

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

December 15, 2015. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota. Commissioners Present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 2:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION HURD, SECOND GOUTERMONT: 01 – Approve agenda. Absent: None

Lake County Soil and Water Conservation District (SCWD) Manager Dan Schutte provided an update on the Lake Superior North Watershed (LSNW) management plan, which is a pilot project in One Watershed, One Plan (1W1P) program. In the LSNW management plan, priorities are categorized into different tiers and priority, secondary and regional implementation plans. Priority concerns are listed out in the plan and stormwater management is also addressed.

MOTION JONES, SECOND WALSH: 02 – Recess the County Board meeting at 2:57 p.m. Absent: None

The meeting was reconvened at 3:07 p.m. with all present.

MOTION WALSH, SECOND JONES: 03 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes from December 1, 2015.
2. Approve claims in the amount of \$38,843.54.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 166,318.20
 - b. Administrative payments \$ 27,892.56
 - c. Special payments \$ 4,108.12
4. Approve payment in the amount of \$3,600.00 to Government Management Group for preparation of Lake County's 2014 Central Services Cost Allocation Plan (Invoice #1431).
5. Authorize the purchase of three 60km GPON SFP cards from Calix Networks Inc. Cost not to exceed \$3,450.00 plus tax and freight.
6. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Center for Drug and Alcohol Treatment to provide Detoxification services, Rule 25 Assessments and Transportation services for the period of January 1, 2016 through December 31, 2016.
7. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide Community Mental Health services for the period of January 1, 2016 through December 31, 2016.
8. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide Serious and Persistent Mental Illness (SPMI) Supported Employment services for the period of January 1, 2016 through December 31, 2016.

9. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide Adult Mental Health – Target Case Management services for the period of January 1, 2016 through December 31, 2016.
10. Approve and authorize the Lake County Board Chair to sign the Memorandum of Agreement with Amanda Lufholm, LPCC, to provide Clinical Supervision services for the period of January 1, 2016 through December 31, 2016.
11. Approve and authorize the Lake County Board Chair to sign the Memorandum of Agreement with NorthShore Area Partners for the period of January 1, 2016 through December 31, 2016.
12. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Christine Oliver-Kneebone to provide Community Mental Health services for the period of January 1, 2016 through December 31, 2016.
13. Approve and authorize the Lake County Board Chair to sign the Memorandum of Agreement with Karen Saari to provide Peer Support Coordinator services for the period of January 1, 2016 through December 31, 2016.
14. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Maija Seavey, MSW, LICSW, to provide Community Mental Health services for the period of January 1, 2016 through December 31, 2016.
15. Approve and authorize the Lake County Board Chair to sign the following documents as they relate to the 2016-2017 IV-D Cooperative Agreements: 1) 2016-2017 Minnesota State/County Child Support Program Cooperative Agreement; 2) Attachment A IV-D Child Support Cooperative Arrangement between Lake County Offices of Human Services, County Sheriff and County Attorney 3) Attachment B - Budget Worksheet 4) Attachment C - Certification Regarding Lobbying.
16. Authorize payment in the amount of \$3,949.99 to Marine General for the purchase of life vests and buoys, to be reimbursed through the Federal Boating Safety Supplemental Equipment Grant Agreement.
17. Authorize payment in the amount of \$4,792.00 to Water Rescue Innovations, Inc. for the purchase of eight ARM-LOC water rescue devices, to be reimbursed through the Federal Boating Safety Supplemental Equipment Grant Agreement.
18. Approve and authorize the chair to sign the next Firewise Coordinator Service Agreement (to include Stevens Grant management) with Nadarra Forestry LLC, at a rate of \$26.50 per hour, for up to \$19,000 through December 31, 2016.
19. Approve and authorize the chair to sign the next Metal Roof Project Coordinator Service Agreement with Randall Walz, at a rate of \$20.00 per hour, for up to \$20,000 through December 31, 2016.

20. Authorize Highway Department payment of Ziegler invoice number SW070065561 in the amount of \$32,687.61 including additional repairs to Unit #5050 in the amount of \$9,538.90.
21. Adopt resolution authorizing Highway Department sale of two handheld grass trimmers and a circular saw.
22. Approve the updated Lake County Recreation Board appointments, per the membership list updated by the Recreation Board on December 3, 2015. Updates include the following: Honor Schauland (representing Finland), appointed for the next three years; Jenny Goutermont (representing Silver Bay), appointed for the next three years; Cathy Erickson, appointed as the new representative for Two Harbors, with Steve Detlefsen becoming the alternate; Nancy McReady, appointed Chair for another two years; and Marlys Wisch, appointed the new Vice Chair.
23. Approve and authorize the Board Chair to sign Communications Facility Use Agreements with the Minnesota Department of Transportation (MnDOT) for the Beaver Bay Mine Tower, Lake One Tower, and Forest Center Tower.
24. Approve the re-appointment of Blaine Fenstad to the Lake County Planning Commission, for a three-year appointment expiring on December 31, 2018.
25. Approve the re-appointment of Nancy Mancini to the Lake County Planning Commission, for a three-year appointment expiring on December 31, 2018.
26. Approve the re-appointment of James Linscheid to the Lake County Planning Commission, for a three-year appointment expiring on December 31, 2018.
27. Approve the appointment of Mabel Tarlton, to the position of alternate member on the Lake County Planning Commission, for a three-year appointment expiring on December 31, 2018.
28. Approve the appointment of John Bathke from alternate member to regular member of Planning Commission, retaining existing term ending December 31, 2017.
29. Approve the re-appointment of James Linscheid to the Lake County Board of Adjustment, for a three-year appointment expiring on December 31, 2018.
30. Approve the re-appointment of Jon Fogelberg to the Lake County Board of Adjustment, for a three-year appointment expiring on December 31, 2018.
31. Approve the re-appointment of Ron Brodigan as alternate to the Lake County Board of Adjustment, for a three-year appointment expiring on December 31, 2018.
32. Amend County Board of Commissioners' board meeting minutes from August 12, 2014, motion 06, to the following: Authorize the Chair or County Administrator to approve a non-standard RUS contract for \$87,014.00 with Thermo Bond of Elk Point, South Dakota for a prefabricated equipment shelter for Lake County's FTTH project to be delivered and set on leased land in the City of Ely. Increase the amount to \$89,406.89. The difference is for the cost of the required 150% bonding.

33. Amend County Board of Commissioners' board meeting minutes from August 12, 2014, motion 07, to the following: Authorize the Chair or County Administrator to approve a non-standard RUS contract for \$85,653.00 with Thermo Bond of Elk Point, South Dakota for a prefabricated equipment shelter for Lake County's FTTH project to be delivered and set on leased land in the City of Aurora. Increase the amount to \$88,008.46. The difference is for the cost of the required 150% bonding.
34. Authorize payment in the amount of \$3,033.90 to 7Sigma Systems, Inc. for ISP support services, for the following invoices: 120915LAK in the amount of \$533.90 and 113015LAK in the amount of \$2,500.00).
35. Authorize payment to Giant Voices in the amount of \$5,000.00 (reference INV-038753) for December 2015 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].
36. Approve payment of \$7,500.00 to Andre Widmer for the homeowner portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07.
37. Approve a one year agreement with Citi Lites, Inc. based out of Pequot Lakes MN for underground locating services required by Gopher State One Call for Lake County's FTTH network.
38. Authorize the purchase of a video receiver from Dascom Systems Group in the amount of \$4,793.00 plus tax and shipping. This is to add a channel as required by contract.
39. Approve payment to USDA Forest Service in the amount of \$2,750.30 for Lake County cabin leases holders' Special Use permits to access cabin site.
40. Authorize payment in the amount of \$804.48 to VISA for Forestry equipment order, hotel accommodations for Environmental Services Director, and three Forestry Department registrations to the Minnesota Lake Superior Watershed Stream Science Symposium. Absent: None

MOTION GOUTERMONT, SECOND HURD: 04 – Approve and authorize the Chair to sign the Lease Agreement for Mary MacDonald Business Center, between the City of Silver Bay (Lessor) and Lake County (Lessee) for the five-year term beginning January 1, 2016 and terminating December 31, 2020. Absent: None

MOTION JONES, SECOND WALSH: 05 – Approve the Lake County Credit Card Policy. Absent: None

MOTION GOUTERMONT, SECOND HURD: 06 – Approve the Lake County Accounting and Policy Procedures Manual and authorize the Auditor's office to update the manual as needed for new, revised and/or updated policies. Absent: None

MOTION JONES, SECOND HURD: 07 – Approve reimbursement of \$7,117.30 to the Lake County Soil and Water Conservation District (SWCD) for Aquatic Invasive Species Work per the Minnesota County Program Aid Grant for Aquatic Invasive Species (AIS) Prevention. Absent: None

MOTION GOUTERMONT, SECOND JONES: 08 – Table the proposed resolution regarding designating funds for Lake County to sponsor the GPS tracking for the John Beargrease Sled Dog Marathon in 2016. Absent: None

MOTION JONES, SECOND HURD: 09 – Adjourn meeting at 3:25 p.m. Absent: None

The Board of Commissioners will hold a regular board meeting in the Commissioners' boardroom at the Lake County Courthouse, 601 Third Avenue, Two Harbors, Minnesota, on Tuesday, December 22, 2015, at 1:00 p.m.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners