands in Wildland Urban Interface (WUI) areas adjacent to USFS projects. Contracts will be paid by Lake County and reimbursed by the federal Wildfire Fuel Reduction Grant.

Acres	Project Name	Total Value	Awarded to
20.5	Bingham	\$15,785.00	EnviroTrac, LLC
2.0	Nicholson	\$1,892.00	Lakeside Services
3.0	Gross	\$2,838.00	Lakeside Services
7.8	Llewellyn	\$7,722.00	Joe Backen
12.9	Selsley	\$15,480.00	North Shore Tree & Stump Removal
3.3	Yarbough	\$3,122.00	Lakeside Services
20.0	Polifka	\$13,596.00	EnviroTrac, LLC
5.1	Kimpton	\$5,049.00	Joe Backen
2.4	Baugh	\$2,376.00	Joe Backen
77.0		\$67,860.00	

5. Authorize the Chair or the County Administrator Authorize to sign the RUS Form 245 contract with Trefoil Cultural and Environmental Heritage. Contract is for additional archeological work to move more of the Phase 2B construction to underground. The amount of the contract is \$2,000.00.
6. Authorize the following payments totaling \$11,750.08 to Cooperative Light and Power for pole make ready:
 - a Invoice 6739 \$ 10,625.08
 - b Invoice 6753 \$ 1,125.00

7. Approve and authorize the chair to sign the agreement for a FEMA Hazard Mitigation Assistance Grant for Fire-Resistant Metal Roofing.
8. Approve payment in the amount of \$3,529.41 to Minnesota Counties Information Systems for the PRISM project (Property Record Implementation System of Minnesota). This project is being funded by a grant from the MN Department of Revenue. (Invoice no. 823).
9. Authorize payment to PetroChoice in the amount of \$6,437.50 for oil.
10. Approve payment to Ziegler Inc in the amount of \$4,559.07 on Invoice SW 070057908 for repair of unit #5982.
11. Approve LC-CO-104 application for Utility Permit on County Highway Right-of-Way from Lake Connections for fiber optic across County Road #102 attaching to the west concrete railing Knife River Bridge #38510.
12. Approve and authorize the chair to sign the extension of the Firewise Coordinator Service Agreement (to include Stevens Grant management) with Nadarra Forestry LLC, for up to \$12,000 through Dec. 31, 2014.
13. Authorize payment in the amount of \$5,556.38 to Minnesota Telecommunications (Northeast Service Cooperative) for commercial dark fiber to Duluth (reference 1365).
14. Authorize payment in the amount of \$2,794.56 to Zayo Group, LLC, for Transport Duluth to 511 MPLS (Reference 060114).
15. Approve road name Mountain Home Trail for property access road / driveway for property owners on Little Marais Rd who currently utilize address numbers 6159 and 6179 and are in need of naming their private driveway/road due to two other parcels that each need an address.
16. Approve the following appointments for election judges in UT1: Virginia Kerr and Constance Barnabee (head judge).
17. Approve the following appointments for election judges in UT2, precinct 1: Susan Anderson (head judge) and Sandra Sickler.
18. Approve the following appointments for election judges in UT2, precinct 2: Margaret Glass, Rosemary Guiney, Bonnie Phipps and Marlys Wisch (head judge).
19. Approve the following appointments for election judges in UT2, precinct 3: Normand Bourdage (head judge), Vicki Stroozas and Mary Joy Wahlberg.
20. Approve the following appointments for election judges in UT2, precinct 4: Carol Swanson (head judge), Paul Beckey, Carol Ferro and Gerry Graden.
21. Approve election judge hourly rate at \$9.00 per hour.

22. Approve recommendation from County Auditor and approve the abatement, granting homestead classification on parcel 23-7640-25065 for the 2013 assessment, taxes due and payable in 2014.
23. Amend County Board meeting minutes from March 25, 2014, motion 08, regarding the marketing service contract between the County of Lake and Area Partnership for Economic Expansion dba APEX, effective March 25, 2014 to February 28, 2015, to specify Lake County's contractual dollar amount of \$41,000.00.
24. Adopt the findings made by the Planning Commission from the public hearing held on June 16, 2014, and approve rezone RZ-14-001 to rezone property described as Lot 8, Section 30, Township 63, Range 11, 41.95 acres, Fall Lake Township, from the Residential Recreational zone district to the R-2 zone district.
25. Authorize payment to Giant Voices in the amount of \$6,364.04.00 (see list) for June 2014 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].
 - a Invoice 36503 \$ 5,000.00
 - b Invoice 36546 \$ 80.50
 - c Invoice 36551 \$ 1,283.54
26. Authorize payment in the amount of \$10,215.65 to Goldfield Telecom for Brocade router annual support contract (reference 49775).
27. Authorize the following payments totaling \$20,539.29 to Cooperative Light and Power for pole make ready:
 - a Invoice 6694 \$ 4,194.90
 - b Invoice 6693 \$ 1,348.74
 - c Invoice 6692 \$ 384.34
 - d Invoice 6691 \$ 955.05
 - e Invoice 6690 \$ 659.61
 - f Invoice 6689 \$ 221.51
 - g Invoice 6809 \$ 12,775.14
28. Authorize the Chair to sign the Grant Contract between the State of Minnesota, acting through its Commissioner of Revenue ("State") and Lake County ("Grantee"). Lake County approved grant application for the Department of Revenue (DOR) Property Record Information System of Minnesota (PRISM) implementation at the board meeting on November 12, 2013, motion 11. Absent: Goutermont, Hurd

MOTION WALSH, SECOND JONES: 08 – Approve the appointment of Cammie Young, Human Resources Administrator, as the Lake County Affirmative Action Officer for 2014. Absent: Goutermont, Hurd

MOTION JONES, SECOND WALSH: 09 – Approve the revisions to the Affirmative Action Plan and authorize Chair to sign. Absent: Goutermont, Hurd

MOTION JONES, SECOND WALSH: 10 – Approve Standard Operating Procedures for the Lake County Forestry Department and authorize Board Chair to sign. Absent: Goutermont, Hurd

MOTION WALSH, SECOND JONES: 11 – Authorize Chair to sign agreement with Barr Engineering Co. for demolition project to provide engineering services related to the demolition of two residential structures that were damaged during the flood of 2012, for a cost not to exceed \$32,950. Absent: Goutermont, Hurd

MOTION JONES, SECOND WALSH: 12 – Authorize the Lake County Administrator to sign an agreement with Krog and Hagedal Mitigation bank (BWSR Account # 1147, BSA#3, Roseau County) to purchase 121,720 square feet (2.794 acres) of wetland credits at a cost not to exceed \$45,036.40 (plus associated taxes and fees to State of Minnesota) to mitigate for wetland impacts to upgrade 9.35 miles of the CJ Ramstad Northshore State Snowmobile Trail for use by All-Terrain Vehicles. Absent: Goutermont, Hurd

MOTION JONES, SECOND WALSH: 13 – Adjourn meeting at 2:48 p.m. Absent: Goutermont, Hurd

The Lake County Board of Commissioners will hold an agenda meeting on Tuesday, July 1, 2014, at 1:00 p.m. in the Commissioners' boardroom at the Lake County Courthouse, 601 Third Avenue, Two Harbors, Minnesota. A regular County Board meeting will be held on Tuesday, July 8, 2014, at 1:00 p.m., also in the boardroom.

The Lake County Board of Commissioners will meet as a Committee of the Whole on Tuesday, July 15, 2014, at 6:00 p.m. at the Toimi School Community Center, 695 Toimi Road, in Brimson, Minnesota.

A regular board meeting will be held on Tuesday, July 22, 2014, at 1:00 p.m., in the Commissioners' boardroom at the Lake County Courthouse, 601 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners