

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

August 25, 2015. Commissioners' Chambers, Lake County Courthouse, Two Harbors, Minnesota.  
Commissioners present: Goutermont, Hurd, Sve, Walsh. Absent: Jones. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION HURD, SECOND GOUTERMONT: 01 – Approve agenda. Absent: Jones

Lake County Administrator Matthew Huddleston introduced the newly hired County Assessor Gregg Swartwoudt who has recently been appointed to the position. Mr. Swartwoudt had the opportunity to work with former County Assessor Jack Renick for a couple days prior to his retirement. Mr. Swartwoudt thanked the County Board for the opportunity to serve in this capacity.

Land Commissioner Nate Eide provided an update on the ATV trail. He discussed future plans for a grand opening. Recent rains have made the trail surface extremely soft. Signs have been placed that no motorized vehicles are permitted. Although no ATVs are allowed at this time, Lake County plans to open the trail as soon as possible. Questions may be directed to Lake County Forestry at 218-834-8340. Opening the trail too soon would result in damage to the trail construction that has been completed.

Lake County Environmental Services Director Christine McCarthy was present to answer any questions about the recommendations from the Planning Commission. Pete Smerud, agent for a rezone request (application RZ-14-001), spoke about how the requested rezone would help the Wolf Ridge Environmental Learning Center and the community.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve consent agenda as follows:

1. Approve County Board meeting minutes from August 11, 2015.
2. Approve claims in the amount of \$56,783.24.
3. Approve Health and Human Services claims payments in the following amounts:

a. Region III Adult Mental Health Initiative payments	\$ 89,186.37
b. Administrative payments	\$ 18,067.68
c. Arrowhead Health Alliance payments	\$ 459.29
d. Special payments	\$ 5,071.99
4. Amend County Board of Commissioners board meeting minutes from August 12, 2014, resolution 06 to include cost of bonding (\$2,392.89). Revised contract totals \$89,406.89. (Thermo Bond of Elk Point, South Dakota, for prefabricated equipment shelter for Lake County's FTTH project to be delivered and set on leased land in the City of Ely.)
5. Amend County Board of Commissioners board meeting minutes from August 12, 2014, resolution 07 to include cost of bonding (\$2,355.46). Revised contract totals \$88,008.46. (Thermo Bond of Elk Point, South Dakota for a prefabricated equipment shelter for Lake County's FTTH project to be delivered and set on leased land in the City of Aurora.

6. Amend County Board of Commissioners board meeting minutes from December 17, 2012, resolution 27, to amend video headend engineering contract from \$16,120.00 to \$18,661.87 for allowable reimbursable expenses. Amended resolution is as follows: Approve and authorize the Chair to sign the Rural Utilities Service (RUS) Form 245, Engineering Services Contract with CC & I Engineering, Inc. (Contractor) for a contract amount of \$18,661.87 for work on the IP Video Project.
7. Amend County Board of Commissioners board meeting minutes from June 9, 2015, resolution 14, to include the revised dollar amount. Amended resolution is as follows: Approve and authorize the Chair to sign the following two amendments: Rohl Networks LP Construction Agreement (Amendment No. 4) and MP NexLevel, LLC Construction agreement (Amendment No. 2), reducing the level of Rohl Networks Agreement and increasing the MP NexLevel Agreement up to an additional \$9.3 million.
8. Authorize payment in the amount of \$20,170.00 to Twin Ports Environmental/Construction, LLC (Invoice LC-81314, Rausch Building Demolition). Additional work was added for concrete removal. This is an increase from the original approval on February 10, 2015, which was in the amount of \$19,270.00.
9. Authorize payment in the amount of \$201,186.54 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 70).
10. Authorize payment to Giant Voices in the amount of \$5,000.00 (INV-038267) for August 2015 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].
11. Authorize payment in the amount of \$5,758.85 to Innovative Systems for billing system maintenance fee, postage & bill printing per the following invoices:
  - a Invoice 24820 5,370.47
  - b Invoice 24967 \$ 388.38
12. Authorize payment in the amount of \$4,918.00 to Olsen Theilen & Co. for eligible telecommunications docket in connection with the FCC provisional award (Reference 22866).
13. Authorize payment in the amount of \$3,055.00 to Lindquist & Vennum, LLP (Invoice 691056-3556) for professional services rendered through July 31, 2015, in the matter of the fiber optic network.
14. Approve Highway Department payment of Invoice No. 16552 to Northland Constructors of Duluth, LLC in the amount of \$3,845.34 for Fall Lake Road blacktop patch mix.

15. Authorize Highway Engineer to sign letter of reply to Fall Lake Township's request to terminate the 2011 interagency grader agreement.
16. Accept quote from Dallco, Inc. in the amount of \$20,266.00 for CP 15-124-1 Bridge 93039 (Waldo Road over Stewart River) and CP 15-102-1 Bridge 93091 (Hawk Hill Road over Knife River) repairs.
17. Amend Road & Bridge line items for 2015 as follows:
  - a) Transfer \$3,845.34 from account 20-320-000-0000-6320 (County Road Construction) to 20-310-000-0000-6503 (Supplies – Bituminous Materials).
  - b) Transfer \$23,815.00 from account 20-310-000-0000-6511 (Supplies – Salt) to account 20-310-000-0000-6345 (Service-Maintenance-Lease Agreements).
18. Amend County Board of Commissioners meeting minutes from July 22, 2014, motion 09 to change the amount of the annual spending authorization for the county's ESRI license agreement to \$30,336. Revised approval is as follows: Authorize payment to ESRI (Environmental Systems Research Institute, Inc.) for an amount not to exceed \$30,336 per year (2014-2016) for the three-year *ESRI Small Municipal and County Enterprise License Agreement* (ELA).
19. Authorize the purchase of printing services from Pro Print, Inc. for an amount not to exceed \$5,821.85 for Lake County Plat Book.
20. Approve payment to North Point Geographic Solutions for Invoice No. 793 in the amount of \$4,041.00 and Invoice No. 800 in the amount of \$13,284.00 for GIS consulting services.
21. Approve and authorize the Chair to sign the Agreement for Emergency Management Performance Grant (EMPG) from MN Department of Homeland Security and Emergency Management.
22. Approve payment to ForesTech Consulting, Inc. for \$3,574.00 for the purchase of (2) Forg-D912-Echo hand held computers with accessories.
23. Approve the repurchase application by Randy Boen, subject to payment including total taxes and assessments of \$1,485.45, service fee of \$100.00, deed tax of \$4.90, deed fee of \$25.00, and recording fee of \$46.00; for a total of \$1,661.35.
24. Approve and authorize Board Chair to sign easement crossing NW ¼ of NE ¼ of Section 19, Township 53, Range 11 to provide legal access to NE ¼ of NW ¼ of Section 19, Township 53, Range 11.
25. Approve additional payment of \$5,250 to Phil Hegfors and Son Construction for 500 yds of hauled gravel at original bid rate of \$10.50/yd on the "Dino Road."

26. Adopt the findings by the Planning Commission and approve with conditions the Interim Use Permit, I-15-005, for Alis Z. Stevens, for short term vacation home rental located at 4280 Canyon Road, Two Harbors, Minnesota.
27. Adopt the findings by the Planning Commission and approve the Interim Use Permit, I-15-003, for Heather Bray and Jodi L. Ayres.
28. Adopt the findings by the Planning Commission and approve the Interim Use Permit, I-15-004, for Vimal Natarajan.
29. Authorize payment of \$5,295.50 to Cooperative Light and Power for pole make ready (7661).
30. Authorize the approval and payment for Hardware from CGN for ISP modules for the Cisco ASR9000 in the amount of \$96,100.00 plus shipping and applicable tax.
31. Authorize the approval and payment for software and licensing from CGN for the Cisco ASR9000 in the amount of \$13,801.20 plus shipping and applicable tax.
32. Authorize payment in the amount of \$3,075.50 to Barr Engineering Company for professional services (Invoice No. 23381046.00 – 10) for Lake County Demolition Project, from July 11, 2015, to August 7, 2015.
33. Authorize payment to Lake County Ambulance Service (LCAS) for second half payment in the amount of \$80,000.
34. Award road projects to be paid for with State Road Grant (un-refunded gas tax), SWCD, and Memorial Forest funds. Award bids as follows:

<b>Project Number/Name</b>	<b>Contractor</b>	<b>Bid Amount</b>
2015-02 Egge Jr	Phil Hegfors and Son Construction	\$11,599.40
2015-02 Nestor Grade	Phil Hegfors and Son Construction	\$1,419.50
2015-02 Switchback Rd	Phil Hegfors and Son Construction	\$3,257.04
2015-02 Rauzi Rd	Country Trucking and Excavating Inc.	\$14,216.00

Absent: Jones

MOTION HURD, SECOND WALSH: 03 – Approve and authorize the Chair to sign the Corporate Worksite Clinics Influenza Immunization Agreement between Lake County and Minnesota Visiting Nurse Agency (MVNA). Absent: Jones

MOTION WALSH, SECOND GOUTERMONT: 04 – Approve the changes to the Child Support Officer job description without comparable worth review. Absent: Jones

MOTION HURD, SECOND WALSH: 05 – Approve the recruitment for one full-time Child Support Officer. Absent: Jones

MOTION GOUTERMONT, SECOND WALSH: 06 – Approve the Case Aide job description with comparable worth review. Absent: Jones

MOTION HURD, SECOND WALSH: 07 – Approve the probationary appointment of Joy Gardner to Financial Worker at the probationary wage of \$19.79 per hour effective August 31, 2015. Absent: Jones

MOTION HURD, SECOND GOUTERMONT: 08 – Approve the probationary appointment of Brian Wiszowaty to Financial Worker at the probationary wage of \$19.79 per hour effective August 31, 2015. Absent: Jones

MOTION GOUTERMONT, SECOND WALSH: 09 – Approve the interim appointment of Glen Backman, Network Operations Coordinator, to Information Technology Director at the L3 rate of \$32.13 effective September 7, 2015. Absent: Jones

MOTION WALSH, SECOND HURD: 10 – Adopt findings by the Planning Commission for rezone of parcel no. 28-6311-30580, and approve rezone from R-4/Residential two acre minimum to RC/Resort Commercial two acre minimum on property described as: Govt Lot 2 and that part of NW ¼ of SE ¼ lying SE'ly of Hwy 61, 67.90 acres, Section 16, Township 57, Range 6, Unorganized Territory #1. Absent: Jones

MOTION HURD, SECOND WALSH: 11 – Approve resolution suspending Lake County's allocation of the 2014 Apportionment, directing the Auditor to suspend Lake County's 2014 allocation of the apportionment in the amount of \$879,739.60 and place these funds in the Resource Development Fund for purposes of reimbursing Lake County for the purchase of the Clair A. Nelson Memorial Forest. Absent: Jones

MOTION WALSH, SECOND GOUTERMONT: 12 – Approve and authorize the Chair to sign the Transport Services Agreement by and between Lake County, d/b/a Lake Connections (the "County") and Lake Communications ("Provider"). Absent: Jones

MOTION GOUTERMONT, SECOND WALSH: 13 – Approve and authorize the Chair to sign the Project Contract for Service Drop Construction and Installations between Lake County and MP Nexlevel. Absent: Jones

MOTION HURD, SECOND WALSH: 14 – Authorize financial assistance for the Two Harbors Food Shelf in the amount of \$5,400, the budgeted amount for 2015. The County Board may evaluate the amount for 2016, if a request is submitted for the 2016 budget process. Absent: Jones

MOTION HURD, SECOND GOUTERMONT: 15 – Adjourn meeting at 2:06 p.m. Absent: Jones

The agenda meeting will be held at 1:00 p.m. on Tuesday, September 1, 2015, in the Commissioners' boardroom. The Board of Commissioners will hold a regular meeting in the Commissioners' boardroom on Tuesday, September 8, 2015, at 1:00 p.m.

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ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Chairperson  
Lake County Board of Commissioners