

ACTION ITEMS
September 22, 2015

Consent Agenda:

1. Approve County Board meeting minutes from September 8, 2015.
2. Approve claims in the amount of \$45,101.01.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 17,349.00
 - b. Administrative payments \$ 35,695.25
 - c. Arrowhead Health Alliance payments \$ 5,104.93
4. Authorize payment in the amount of \$7,030.00 to JCL Towing for snow removal for the winter of 2014/2015, for Lake County 3rd Ave Lots, 4th Ave Lots and the Recycle Center. (Correspondence 1)
5. Approve payment of \$7,500.00 to Mary Schwinghamer for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 2)
6. Authorize purchase of Microsoft Office 365 subscription licenses including Online Services and Licensing and Software Assurance from Planet Technologies, Inc. for an annual, ongoing amount not to exceed \$38,000 and authorize the Board chair to sign the contract associated with this subscription. (Correspondence 3)
7. Authorize the following payment for \$3,388.50 to Cooperative Light and Power for ROW brushing (Ref 7720).
8. Approve and authorize the Lake County Board Chair to sign the following Agreements which are related to the electronic records effort for Public Health: Nightingale Notes Application Subscription Agreement with Champ Software, Inc. and the Business Associate Agreement with Champ Software, Inc. Further authorize payment to Champ Software, Inc., in the amount of \$15,276.00 (invoice #4429). (Correspondence 4, 4A, 4B)
9. Approve and authorize the following as it relates to electronic records efforts for Child Support:
 - a. Authorize Lake County Board Chair to sign the Contract with DataBank, Exhibit A-Statement of Work, Exhibit B-Region 3 Counties Child Support Solution Purchase Agreement and Exhibit C-Schedule.
 - b. Authorize the Lake County Board Chair to sign all amendments or revisions to the Statement of Work that may arise.
 - c. Authorize payment to DataBank in the amount of \$2,843.00 to cover Lake County's portion of the Region 3 Child Support Software Licensing and Cost Summary.(Correspondence 5, 5A)
10. Authorize the purchase of InfiniVault Maintenance from Hybridge Imaging, LLC for a price not to exceed \$7,982.20. (Correspondence 7)

11. Amend the County Board meeting minutes from August 25, 2015, motion 02, consent agenda item 24 to correct the description as follows: Approve and authorize the Board Chair to sign easement crossing NW ¼ of NE ¼ of Section 1, Township 53, Range 10 to provide legal access to NE ¼ of NW ¼ of Section 1, Township 53, Range 10.
12. Approve payment of \$880.44 to EnviroTrac LLC for additional hazardous wildfire fuel chipping near Wilson Lake. This project will be paid for by Title III Firewise funding. (Correspondence 8)
13. Approve payment of \$120.00 to EnviroTrac LLC for additional hazardous wildfire fuel reduction near Isabella. This project will be paid for by Stevens funding. (Correspondence 9)
14. Approve Highway Department payment of Invoice No. SW070064034 to Ziegler in the amount of \$1,199.09 for Unit #4980 (1998 Ford snowplow) repairs. (Correspondence 10)
15. Approve Highway Department payment of Invoice No. SW070064035 to Ziegler in the amount of \$1,567.51 for Unit #5200 (2000 Caterpillar bulldozer) repairs. (Correspondence 10)
16. Approve Highway Department payment of Invoice No. PC070174564 to Ziegler in the amount of \$1,584.05 for Unit #5050 (2005 Caterpillar motor grader) repairs. (Correspondence 10)
17. Approve Highway Department payment of Invoice No. P00004606 to MN Dept. of Transportation in an amount up to \$6,398.82 for May 2015 bridge inspection expenses. (Correspondence 10)
18. Approve Highway Department payment of Invoice No. P00004726 to MN Dept. of Transportation in the amount of \$3,165.19 for SAP 038-618-021 (Fernberg Rd. paving) material testing expenses. (Correspondence 10)
19. Amend County Board Minutes from April 14, 2015, Motion 02, Item 14, as follows: Authorize Highway Department purchase of a 2015 Jeep Patriot from Nelson Auto Center at a state cooperative purchasing contract price of \$20,091.94 plus applicable taxes, title, and license fees. (Correspondence 10)
20. Amend County Board Minutes from April 14, 2015, Motion 02, Item 15, as follows: Authorize Highway Department purchase of three 2015 GMC Sierra trucks from Nelson Auto Center at a state cooperative purchasing contract price up to \$73,603.08 plus applicable taxes, title, and license fees. (Correspondence 10)
21. Authorize Highway Department purchase of repair parts from ASV for Unit #5011 (2001 skidsteer) in the amount of \$5,181.45 plus taxes and freight charges if applicable. (Correspondence 10)
22. Authorize Highway Department stocking of cutting edges from Ziegler for winter 2015-2016 use in an amount up to \$12,592.75 payable upon delivery. (Correspondence 10, Add to 10)
23. Approve sale of up to 3,900 cubic yards of pit material (in accordance with the 2015 Fee Schedule) from Lake County's Little Marais Pit for use through June 2016 for MnDOT's SP 8821-253 (culvert replacements along Hwy. 1) project. (Correspondence 10)
24. Authorize Highway Department repair of Unit #5050 (2005 Caterpillar motor grader) by Ziegler in an amount up to \$23,148.71. (Correspondence 10A & 10B)

25. Approve payment to Contech Engineered Solutions for \$3,887.94 for culvert to be placed on Rauzi Road. (Correspondence 11)
26. Approve amendment to McMillen Repurchase approval as follows. Amend Total Consideration to \$2,896.56 if paid before 10/31/15, otherwise total consideration will be recalculated. (Correspondence 12)
27. Approve payment of \$5,560.50 to Performance Signs and Display, Inc. for sign materials for the Prospectors Trail system. Money will come from Recreation Fund. (Correspondence 13)
28. Authorize payment in the amount of \$41,868.43 to St. Louis County Auditor (for invoice to Lake County Sheriff, SLC Invoice IN-00000310) for 2015 Computer Aided Dispatch (CAD) user fees, 2015 Jail Management Software (JMS) fees, 2015 Shield (Records Management System (RMS)) fees, and 2015 Mobile Data Computer (MDC) fees for computers used in squad cars. (Correspondence 14)
29. Approve payment to State of Minnesota – Office of the State Auditor in the amount of \$13,864.00 (invoice #66258) for year-end 2014 auditing services. (Correspondence 16)
30. Approve payment to Country Trucking & Excavating Inc for \$167,832.93 for work done on ATV trail. (Correspondence 17)
31. Approve and authorize Board Chair to sign easement crossing S ½ of SW ¼ of Section 2 Township 56, Range 7; NW ¼ NW ¼ of Section 11, Township 56, Range 7 to provide legal access to NE ¼ of SW ¼ Section 2, Township 56, Range 7 and give access to County land north of NE ¼ of SW 1/4. (Correspondence 18)
32. Authorize payment in the amount of \$5,828.13 to Innovative Systems for billing system maintenance fee and postage for the following invoices: a) Invoice 25105: \$5,370.47. b) Invoice 25287: \$457.66.
33. Authorize payment in the amount of \$11,622.50 to North Point Geographic Solutions for mapping fiber optic plant (reference 802).

Resolution Items:

1. Adopt the preliminary 2016 Net Property Tax Levy of \$9,294,308.
2. Adopt the preliminary 2016 Net Property Tax Levy for Unorganized Territory No. 1 in the amount of \$32,000.
3. Adopt the preliminary 2016 Net Property Tax Levy for Unorganized Territory No. 2 in the amount of \$334,000 (Revenue Fund in the amount of \$88,000 and Road and Bridge Fund in the amount of \$246,000).
4. Set date of Tuesday, December 15, 2015 at 6:00 p.m. for public hearing to set final budget and levies for Lake County to be held in the Lake County Courthouse, Law Enforcement Center.

5. Select _____ (or designee) and _____ (or designee) to serve on Lake County's Canvassing Board for the special election for the Minnesota House of Representatives District 3A. Primary is September 29, 2015, with Canvassing Board to convene on September 30, 2015; General election is December 8, 2015, with Canvassing Board to convene on December 9, 2015.
6. Approve the Case Aide hourly base wage of \$18.36 from comparable worth review. (Correspondence 6)
7. Approve the recruitment for one full-time Case Aide. (Correspondence 6)
8. Approve the resignation of Eric Warnecke, Mechanic II, effective September 30, 2015. (Correspondence 6)
9. Approve the internal posting for one full-time Mechanic II. (Correspondence 6)
10. Approve the revised start date of Jodi Anderson, Deputy Auditor, to September 20, 2015, for travel time to training. (Correspondence 'New 6')
11. Approve the probationary appointment of Adam Carry, Heavy Equipment Operator, at the probationary rate of \$20.00 per hour effective September 28, 2015. (Correspondence 'New 6')
12. Approve the probationary appointment of James Larsen, Heavy Equipment Operator, at the probationary rate of \$20.00 per hour effective October 5, 2015. (Correspondence 'New 6')
13. Approve the appointment of Myca Arbic as Step-up Highway Foreman for Two Harbors Highway Department effective September 23, 2015. (Correspondence 'New 6')
14. Approve the retirement of Lorrie Houle, Administrative Officer, effective December 18, 2015. (Correspondence 'New 6')
15. Approve the changes to the Administrative Officer job description without comparable worth review. (Correspondence 6A)
16. Approve the recruitment for one full-time Administrative Officer. (Correspondence 'New 6')