

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

December 16, 2014. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota. Commissioners present: Hurd, Jones, Walsh, Sve. Absent: Goutermont. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 2:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION JONES, SECOND WALSH: 01 – Approve agenda with changes. Absent: Goutermont

Lake County Solid Waste Officer Curt Gadacz reviewed with the County Board the draft conceptual design process for a proposed Household Hazardous Waste (HHW) and recycle center facility. Mr. Gadacz will be retiring at the end of the year and the County Board thanks Mr. Gadacz for his many years of service.

Lake County Land Commissioner Nate Eide reviewed Forestry agenda items, including cabin leases. Bruce Mosel expressed his wishes to retain the lease he currently holds on Castle Danger Road.

Lake County Administrator Matthew Huddleston provided a brief history and summary with respect to Stewart and Holly Cannon's septic system at 839 Stanley Road, Two Harbors, Minnesota. Mr. Cannon reviewed the situation regarding the septic system on the property. Mr. Cannon requested that the County take the necessary steps to deem Mr. Cannon's septic system non-compliant. County Attorney Laura Auron was present for the discussion.

MOTION JONES, SECOND WALSH: 02 – Recess meeting at 3:23 p.m. Absent: Goutermont

The County Board of Commissioners meeting was reconvened at 3:28 p.m. with all members present except for Commissioner Goutermont. Commissioner Jones departed at 3:58 p.m.

MOTION WALSH, SECOND HURD: 03 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes from December 2, 2014.
2. Approve claims in the amount of \$54,398.96.
3. Approve recommendation from County Auditor and County Assessor and approve the abatement of taxes payable for parcel I.D. 26-5607-03680 for the 2013 assessment, taxes due and payable in 2014.
4. Approve recommendation from County Auditor and deny the abatement of interest and penalty on multiple severed mineral parcels owned by St. Croix Lumber Company.
5. Approve new off-sale liquor license application for Larsmont Food & Beverage Corporation, 596 Larsmont Way, Two Harbors, MN 55616, for the period of 1/1/2015 through 12/31/2015 contingent on approval of the County Sheriff and County Attorney, and payment of applicable fees. This license will be added to their existing On-Sale Liquor license.
6. Authorize payment in the amount of \$2,750.00 to Arrowhead Regional Development Commission (ARDC) for 2015 Lobbying Fees and 2015 Arrowhead Counties Association (ACA) Dues.

7. Authorize the Rescue Squad purchase of two replacement All Terrain Vehicles (ATV's) per the 2014 budget. The purchase will be two (2) 2015 Sportsman 500 from Duluth Lawn & Sport for \$8,729.99 each, for the total price of \$17,459.98.
8. Authorize payment in the amount of \$132,433.17 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 51).
9. Approve payment to DLT Solutions, LLC on Invoice #4393313A in the amount of \$2,921.52 for 3 Autodesk AutoCAD Civil 3D 2015 subscription renewals for engineering software.
10. Approve and authorize payment to SIVVIS in the amount of \$3,262.00 for artwork for the Birch Tree Center. Lake County Health and Human Services is acting as the Fiscal Agent of the Region III AMHI.
11. Authorize payment in the amount of \$2,622.260 to Barr Engineering Company (Invoice No. 23381046.00 – 2) for professional services for Lake County Demolition Project, from August 9, 2014, to October 31, 2014.
12. Authorize payment to VISA for the following charges:
 - \$346.29 for a Lake County Human Resources Department mailing through the U.S. Postal Service, priority mail through the U.S. Postal Service and FedEx packages sent on behalf of the Lake Connections fiber optic project.
13. Authorize Board Chair to sign the Conservation Easement document on land near the Clair A. Nelson memorial forest and Minnesota Department of Natural Resources Baseline Protected Property Report ("Baseline Report").
14. Authorize the following payments totaling \$3,308.04 to Border States Electric Supply for ladders & multi-port fiber cassettes:

A Invoice	908363303	\$	2,611.50
B Invoice	908470556	\$	696.54
15. Authorize the following payment of \$43,128.00 to Otis-Magie Insurance Agency for crime policy (reference 57680).
16. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference 113014LAK).
17. Authorize payment in the amount of \$5,370.47 to Innovative Systems for billing system maintenance fee (reference 22300).

18. Authorize payment to Giant Voices in the amount of \$5,000.00 for December 2014 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].

A Invoice INV-037224 \$ 5,000.00

19. Authorize the following payments totaling \$61,046.02 to Cooperative Light and Power for pole make ready:

A Invoice 7237 \$ 61,046.02

20. Authorize additional payment of \$961.90 to Denis J. Boyd for communication, title searches, title opinions, review abstracts of title and title opinions related to Minnesota Department of Natural Resources (MN DNR) Land Exchange. The new total is in the amount of \$7,641.90.

21. Authorize payment in the amount of \$4,000.00 to Lockridge Grindal Nauen P.L.L.P. (Statements No.70409 and No. 70410) for federal relations and federal lobbying professional services rendered for the months of November and December 2014.

22. Authorize payment of \$4,362.45 (\$4,170.00 plus shipping = \$4,362.45) to SmokeyZone LLC for six (6) Fire Danger signs to be placed in designated Lake County Firewise Communities. This project is paid for by Title III Firewise funding.

23. Approve a one year service agreement with Dascom for support on the IPTV headend equipment for an amount not to exceed \$25,521.75.

24. Authorize the trade-in of motor pool fleet vehicles #14 and #16 and purchase of a 2014 Chevrolet Impala sedan. Final payment to Sonju Two Harbors, LLC after trade-in will be \$12,102.85, including taxes and fees.

25. Authorize payment in the amount of \$225 for 2015 membership fee to Greater Minnesota Parks and Trails.

26. Authorize payment in the amount of \$6,235.00 to Duluth-Superior Communications (DSC) (Invoice 2144568) for removal of parts from old squad 609 (2011 Chevy Tahoe) and installation of equipment into new squad 609 (2012 Chevy Tahoe).

27. Authorize payment in the amount of \$7,905.25 to Duluth-Superior Communications (DSC) (Invoice 2144911) for removal of parts from old squad 608 (2011 Chevy Tahoe) and squad build and installation of equipment into new squad 608 (2015 Chevy Tahoe).

28. Authorize payment in the amount of \$9,916.25 to Duluth-Superior Communications (DSC) (Invoice 2144912) for removal of parts from old squad 616 (2010 Ford Expedition) and squad build and installation of equipment into new squad 616 (2015 Chevy Tahoe).
29. Approve an RUS 773 Contract with Agate Electric for power installation to remote FTTH cabinets within the proposed serving area for Lake County's fiber project for an amount not to exceed \$39,000.00.
30. Authorize payment in the amount of \$16,514.32 to CCI Systems for annual support contract on various Cisco equipment (reference 0080834-IN).
31. Approve payment to Election Systems & Software in the amount of \$5,151.82 for coding services for the 2014 General Election (invoice #917607).
32. Approve purchase of a used 2013 Toyota forklift with 530 hours from Toyota-Lift of Minnesota in the amount of \$22,500, including delivery and one propane gas tank, plus any applicable tax. This is a budgeted amount to replace the Clark forklift at the Household Hazardous Waste (HHW)/Recycle Center.
33. Authorize payment in the amount of \$3,630.00 to Duluth-Superior Communications (DSC) (Invoice 2145170) for removal of existing Digital Ally video systems and installation of WatchGuard video systems on six squads.
34. Authorize payment in the amount of \$6,995.92 to Schrader's Law Enforcement Supply (Invoice 14-258) for seven Tuff Lock storage boxes to be installed into Sheriff's Department squads.
Absent: Goutermont, Jones

MOTION HURD, SECOND WALSH: 04 – Approve resolution for Local Road Improvement Program grant application for the reclamation, paving and culvert improvements of CSAH 24 (Gun Club Rd) between CSAH 2 and County Road 301 (Fors Road), for project SAP-038-624-003. Absent: Goutermont, Jones

MOTION HURD, SECOND WALSH: 05 – Approve the changes to the 67-Day Temporary Employee Wage Schedule. Absent: Goutermont, Jones

MOTION WALSH, SECOND HURD: 06 – Approve the change in employment status of Kathleen Norton, Legal Secretary II, due to completion of probation effective December 2, 2014. Absent: Goutermont, Jones

MOTION WALSH, SECOND HURD: 07 – Approve and authorize the Chair to sign the 2014-2016 Labor Agreement between Lake County and AFSCME Local 66 covering Human Services employees. Absent: Goutermont, Jones

MOTION HURD, SECOND WALSH: 08 – Approve a leave of absence without pay for Linda Libal, Highway Accountant, pursuant to Minnesota Statute §3.088 effective January 5, 2015.
Absent: Goutermont, Jones

MOTION HURD, SECOND WALSH: 09 – Approve the revisions to the Highway Accountant job description without comparable worth review. Absent: Goutermont, Jones

MOTION HURD, SECOND WALSH: 10 – Approve the recruitment for one full-time Highway Accountant. Absent: Goutermont, Jones

MOTION WALSH, SECOND HURD: 11 – Approve the recruitment for one full-time Mental Health Worker. Absent: Goutermont, Jones

MOTION WALSH, SECOND HURD: 12 – Approve resolution that cancels Jack Hautala's lease on March 31st, 2015. Absent: Goutermont, Jones

MOTION HURD, SECOND WALSH: 13 – Table the resolution regarding Bruce Mosel's lease. Absent: Goutermont, Jones

MOTION WALSH, SECOND HURD: 14 – Approve resolution designating County Attorney to sign on probate account and authorizing Lake County Attorney Laura Auron to deposit and sign on the account for Florence Alexander Estate, as Personal Representative of the Estate. Absent: Goutermont, Jones

MOTION HURD, SECOND WALSH: 15 – Adjourn meeting at 4:27 p.m. Absent: Goutermont, Jones

The Board of Commissioners will hold a regular meeting in the Commissioners' boardroom on Tuesday, December 23, 2014, at 1:00 p.m. An organizational board meeting will be held on Tuesday, January 6, 2015, at 1:00 p.m., in the Commissioners' boardroom.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners