

**ACTION ITEMS**  
**August 11, 2015**

**Consent Agenda:**

1. Approve County Board meeting minutes from July 28, 2015.
2. Approve Public Hearing minutes from the hearing held and recessed on July 28, 2015, and reconvened and adjourned on August 4, 2015. (Correspondence 19 from packet)
3. Approve claims in the amount of \$41,406.07.
4. Approve Health and Human Services claims payments in the following amounts:

a. Region III Adult Mental Health Initiative payments	\$ 81,594.95
b. Administrative payments	\$ 8,822.38
c. Arrowhead Health Alliance payments	\$ 10,830.00
d. Special payments	\$ 944.55
5. Approve, adopt and authorize signature on the documents for the Lake County Small Cities Development Program (SCDP) Clearance Process:
  - Certificate of Categorical Exclusion
  - Policy and Procedures Handbook
  - Program Income Plan
  - Fair Housing Plan of Action
  - Residential Anti-Displacement Plan
  - Section 3 Plan
  - Administrative Contract with Arrowhead Economic Opportunity Agency (AEOA)
  - Signature Authorization Form authorizing AEOA Director of Housing Services to sign the Disbursement Requests (Correspondence 1 from packet)
6. Approve and authorize the Lake County Board Chair to award \$500.00 to Arrowhead Economic Opportunity Agency's (AEOA) Rural Rides Program for the period of July 1, 2015 through June 30, 2016. (Correspondence 2 from packet)
7. Approve payment of up to \$6,000.00 at the rate of \$116.00 per hour to EnviroTrac LLC for hazardous wildfire fuel chipping on six former Steven's Grant private properties near Wilson Lake, and to waive the normal Lake County policy of requiring two written quotes for this project. This project will be paid for by Title III Firewise funding. (Correspondence 3 from packet)
8. Approve the reimbursement to qualified homeowners of their portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant installations (70% up to \$7,500), pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Programs DR-1982.07 or DR-4113.11. (Correspondence 4 from packet)
9. Approve payment of \$7,262.50 to Penny Rund for the homeowner portion of a FEMA Fire Resistant Roofing Grant installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 5 from packet)
10. Authorize payment in the amount of \$2,689.97 to Aitkin County Sheriff's Office for housing and medications provided to two Lake County Jail inmates. (Correspondence 6 from packet)

11. Authorize payment in the amount of \$4,930.12 to Danny's Auto for repairs to Sheriff's Office Vehicle 615, to be reimbursed by Minnesota Counties Intergovernmental Trust (MCIT) less deductible. (Correspondence 7 from packet)
12. Authorize the following payments totaling \$32,510.01 to Cooperative Light and Power for pole make ready:
- |   |         |      |              |
|---|---------|------|--------------|
| a | Invoice | 7644 | 4,343.80     |
| b | Invoice | 7641 | \$ 10,820.26 |
| c | Invoice | 7642 | \$ 9,182.26  |
| d | Invoice | 7643 | \$ 8,163.69  |
13. Authorize payments in the following amounts for medical examiner services billed by Lakeland Pathology, P.A., remit payments to Range Regional Health Services (RRHS), checks payable to:
- |   |  |    |          |
|---|--|----|----------|
| a | Lakeland Pathology, P.A., Thomas P. Uncini, M.D. | \$ | 2,337.42 |
| b | Fairview Range Med Center                        | \$ | 1,373.60 |
| c | Cavallin Funeral Home                            | \$ | 1,325.00 |
| d | DC Livery  | \$ | 325.00   |
| e | Bugliosi, Marcy                                  | \$ | 133.14   |
| f | Houle, Lorrie                                    | \$ | 806.71   |
| g | Simpson, Karie                                   | \$ | 537.81   |
| h | Warneke, Breanna                                 | \$ | 230.49   |
| i | Ziegler, Richard                                 | \$ | 133.14   |
| j | Delich, Debra (billing 5%)                       | \$ | 360.12   |
14. Award SAP 038-607-010 (CSAH 7) to the apparent low bidder, Northland Constructors, in the amount of \$1,188,787.30. (Correspondence 8A from packet)
15. Award CSP-015-01 (2015 crushing) to the apparent low bidder, Northland Constructors, in the amount of \$146,300.00. (Correspondence 8 from packet)
16. Approve Highway Department payment of Invoice No. 3714 to Bear's Heavy Duty, LLC in the amount of \$932.78 for Unit #2153 (a 2015 GMC pickup) accessories. (Correspondence 8 from packet)
17. Approve Highway Department payment of Invoice No. 3715 to Bear's Heavy Duty, LLC in the amount of \$2,496.01 for Unit #2152 (a 2015 GMC pickup) accessories. (Correspondence 8 from packet)
18. Approve the purchase and installation of a standard brick (Versa-Lok) retaining wall from Northern Lights Landscaping for \$12,259.29. (Correspondence 9 from packet)
19. Authorize Auditor's Office to write off tax refunds in amounts less than \$25.00 unless reimbursement is requested by taxpayers as per notification letter. (Correspondence 10 from packet)
20. Authorize Auditor to work with Wells Fargo Bank to obtain 5 (five) Lake County credit cards, each with a credit limit of \$5,000. (Distribution and usage of cards will be subject to the completion of the Lake County Credit Card Policy) (Correspondence 10 from packet)

21. Authorize Lake County Administrator, Matt Huddleston and Lake County Auditor, Linda Libal to sign Application Agreement with Wells Fargo for credit cards. (Correspondence 10 from packet)
22. Authorize Business name on Application to read: "Lake County Tax Department". (This specific designation will ensure that all billing, documents and paperwork are received by the Auditor/Treasurer's department.) (Correspondence 10 from packet)
23. Approve and award bid prices as listed below for Wildfire Fuel Reduction (Stevens) Grant projects to reduce hazardous balsam fir understory and blow down on private lands in Wildland Urban Interface (WUI) areas adjacent to USFS projects. Contracts will be paid by Lake County and reimbursed by the federal Wildfire Fuel Reduction Grant.

<b>Acres</b>	<b>Project Name</b>	<b>Total Value</b>	<b>Awarded to</b>
4.5	Arens & Peterson Cleanup	\$3,555	Eagle Lake Forestry LLC
2.6	Soloman & Davies	\$3,120	EnviroTrac LLC
2.0	S Johnson 2	\$2,400	Eagle Lake Forestry LLC
4.9	Tim Johnson	\$5,880	EnviroTrac LLC
0.8	Larson Chipping	\$800	Eagle Lake Forestry LLC
8.0	Upper South Kawishiwi Road	\$8,000	Eagle Lake Forestry LLC
6.3	Middle South Kawishiwi Road	\$6,300	Eagle Lake Forestry LLC
3.4	Lower South Kawishiwi Road	\$3,740	Eagle Lake Forestry LLC
7.1	SKA Common Lands	\$7,277.50	Eagle Lake Forestry LLC
<b>39.6</b>		<b>\$41,072.50</b>	

(Correspondence 13 from packet)

24. Authorize payment in the amount of \$8,136.00 to Old Republic Surety Group for franchise bonds for the City of Two Harbors for the following invoices:
- a Invoice RLI0626586 500.00
  - b Invoice RLI2133039 \$ 7,636.00
25. Approve and authorize the Chair to sign the four (4) Northeast Service Cooperative (NESC) Indefeasible Rights to Use (IRU) Addendums 9-12, and Addendum for a Credit, and authorize payment for the following IRU Fees and Invoice Schedules:
- Fiber Addendum No. 09: \$3,000.00 a non-recurring charge due upon invoice
  - Fiber Addendum No. 10: \$110,608.50 a non-recurring charge due upon invoice
  - Fiber Addendum No. 11: \$13,500.00 a non-recurring charge due upon invoice
  - Fiber Addendum No. 12: \$1500.00 a non-recurring charge due upon invoice
26. Approve and authorize the Lake County Board Chair to sign Attachment D: Vulnerable Children and Adult Plan Amendment for Child Protection Funding. This Plan Amendment covers Budget Plan years 2015 and 2016. (Correspondence 18 from packet)

27. Authorize payment to VISA in the amount of \$132.85 for FedEx packages sent on behalf of the Lake Connections fiber optic project.
28. Authorize payment in the amount of \$5,000.00 to Legg Strategies for consulting services July 15, 2015 through August 15, 2015 (Invoice 1153).
29. Approve quote from Twin Ports Environmental / Construction in the amount of \$42,680.00 for demolition of structure located at 2060 Highway 61, Two Harbors, Minnesota, (Stolpman property) and authorize County Administrator to sign the contract.
30. Authorize payment in the amount of \$4,992.00 to Conrow Law Office (Invoice Number:10163) for services rendered between May 26, 2015, and June 29, 2015, in the matter of the fiber network.

**Resolution Items:**

1. Adopt revisions and approve as amended, Lake County Ordinance No. 22, Lake County Ordinance for the Management of All Terrain Vehicles in the Public Right of Way on County Roads. (Correspondence 20 from packet)
2. Adopt Aquatic Invasive Species (AIS) Resolution as follows:  
WHEREAS, based on the 2014 Session Law Chapter 308 enacted by the legislature provides Minnesota Counties a County Program Aid grant for Aquatic Invasive Species (AIS ) prevention, and  
  
WHEREAS, the legislation requires that Lake County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds which are to prevent the introduction or limit the spread of aquatic invasive species at all public access sites within the county, and  
  
NOW, THEREFORE, BE IT RESOLVED, Board of Commissioners of Lake County, Minnesota adopts the Lake County Aquatic Invasive Species Plan.  
  
BE IT FURTHER RESOLVED, the Board of Commissioners directs the Environmental Services Director to use this plan as a guideline for the use of the proceeds received in the CY 2014 and CY 2015, and send this plan to the Department of Natural Resources to meet the requirements of the enabling legislation. (Correspondence 11A from packet)
3. Approve and authorize the Chair to sign to sign the 2016 Labor Agreement between Lake County and Teamsters Local 320 covering Courthouse employees. (Correspondence 12 from packet)
4. Approve the change in employment status of Mark Udenberg, Solid Waste Coordinator, due to completion of trial period effective July 24, 2015. (Correspondence 12 from packet)
5. Approve the internal posting for Highway Step-Up Foreman for the Two Harbors Garage. (Correspondence 12 from packet)
6. Approve the filling for one full-time Heavy Equipment Operator. (Correspondence 12 from packet)
7. Approve the resignation of Angie Dickison, Information Systems Director, effective September 3, 2015. (Correspondence 12 from packet)

8. Approve the revisions to the Information Systems Director job description without comparable worth review. (Correspondence 12 from packet)
9. Approve appointment of Gregg Swartwoudt to County Assessor, at the base rate of \$30.52 per hour effective August 17, 2015. (Correspondence 12 from packet)
10. Approve the probationary appointment of Tammy Churness to part-time Office Assistant at the probationary rate of \$17.30 per hour effective August 24, 2015. (Correspondence 'New 12' from packet)
11. Approve appointment of Darlene Hoff, former Accounting Technician, at the L4 rate of \$21.99 per hour, to Administrative Assistant Silver Bay effective August 11, 2015 through September 11, 2015. (Correspondence 'New 12' from packet)