

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

July 28, 2015. Commissioners' Chambers, Lake County Courthouse, Two Harbors, Minnesota.
Commissioners present: Goutermont, Sve, Walsh. Absent: Hurd, Jones. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous ye a vote. Members of the public were present.

Lake County Facilities Maintenance Manager Grant Mjelde provided an update on the courthouse historic assessment that LHB, Inc. has been contracted to provide. The scope of work will include grant assistance. Preparations are being made for the preliminary application for restoration funds from a legacy grant. The historic architectural and preservation services will include recommendations for repair. LHB will inspect current conditions, repair history, and identify causes of deterioration and issues. A cost estimate of recommendations will be prepared as part of the report. The Minnesota Historical and Cultural Grants Program is administered by the Minnesota Historical Society. County Administrator Matthew Huddleston provided his report to the County Board.

MOTION WALSH, SECOND GOUTERMONT: 01 – Approve agenda. Absent: Jones, Hurd

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve consent agenda as follows:

1. Approve County Board meeting minutes from July 14, 2015.
2. Approve batch 1 claims in the amount of \$44,883.33.
3. Approve batch 2 claims in the amount of \$24,827.70.
4. Approve Health and Human Services claims in the following amounts:

a. Region III Adult Mental Health Initiative payments	\$ 126,787.43
b. Administrative payments	\$ 45,949.85
c. Arrowhead Health Alliance payments	\$ 20,458.10
d. Special payments	\$ 2,392.83
5. Grant exempt classification for the 2014 Assessment Year and abate the 2015 taxes for the following parcels purchased by the City of Beaver Bay: 21-7240-11060, 21-7240-11150, 21-7240-11160, 21-7240-11170, 21-7240-11280. Tax exempt classification and abatement is per recommendation from the Lake County Assessor.
6. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement for the Arrowhead Economic Opportunity Agency (AEOA) to provide Employment and Training Services for the period of January 1, 2015 through December 31, 2015. This agreement replaces the agreement previously approved on January 13, 2015.
7. Authorize payment in the amount of \$8,385.00 to Lindquist & Vennum, LLP (Invoice 689202-3556) for professional services rendered through June 30, 2015, in the matter of the fiber optic network.

8. Authorize payment in the amount of \$4,000.00 to Area Partnership for Economic Expansion (APEX) for Invoice LC – 2004 for data center marketing services for the period December 2014.
9. Authorize payment in the amount of \$4,074.80 to Barr Engineering Company for professional services (Invoice No. 23381046.00 – 8) for Lake County Demolition Project, from May 16, 2015, to June 12, 2015.
10. Authorize payment to Ehlers & Associates, Inc. in the amount of \$22,934.95 (Invoice 67876) for Financial Management Analysis 2014.
11. Authorize payment in the amount of \$6,284.15 to Innovative Systems for billing system maintenance fee, postage & IPTV licensing for invoices as follows:
 - a Invoice 24539 5,370.47
 - b Invoice 24702 \$ 388.28
 - c Invoice 24521 \$ 525.40
12. Approve and authorize the Chair of the Board of Commissioners to sign the letter dated July 6, 2015, from the Minnesota Department of Human Services (MN DHS), which increases the dollar amount of Lake County's 2015 Adult Mental Health (AMH) Grant Award and is an amendment to the agreement between the Grantee and MN DHS (Grantor).
13. Amend County Board of Commissioners meeting minutes from January 27, 2015, motion 03, item 19 to change the price on one vehicle to be priced at \$44,840.07 plus tax and license rather than the original number of \$41,316.50. Revised approval is as follows: Authorize the purchase of 4 vehicles off the state vehicle contract through Ranger GM to serve as Lake Connections service utility trucks; (Qty 2) GMC K2500 with fiberglass utility work topper not to exceed \$44,840.07 plus tax and license each. (Qty 1) GMC K2500 with ladder rack and tonneau cover not to exceed \$33,193.50 plus tax and license. (Qty 1) Chevrolet Equinox not to exceed \$24,160.40 plus tax and license.
14. Approve partial reimbursement to Silver Creek Township in the amount of \$67,905.13 for SAP 038-599-014 (E. Castle Danger Rd. box culvert replacement).
15. Authorize Highway Engineer to sign August 30, 2015 event permit for Superior Man Triathlon.
16. Approve Highway Department payment to PetroChoice in the amount of \$4,373.72.
17. Authorize memorial bench and plaque installation by Lee Davis for an amount not to exceed \$4,911.00 plus tax if applicable.
18. Authorize Land Commissioner to sign Site Specific Agreement between the Minnesota Department of Natural Resources – Section of Wildlife (State) and Lake County Land Department (County) for three Hunter Walking Trails crossing county land.

19. Approve amendment to Lease Cancellation resolution #15022411 (resolution of February 24, 2015, regarding Bruce Mosel's lease).
20. Approve payment to Bruce Mosel for \$33,545 for lease cabin per Lake County Board of Commissioner's resolution #15022411, as amended on July 28, 2015.
21. Approve payment to State of Minnesota – Office of the State Auditor in the amount of \$17,517.80 (invoice #66068 in the amount of \$16,871.80 and invoice #66070 in the amount of \$646.00) for year-end 2014 auditing services.
22. Approve a four-day temporary on-sale liquor permit for the Lake County Agricultural Society for the dates of August 20-23, 2015 at the Lake County Fairgrounds in Two Harbors. Contingent on the filing of necessary paperwork and payment of applicable fees.
23. Amend County Board meeting minutes from May 26, 2015, motion 02, item 30 to include sales tax: Authorize the purchase of Panasonic hardware for an amount not to exceed \$10,668.78 plus taxes and shipping, for a total of \$11,402.26.
24. Adopt the findings by the Planning Commission and approve Interim Use Permit, I-15-002, for Mark and Wendy Kuzma.
25. Authorize payment in the amount of \$6,592.27 to Giant Voices for postcards, postage & website maintenance for the following invoices: a) INV-038205 \$6,290.27; b) INV-038206 \$302.00
26. Authorize the Board Chair to sign the Request for Release of Funds and Certification for the Small Cities Development Program (SCDP) and send to Department of Employment and Economic Development (DEED) following the public comment period. All comments received by August 10, 2015 will be considered by Lake County prior to submission of a Request for Release of Funds.
27. Authorize payment in the amount of \$13,800.00 to RC, Incorporated for the purchase of a pontoon boat, trailer, and accessories, to be reimbursed through the Boat and Water grant.
28. Approve and authorize payment to the City of Two Harbors for \$136,088.39 for power pole make ready work regarding Lake County's Fiber attached on the City of Two Harbors power poles.
29. Approve and authorize the Board Chair to sign the Acceptance of Proposal from Tri-States Business Systems, Inc. and sign a service contract for a sixty (60) month fair market value lease of a Sharp MX-5141N color workgroup document system for the new office suite in the Lake County Service Center, at a cost of \$205.86 per month, cents per copy additional cost, a one-time documentation fee of \$79.50 on leases, including a compression kit to reduce the size of PDF scans for data storage and size limits. Absent: Jones, Hurd

MOTION GOUTERMONT, SECOND WALSH: 03 – Approve the resignation of Stephanie Anderson, Financial Worker, effective July 24, 2015. Absent: Jones, Hurd

MOTION WALSH, SECOND GOUTERMONT: 04 – Approve the filling for one full-time Financial Worker. Absent: Jones, Hurd

MOTION GOUTERMONT, SECOND WALSH: 05 – Approve the appointment of Cammie Young, Human Resources Administrator, as the Lake County Affirmative Action Officer for 2015. Absent: Jones, Hurd

MOTION WALSH, SECOND GOUTERMONT: 06 – Approve the revisions to the Affirmative Action Plan Policy and authorize Chair to sign. Absent: Jones, Hurd

MOTION GOUTERMONT, SECOND WALSH: 07 – Approve Lake County Ambulance Service (LCAS) resolution. Absent: Jones, Hurd

MOTION GOUTERMONT, SECOND WALSH: 08 – Approve resolution for Prospector Trail Signs. To get the trail system started, the Prospectors Trail Alliance would like to install signs on current roads, open to ATV, that are part of the Prospector Loop. The money for these signs will come from the Tax Forfeited Recreation Fund. This money is part of the apportionments of Tax Forfeited revenue. Absent: Jones, Hurd

MOTION GOUTERMONT, SECOND WALSH: 09 – Adjourn meeting at 1:43 p.m. Absent: Jones, Hurd

The agenda meeting will be held at 1:00 p.m. on Tuesday, August 4, 2015, in the Commissioners' boardroom. The Board of Commissioners will hold a regular meeting in the Commissioners' boardroom on Tuesday, August 11, 2015, at 1:00 p.m.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners