

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

April 8, 2014. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota. Commissioners Present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION JONES, SECOND GOUTERMONT: 01 – Approve agenda. Absent: None

Public Comment was heard regarding the request received from Two Harbors City Councilor Seth McDonald for funding for the Richard B. Helgeson Airport. Councilor McDonald spoke about the operating budget and requested Lake County to reinstate funding similar to previous years. Others present also requested that the Lake County Board consider some funding.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve a budget amendment to provide \$10,000 in funding to the Richard B. Helgeson Airport for 2014, which is equal to 50% of the funding of 2013, with the understanding that this funding, as well as other funding / expenses within Two Harbors, will be reviewed and discussed with Two Harbors during the 2015 budget process. Absent: None

Lake County Sheriff Carey Johnson appeared before the County Board to discuss vehicle needs, specifically for the drug task force and also for the Sentence-to-Serve (STS) crew leader. It was discussed that the current proposal for a new vehicle for the STS crew leader would result in no net change in budget for 2014. At a later date, Sheriff Johnson will bring forward a proposal for a different vehicle for the drug task force.

MOTION JONES, SECOND HURD: 03 – Recess County Board meeting at 2:20 p.m. Absent: None

The County Board meeting was reconvened at 2:25 p.m. with all members present.

MOTION WALSH, SECOND GOUTERMONT: 04 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes from March 25, 2014.
2. Approve claims in the amount of \$43,771.92.
3. Approve a one-day temporary on-sale liquor permit for Whitetail's Unlimited for the date of April 26, 2014 at the Clair Nelson Community Center in Finland. Contingent on the filing of necessary paperwork and payment of applicable fees.
4. Approve payment in the amount of \$4,189.81 (invoice #11977) to Bayside Printing & Northshore Journal for publication of the 2012 Financial Statements.
5. Authorize payment in the amount of \$4,832.00 to Conrow Law Office (Invoice 10130) for services in January, February and March 2014 in the matter of the Lake County fiber network.
6. Authorize payment in the amount of \$6,808.12 to St Louis County Auditor (invoice 31814), for transporting/processing recyclables collected at Fall Lake Township for the year 2013.
7. Approve Cooperative Agreement for CP 0000-97112 Maintenance Striping 2014 with St. Louis County.

8. Approve the following from the County Auditor's office to be authorized signers on the investment accounts with Wells Fargo Advisors, Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.): Lola R. Haus and Tadd M. Bolen.
9. Authorize payment in the amount of \$6,500.00 to the Silver Bay Area Tourism Association to assist in promoting tourism in the Silver Bay area.
10. Authorize payment in the amount of \$90,817.48 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 33).
11. Authorize payment in the amount of \$4,365.96 to St. Luke's Clinics for medical services provided to a Lake County Jail inmate.
12. Authorize the Chair of the Board to sign the 2014 State of Minnesota Annual County Boat and Water Safety Grant Agreement.
13. Approve the application for a new on and off sale 3.2 malt liquor license by Timber Trail Lodge, LLC for the period 5/1/14 through 06/30/14 contingent on the payment of applicable fees and the approval of the Lake County Attorney and Sheriff.
14. Authorize payment in the amount of \$2,595.00 to 7Sigma Systems, Inc. for ISP support services (reference 33114LCN).
15. Modify item #27 on August 13, 2013 Board of Commissioners' meeting minutes to add sales tax. Software installation is taxable per MN fact sheet #134. Increases contract price from \$38,000.00 to \$40,612.50.
16. Authorize payment in the amount of \$5,556.38 to Minnesota Telecommunications (Northeast Service Cooperative) for commercial dark fiber to Duluth (reference 1253).
17. Authorize the following payments totaling \$2,858.94 to KGP Logistics for hand tools and parts:
 - a. Invoice 6878662 \$ 320.95
 - b. Invoice 6878690 \$ 164.35
 - c. Invoice 6878761 \$2,373.64
18. Authorize the following payment of \$42,097.00 to Minnesota Power for pole make ready and prepaid rental which covers 192 poles in the Hoyt Lakes area.
19. Authorize payments to VISA for the following charges:
 - \$755.64 for hotel accommodations for a Lake County Sheriff's Department dispatcher attending training with the Minnesota Sheriff's Association in St. Paul.
 - \$160.00 for one registration fee for Minnesota Association of Assessing Officers (MAAO) 2014 Summer Seminars.
 - \$106.27 for FedEx package sent on behalf of the Lake Connections fiber optic project.Absent: None

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MOTION JONES, SECOND WALSH: 05 – Authorize out-of-state travel for Lake County Veterans Service Officer Vince Sando to Grand Rapids, Michigan, to attend National Association of County Veterans Service Officers (NACVSO) annual training conference June 7-14, 2014. Absent: None

MOTION GOUTERMONT, SECOND HURD: 06 – Approve Financial Assistance Supervisor I hourly base wage of \$23.14 from comparable worth review. Absent: None

MOTION JONES, SECOND GOUTERMONT: 07 – Approve the recruitment for one full-time Financial Assistance Supervisor I. Absent: None

MOTION WALSH, SECOND JONES: 08 – Approve the change in employment status of Michael Erickson, Information Systems Technician, due to completion of probation effective April 8, 2014. Absent: None

MOTION GOUTERMONT, SECOND HURD: 09 – Authorize the Board Chairperson or County Administrator to execute RUS forms, as needed, to close-out the building construction contract with Max Gray Construction.

- RUS Form 187 Certificate of Completion
- RUS Form 224 Waiver and Release of Lien
- RUS Form 213 Buy American

Absent: None

MOTION HURD, SECOND WALSH: 10 – Authorize payment of retainage to Max Gray Construction Inc.

- \$ 859,835.03 total contract price
- \$(816,843.24) paid to-date
- \$ 42,991.79 retainage due

Payment must be made out of general funds. After all documentation is completed reimbursement will be requested from RUS. Absent: None

MOTION JONES, SECOND HURD: 11 – Authorize updated information to be submitted to the Rural Utilities Service (RUS) regarding RUS Form 674 Certificate of Authority to Submit or Grant Access to Data. Lola Haus, the Interim Auditor / Treasurer, is named as the Certifier; and Matthew Huddleston, the County Administrator, is named as the Security Administrator. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 12 – Authorize the Interim Auditor / Treasurer, Lake County Board Chair, and County Administrator to sign the Certificate of Authority RUS Form 675 and the RUS Form 481, Form Title: Financial Requirement Statement, in connection with requisitioning and accounting for Loan Funds. Absent: None

MOTION HURD, SECOND WALSH: 13 – Approve recommendation from Assessor changing the property classification on parcels 23-7648-04050, 23-7648-04040, and 23-7648-04060 from non-homestead to homestead for taxes payable in 2013 and 2014. Absent: None

MOTION GOUTERMONT, SECOND JONES: 14 – Authorize purchase of Microfilm Camera Unit in the amount of \$3,649.00 from Hybridge Imaging LLC to be paid from the Recorder's Technology Fund. Absent: None

MOTION JONES, SECOND WALSH: 15 – Approve and authorize the Chairperson or County Administrator to approve an RUS contract 220 for \$17,500 with Architectural Resources, Inc of Duluth for Professional Services for Lake County's FTTH project to prepare site design and preparation for Point of Presence Pre-Fabricated Equipment shelters on leased land in the City of Aurora and Ely. Absent: None

MOTION HURD, SECOND GOUTERMONT: 16 – Approve and authorize the Chairperson to sign the Flood Hazard Mitigation Grant agreement between the Minnesota Department of Natural Resources (MN DNR) and Lake County in the amount of \$365,000.00 for the acquisition and removal of flood damaged and flood threatened structures at 1788 and 2064 Highway 61. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 17 – Approve Lake County Comprehensive Trails Plan as prepared by the Arrowhead Regional Development Commission (ARDC). Absent: None

MOTION GOUTERMONT, SECOND HURD: 18 – Approve the Iron Range Resources and Rehabilitation Board (IRRRB) resolution and authorize the Chairperson to sign the IRRRB Infrastructure Grant Application Absent: None

MOTION WALSH, SECOND JONES: 19 – Approve and authorize the Chair to sign agreement to utilize TKDA Engineering firm at an hourly time and materials basis cost not to exceed \$13,300.00 for engineering work necessary for Iron Range Resources and Rehabilitation Board (IRRRB) Grant. Absent: None

MOTION JONES, SECOND HURD: 20 – Authorize the Lake County Sheriff's Office to purchase a replacement vehicle for the Sentence-to-Service (STS) crew leader, a 2014 Dodge Ram Crew Cab from Nelson Auto Center under the State Bid Contract for \$24,117.97, with additional options for the total amount of \$26,094.97. This amends the County Board approval from February 11, 2014, that authorized the Lake County Sheriff's Office to purchase a pickup truck type vehicle for the Sentence-to-Serve (STS) crew in an amount not to exceed \$25,000.00. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 21 – Lake County accepts the Engineering redesign and recommendation by Compass Consultants to approve Phase 2B Amendment #2 Change Order #1, to the telecommunication system construction contract between Lake County and Rohl Networks LP, which pertain to converting aerial plant to underground due to high make ready costs, for an ARRA funded Stimulus project for rural telecommunication, for the Lake County Fiber to the Premises Project, in the amount of \$25,254,618.97. Total savings of \$ 759,079.64 from original aerial design. Absent: None

MOTION JONES, SECOND GOUTERMONT: 22 – Adjourn meeting at 2:25 p.m. Absent: None

The County Board will meet as a Committee of the Whole on Tuesday, April 15, 2014, at 6:00 p.m. at the City of Silver Bay Council Chambers, Silver Bay, Minnesota. A regular County Board meeting will be held on Tuesday, April 22, 2014, at 1:00 p.m. in the Commissioners' boardroom at the Lake County Courthouse, 601 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners