

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

February 24, 2015. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota. Commissioners Present: Hurd, Jones, Walsh. Absent: Goutermont, Sve. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Vice Chair Peter Walsh. Unless otherwise stated, all actions have been approved by unanimous yeas. Members of the public were present.

MOTION JONES, SECOND HURD: 01 – Approve agenda, with changes. Absent: Goutermont, Sve

MOTION JONE, SECOND HURD: 02 – Recess County Board meeting at 1:01 p.m. Absent: Goutermont, Sve

A public hearing was convened on the Lake County Minnesota Small Cities Development Program (SCDP) 2015 Application, in which Lake County is the applicant, on behalf of the Lake County Housing Initiative. Director of Housing Services Scott Zahorik from the Arrowhead Economic Opportunity Agency (AEOA) reviewed the proposed project application to the Minnesota Department of Employment and Economic Development (DEED) SCDP. The application will request funds for owner occupied housing rehabilitation in the community of Knife River. Commissioners asked questions about eligibility for the program and how the boundary is defined. Interested parties will have equal opportunity to apply. Outreach efforts were discussed. No public comments were made during the public hearing and no comments were received in writing in advance of the public hearing.

MOTION JONES, SECOND HURD: 03 – The public hearing was adjourned at 1:15 p.m. Absent: Goutermont, Sve

MOTION JONES, SECOND HURD: 04 – Reconvene the County Board meeting at 1:15 p.m. Absent: Goutermont, Sve

MOTION JONES, SECOND HURD: 05 – Authorize out-of-state travel to Austin, Texas, in April 2015 for County Administrator to participate in the Broadband Communities Summit. Absent: Goutermont, Sve

MOTION HURD, SECOND JONES: 06 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes from February 10, 2015.
2. Approve claims in the amount of \$49,171.42.
3. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$15,428.28
  - b. Administrative payments \$16,734.73
  - c. Arrowhead Health Alliance payments \$ 8,908.77
  - d. Special payments \$ 7,859.46
4. Authorize payment to Conrow Law Office in the amount of \$3,992.00 (Invoice 10155) for legal services rendered from December 22, 2014 through February 6, 2015, in the matter of the fiber network.

5. Authorize payment to Giant Voices in the amount of \$5,000.00 (reference INV-037486) for February 2015 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].
6. Authorize payment in the amount of \$3,398.28 to KGP Logistics for OptiSnap SC connectors (reference INV8066447).
7. Authorize payment in an amount not to exceed \$8,644.44 to SHI, Inc. for Cisco hardware and software maintenance.
8. Approve and authorize the Board Chair to sign a 60 month technology lease for the Recorder's Office with Great America Financial Services for \$184.28 per month for a Kyocera copier and approve a 60 month supply and service agreement with Hybridge Imaging LLC for \$98 per quarter, cents per copy additional cost.
9. Authorize Board Chair to sign contract with Anne Unruh for Finland Shop & Stony River Wayside cleaning services for the period March 1, 2015 through December 31, 2015 at a cost of \$520.00 per month including both locations
10. Authorize Highway Department purchase of parts for Unit #5990 (1990 Caterpillar D6 Dozer) from Ziegler at a cost up to \$2,632.22 plus tax if applicable.
11. Approve remittance of 2015 Town Road Account distributions in accordance with Minnesota Statute 162.081, as follows:
  - a. \$15,210.80 to Silver Creek Township
  - b. \$ 8,799.08 to Fall Lake Township
  - c. \$ 6,934.90 to Stony River Township
  - d. \$ 5,998.52 to Crystal Bay Township
  - e. \$ 5,714.81 to Beaver Bay Township
12. Approve Coldspring Granite Company nine-ton usage of CSAH 34 (formerly Forest Service Road 424) during 2015 spring load restriction period upon receipt of permit bond.
13. Approve sale of up to 2,500 cubic yards of pit material from Lake County's Swanstrom or Nursery Pit(s) for winter 2015 use, if required, for City of Two Harbors' SP 038-090-004 (Trail between CSAH 26 and 11<sup>th</sup> Ave.) due to seasonal lack of local source availability.
14. Authorize County Auditor to transfer \$1,256,770.87 from 950 Forestry fund to Resource Development fund for apportionment. This amount is amended from \$1,255,366.51.
15. Authorize payment in the amount of \$5,5430.00 to Olsen Thielen & Co, Ltd. for eligible telecommunications carrier (ETC) filing assistance (reference 18935-2). The filing for ETC status is required under the terms of the Federal Communications Commission (FCC) award.
16. Authorize the following payments totaling \$29,886.65 to Cooperative Light and Power for pole make ready: a) Invoice 7351: \$29,749.85, b) Invoice 727164-20150205: \$34.20, c) Invoice 727177-20150205: \$34.20, d) Invoice 727511-20150205: \$34.20, e) 727733-20150205: \$34.20.

17. Authorize payment in the amount of \$5,517.81 to Innovative Systems for billing system maintenance fee and postage: a) Invoice 23004: \$5,370.47, b) Invoice 23159: \$147.34
18. Amend County Board meeting minutes from January 27, 2015, motion 03, consent agenda item 20, for the purchase of additional IPTV set top boxes with Power & Tel at a price not to exceed \$99,000 as an amendment to our existing RUS 398 equipment. RUS recommends this purchase not be treated as an Amendment, but as a new RUS 398 equipment contract.
19. Authorize payment in the amount of \$7,200.00 to National Business Systems for postage for mailing of 2015 property tax statements and valuation notices, Sales Order S05444.
20. Authorize payment in the amount of \$1,228.63 to Vicki Bailey for Sam's Club purchases made for the Lake County Jail.
21. Authorize Veterans Service Officer to submit a credit application to TA Operating, LLC, on behalf of Lake County for motor pool fuel purchases. Absent: Goutermont, Sve

MOTION JONES, SECOND HURD: 07 – Approve resolution in support of a Minnesota Department of Employment and Economic Development (DEED) Small Cities Development Program (SCDP) Project, resolving that the Chair of the Board of Commissioners (Acting Chair) and County Administrator, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant. Absent: Goutermont, Sve

MOTION HURD, SECOND JONES: 08 – Authorize the Chair to sign revised Amendment #3 (RUS Form 526) to the Egan Company contract (B-6). The increase of \$148,552.12 is for additional materials, splicing and installation. The amended contract price will be \$1,328,547.39. The Rural Utilities Service (RUS) rejected the original amendment #3. The changes are for the following sites: Two Harbors, Silver Bay, remote cabinets near Ely and cross-connect cabinets required for the IRU with Northeast Service Cooperative (NESC). (This February 24, 2015, resolution amends the original board meeting minutes from August 12, 2014, resolution 06, which had authorized the chair to sign Amendment #3 to the Egan Company contract (B-6). That increase was for \$13,950.00 for additional materials and installation at the Two Harbors & Silver Bay sites. That amended contract price was \$1,193,945.27.) Absent: Goutermont, Sve

MOTION JONES, SECOND HURD: 09 – Approve the Highway Department request to fill the following 67-day temporary positions:

Truck Driver	3 positions	\$14.50 per hour	
Mower Operator	5 positions	\$11.50 per hour	
Laborer	2 positions	\$ 9.00 per hour	
Shop Helper/Mechanic	1 position	\$11.00 per hour	
Survey Assistant	1 positions	\$ 9.00 per hour	
Engineering Intern	5 position	\$13.50 per hour	
Engineering Aide	1 position	\$ 9.00 per hour	
Survey Technician	1 position	\$15.00 per hour	Absent: Goutermont, Sve

MOTION HURD, SECOND JONES: 10 – Approve the probationary appointment of Valerie Nicolaison to Highway Accountant at the probationary rate of \$22.61 per hour effective March 2, 2015. Absent: Goutermont, Sve

MOTION JONES, SECOND HURD: 11 – Approve resolution that cancels Bruce Mosel's lease on March 31<sup>st</sup>, 2015. Absent: Goutermont, Sve

MOTION HURD, SECOND JONES: 12 – Approve and authorize the Chair or Vice-Chair to sign Letter of Engagement, dated January 5, 2015, to Retain Ehlers as Dissemination Agent for Issuer Continuing Disclosure Required Under Securities and Exchange Commission (SEC) Rule 15c2-12 (the "Rule") between Ehlers & Associates, Inc. ("Ehlers") and Lake County ("Issuer") in the amount of \$2,800 per year. Absent: Goutermont, Sve

MOTION JONES, SECOND HURD: 13 – Authorize the approval of pole make ready materials for Lake Country Power Co-op's aerial plant for Lake County's FTTH project for project Ely C in the amount of \$59,100.25 and project Ely D in the amount of \$21,578.86. Absent: Goutermont, Sve

MOTION JONES, SECOND HURD: 14 – Authorize the approval of pole make ready labor cost from Lake States Construction for work done on Lake Country Power Co-op's aerial plant for Lake County's FTTH project for project Ely C in the amount of \$124,070.00 and project Ely D in the amount of \$41,454.00. Absent: Goutermont, Sve

MOTION JONES, SECOND HURD: 15 – Adjourn meeting at 2:00 p.m. Absent: Goutermont, Sve

The Board of Commissioners will hold an agenda meeting in the Commissioners' boardroom on Tuesday, March 3, 2015, at 1:00 p.m. The Board of Commissioners will hold a regular meeting in the Commissioners' boardroom on Tuesday, March 10, 2015, at 1:00 p.m.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Peter Walsh, Vice-Chair  
Lake County Board of Commissioners