

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

March 24, 2015. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota.  
Commissioners Present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION GOUTERMONT, SECOND JONES: 01 – Approve agenda. Absent: None

MOTION WALSH, SECOND HURD: 02 – Recess County Board meeting at 1:02 p.m. Absent: None

A public hearing was convened at 1:02 p.m. on the Lake County and State of Minnesota Department of Natural Resources (MN DNR) land exchange. Lake County Land Commissioner Nate Eide introduced Kate Giel, Program Coordinator for Land Exchanges with the MN DNR Lands and Minerals Division. Several MN DNR colleagues were in attendance to assist with questions. In attendance included MN DNR employees Amy Merrier, Andrea Johnson and Mike Young. Ms. Giel reviewed land exchange information including land values. Maps were provided on Exchange 903 Lake County and State of Minnesota. Public comment was heard including a question on whether this is school trust lands. No comments were received in writing in advance of the public hearing.

MOTION WALSH, SECOND HURD: 03 – The public hearing was adjourned at 1:15 p.m. Absent: None

The County Board meeting was reconvened at 1:15 p.m. with all members present. Land Commissioner Nate Eide talking about forestry agenda items that are in the board packet.

MOTION JONES, SECOND HURD: 04 – Approve the appointment of Christine McCarthy to Environmental Services Director at the base rate of \$32.50 per hour effective April 13, 2015, with paid training on April 1, 2015. Absent: None

MOTION JONES, SECOND GOUTERMONT: 05 – Recess County Board meeting at 1:42 p.m. Absent: None

The County Board meeting was reconvened at 1:49 p.m. with all members present

MOTION GOUTERMONT, SECOND WALSH: 06 – Approve resolution for Lake County to submit comments on the proposed action for the Superior National Forest (SNF) land exchange with the Minnesota Department of Natural Resources (MN DNR). This project would exchange federal SNF lands located outside the Boundary Waters Canoe Area Wilderness (BWCAW) for State of Minnesota land located inside the BWCAW. The resolution authorizes Lake County Land Commissioner to prepare comments on behalf of the Lake County Board of Commissioners, for signature by the Board Chair. Absent: None

MOTION HURD, SECOND GOUTERMONT: 07 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes for a resolution for a closed session on March 3, 2015: pursuant to Minn. Stat 13D.05, Subd. 3(b) the County Board may close a meeting as permitted by the attorney/client privilege.
2. Approve County Board meeting minutes from March 10, 2015.

3. Approve claims (batch 1 - County) in the amount of \$44,664.10.
4. Approve claims (batch 2 - Highway) in the amount of \$28,527.19.
5. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$28,314.02
  - b. Administrative payments \$27,337.89
  - c. Arrowhead Health Alliance payments \$ 2,255.58
  - d. Special payments \$10,552.92
6. Amend County Board meeting schedule to change the date of the work session from March 31, 2015, to April 30, 2015.
7. Approve and authorize the Lake County Board Chair to sign the Child and Teen Checkup (C&TC) Administrative Outreach Services contract with the Carlton-Cook-Lake-St. Louis Community Health Board for the period of January 1, 2015 through December 31, 2017.
8. Authorize payment of Invoice No. 737 to North Point Geographic Solutions in the amount of \$7,089.00 for GIS consulting services.
9. Approve the renewal of Consumption and Display Permit for Wildhurst Lodge & Campground, Finland, Minnesota, and National Forest Lodge, Isabella, MN subject to payment of county license fee, for period April 1, 2015 through March 31, 2016.
10. Authorize purchase from Ranger Chevrolet for four (4) 2015 Chevrolet Tahoe patrol vehicles, and to make payment upon delivery for the total amount not to exceed \$126,247.20.
11. Adopt resolution supporting Minnesota Lake Superior Coastal Program (MLSCP) 2015 funding application for culvert inventory match funds. Authorize Board Chair as the signatory and Highway Engineer as Project Manager for this grant.
12. Adopt resolution identifying road numbers for Superior Heights Road, Forest Heights Road, and Wildridge Drive.
13. Authorize Highway Engineer to advertise for SAP 038-607-010 bids to recondition CSAH 7 from Hwy. 1 to 1.388 miles North in 2015.
14. Approve sale of pre-screened rock to Lake County SWCD from Peterson Pit at a cost of \$15.00 per cubic yard not including their contractor's loading and hauling.
15. Approve Lake County's Peterson Pit as summer 2015 temporary staging location for Lake County SWCD Stewart River Stream Restoration project contingent upon their contractor's compliance with Lake County's stormwater permit.
16. Approve additional work (Amendment 3) by LHB, Inc. on the Beaver Bay Trailhead Project (038-090-007/038-604-018) in the amount of \$5,984.36.

17. Approve Highway Department purchase of Mack diagnostics tool and software from Nuss Truck & Equipment in an amount up to \$3,800.00.
18. Approve trade of Highway Department Unit #2202 (2002 Chevrolet Tahoe) for Sheriff's Department 2011 Chevrolet Tahoe with no interdepartmental funds transfer.
19. Authorize Road & Bridge payment to PetroChoice for bulk oil in the amount of \$3,671.80.
20. Amend Road & Bridge line items for 2015 according to refined quotes for budgeted purchases:
  - a) Reduce account 20-320-000-0000-6620 (Construction Capital Outlay – Equipment) by \$4,000.00 to \$2,000.
  - b) Reduce account 20-330-000-0000-6620 (Shop Capital Outlay – Equipment) by \$1,200.00 to \$3,800.
  - c) Reduce account 20-310-000-0000-6630 (Capital Outlay – Vehicles) by \$10,000.00 to \$110,000.
21. Approve and authorize the Board Chair to sign a 60 month lease agreement with Metro Sales, Inc. in the amount of \$197.34/month plus tax, for a Ricoh MP C4503 for the Lake County Service Center in Silver Bay.
22. Accept quote from Summit Environmental Group LLC for tree protection supplies and delivery at \$7,605.00.
23. Authorize the Chair to sign the Engagement Letter between Gray Plant Mooty and Lake County Minnesota d/b/a Lake Connections for legal services in connection with a petition to the Minnesota Public Utilities Commission for designation as an Eligible Telecommunications Carrier.
24. Amend the County Board fee schedule to include the following additions to the Planning and Zoning fee schedule:
  1. Septic escrow - Amount equal to a written estimate to install a complying SSTS provided by a licensed and certified installer –OR- \$9,000 in absence of a written estimate.
  2. Septic compliance inspection - \$325.00 /additional \$250 if backhoe required (for soil verification).
25. Approve and authorize the Chair to sign the 2015 – 2016 contract between Lake County and Don Runnberg (contractor) for Independent Subsurface Sewage Treatment System inspection including compensation rate change from \$270 to \$290 for new and replacement systems and compliance inspections.
26. Authorize payment in the amount of \$4,000.00 to Area Partnership for Economic Expansion (APEX) per the marketing services contract for data center marketing services in December 2014 (Invoice LC – 2004). Absent None

MOTION JONES, SECOND HURD: 08 – Approve the retirement of Nancy Norlen, Deputy Recorder, effective May 6, 2015. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 09 – Approve the internal posting for one part-time Deputy Recorder. Absent: None

MOTION GOUTERMONT, SECOND HURD: 10 – Approve the probationary appointment of Ross Hoffmann to GIS Analyst at the probationary rate of \$20.28 per hour effective March 30, 2015. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 11 – Approve the Maintenance Department request to fill two 67-day temporary Ground Maintenance worker positions. Absent: None

MOTION JONES, SECOND GOUTERMONT: 12 – Approve the probationary appointment of Renee Karth-Pearson to Mental Health Worker at the probationary rate of \$25.00 per hour effective April 6, 2015. Absent: None

MOTION HURD, SECOND WALSH: 13 – Award tree planting bid and authorize payment, upon satisfactory completion of project, to the lowest bidder: Express Forestry Service, LLC, Leslie, AR. Bid rate: Bid Rate: .057/tree, .10/cone, total bid award = \$21,780.20. Absent: None

MOTION HURD, SECOND GOUTERMONT: 14 – Award tree release contracts and authorize payment, upon satisfactory completion of project, to the lowest bidders: Northwoods Forestry, Inc., Eleva, WI, Bid Rate: \$95.00/acre for 8 sites, 262 acres = \$24,890.00 AND Birkland Forest Management, Two Harbors, MN, Bid Rate: \$85.50/acre for 1 site, 39.2 acres = \$3,351.60 Absent: None

MOTION GOUTERMONT, SECOND JONES: 15 – Authorize payment in the amount of \$4,545.06 to Tim Anderson Construction, LLC (Invoice dated February 27, 2015) for additional costs associated with the Human Service's building remodeling project beyond the original bid price of \$60,501.00. Absent: None

MOTION JONES, SECOND GOUTERMONT: 16 – Adjourn meeting at 2:26 p.m. Absent: None

The Board of Commissioners will hold an agenda meeting in the Commissioners' boardroom on Tuesday, April 7, 2015, at 1:00 p.m. The Board of Commissioners will hold a regular meeting in the Commissioners' boardroom on Tuesday, April 14, 2015, at 1:00 p.m.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Chairperson  
Lake County Board of Commissioners