

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

October 13, 2015. Commissioners Chambers, Lake County Courthouse, Two Harbors, Minnesota.
Commissioners Present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 1:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present.

MOTION HURD, SECOND GOUTERMONT: 01 – Approve agenda. Absent: None

Association of Minnesota Counties (AMC) Deputy Director Laurie Klupacs and Educational Director Toni Smith discussed educational workshops that AMC offers throughout the State. Ms. Smith discussed the training “Lean 101”, which is a lean efficiency training. Ms. Klupacs reminded the County Board of upcoming AMC meetings, conferences and important dates. The AMC Fall District 1 meeting is on Friday, October 23rd, and legislative priorities will be discussed. November 13th is the policy submissions deadline. Counties Helping Counties Resource Fair – an interactive educational experience – is being offered at the AMC Annual Conference in December.

MOTION GOUTERMONT, SECOND WALSH: 02 – Authorize Lake County to send a letter of financial commitment and support of the City of Silver Bay’s grant application for a new zero-emission electric-powered ice resurfacer to be used at the Rukavina Area located in Silver Bay, Minnesota. Lake County financially commits 25% of the cost, in the amount of \$36,130, based upon the estimate. Absent: None

MOTION JONES, SECOND GOUTERMONT: 03 – Recess County Board meeting at 2:10 p.m. Absent: None.

The meeting was reconvened at 2:19 p.m. with all members present.

MOTION GOUTERMONT, SECOND WALSH: 04 – Approve Consent Agenda as follows:

1. Approve County Board meeting minutes from September 22, 2015.
2. Approve claims in the amount of \$80,542.64.
3. Approve Health and Human Services claims payments in the following amounts:

a. Region III Adult Mental Health Initiative payments	\$ 19,950.70
b. Administrative payments	\$ 77,845.46
c. Arrowhead Health Alliance payments	\$ 46,104.73
d. Special payments	\$ 4,393.07
4. Authorize payment in the amount of \$5,409.88 to Emergency Automotive Technologies for 16 spotlights and two (2) lightbars for the squad cars.
5. Authorize payment in the amount of \$18,417.62 to MacTek Systems Inc. for upgrade to the 911 recording system.
6. Authorize the purchase of InfiniVault Maintenance from Hybridge Imaging, LLC for a price not to exceed \$4,226.55.

7. Authorize payment in the amount of \$16,630.90 to Tri-State Business Systems for office equipment, to complete the squad room-sergeant office-interview room project.
8. Approve payment to Minnesota Department of Natural Resources for \$2,805.00 for tree seedlings.
9. Approve the purchase and installation of a Fujitsu Split System, wall hung Air Conditioner for the LEC Jail Kitchen for \$3,062.00 from Gartner Refrigeration.
10. Approve the appointment of Mr. Derrick Passe for a three-year term to the Lake County Extension Committee. This appointment to the Lake County Extension Committee will be effective upon official County Board action for a three-year term (2015-2018).
11. Approve per diem and mileage payment to the following Standing Forestry Commission members:
John Bathke: \$41.10; Ed Gudowicz: \$25.00; Kevin Kallinen: \$65.71.
12. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Vickie L. Thompson to sign the Minnesota Department of Health Follow Along Program Grant Project Agreement Amendment for the period of July 1, 2015 through June 30, 2017.
13. Approve additional payment Phil Hegfors & Son Construction for \$1,035.00 to do additional work on Egge Jr. road project at bid rates.
14. Approve and authorize the Board Chair to sign a 60 month technology rental and maintenance agreement for the Sheriff's Office Dispatch Center with Metro Sales, Inc. in the amount of \$39.11 per month for a Ricoh MP301SPF printer/copier with fax and scanning ability, cents per copy additional cost.
15. Approve Highway Department payment to Fall Lake Township for grader agreement termination in the amount of \$23,815.00.
16. Approve and authorize Board Chair to sign fiscal agent agreement with Fall Lake Township for SAP 038-600-016 (Pine Road Paving) including the transfer of \$368,306.93 State Park Road Account funds to Fall Lake Township upon receipt from State of Minnesota.
17. Approve sale of up to 2,500 cubic yards of pit material (in accordance with the 2015 Fee Schedule) from Lake County's Lax Lake Pit for use in October 2015 for the Baptism River Community Church project.
18. Approve purchase of winter salt from Compass Minerals America, Inc. (through State CPV Contract S-803(5)) in the amount of \$68.09/ton to Two Harbors and \$71.50/ton to Finland, payable upon each delivery through June 1, 2016.
19. Approve and authorize Board Chair to sign a sixty month lease agreement with ShelDon (through State CPV Contract C01005(5)) in the amount of \$119.94/month plus \$70/month maintenance fee for Canon C3330i plus taxes and overage fees if applicable.

20. Approve payment of \$7,500.00 to Mitch Costley for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07.
21. Approve the renewal of all current liquor/wine license holders for the calendar year 2016 contingent upon the approval of the County Attorney and Sheriff and payment of applicable fees.
22. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference 73115LAK).
23. Authorize payment of \$9,800.00 to Lake Country Power for pole make ready (reference 39665).
24. Authorize the following payments totaling \$34,539.82 to Cooperative Light and Power for pole make ready:
 - a Invoice 7761 14,531.40
 - b Invoice 7517 \$ 20,008.42
25. Authorize payment of \$125,539.40 to City of Two Harbors for pole make ready (reference #1).
26. Authorize payment to Giant Voices in the amount of \$5,000.00 (reference INV-038513) for October 2015 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].
27. Authorize payment in the amount of \$145,766.09 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 77).
28. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference 93015LAK).
29. Amend County Board meeting minutes from June 9, 2015, Resolution 04, consent agenda item 7, to include the vendor name Nissan Motor Acceptance Corporation. Revised resolution is as follows:
"Approve the grant contract between the State of Minnesota, acting through its Commissioner of the Minnesota Pollution Control Agency ("State" or "MPCA") and Lake County Veterans Service Office ("Grantee") for Lake County to participate in an Electric Vehicle Pilot in Northern Minnesota and receive a lump sum of \$12,000.00 in grant dollars to lease a full electric vehicle for 24 months from Nissan Motor Acceptance Corporation and authorize the Chair or Designee to sign electronically on the StateWide Integrated Financial Tools (SWIFT) e-supplier portal used by the State of Minnesota. The agreement, budget and work plan will be posted on SWIFT."
30. Authorize purchase and installation of new LED Light Packs, for outside the Law Enforcement Center, from Silver Creek Electric, LLC, in the amount of \$4,070.00 (Estimate 451).

31. Authorize payment in the amount of \$2,806.43 to Lake View Memorial Hospital for medical services provided to a Lake County Jail inmate.
32. Approve payment, in addition to \$14,216.00 awarded on 8/25/2015, of \$2,400.00 to Country Trucking and Excavating Inc.
33. Approve road name McAlpine Trail for a spur off of the McAlpine Spur Road. It is currently a driveway that services several parcels and needs a road name for 911 purposes.
34. Authorize payment in the amount of \$450 to the National Association of Counties (NACo) for Lake County's 2016 NACo Membership Dues 01/01/2016 – 12/31/2016 (NACo invoice 134243).
35. Authorize payment in the amount of \$3,087.63 to Barr Engineering Company for professional services (Invoice No. 23381046.00 – 11) for Lake County Demolition Project, from August 8, 2015, to September 4, 2015.
36. Authorize payments to VISA for the following charges:
 - \$310.14 payment for lodging accommodations.
 - \$161.51 for FedEx packages sent on behalf of the Lake Connections fiber optic project.
37. Authorize the Chair to sign the FY 2016 & 2017 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant Agreement between the State of Minnesota, through its Board of Water and Soil Resources (Board) and Lake County (Grantee).
38. Approve payment of \$6,243.40 to National Business Systems for postage for the 2015 payable 2016 truth in taxation notices. Two-thirds of the actual cost is reimbursed by the school district, cities and towns. Absent: None

MOTION HURD, SECOND JONES: 05 – Approve the change in employment status of Ross Hoffman, GIS Analyst, due to completion of probation effective September 30, 2015. Absent: None

MOTION JONES, SECOND WALSH: 06 – Approve the changes to the Shop Helper job description without comparable worth review. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 07 – Approve the recruitment for one full-time Shop Helper. Absent: None

MOTION GOUTERMONT, SECOND JONES: 08 – Approve the termination of Joel Williams, Heavy Equipment Operator, effective August 10, 2015. Absent: None

MOTION WALSH, SECOND HURD: 09 – Approve the change in employment status of Renee Karth-Pearson, Mental Health Worker, due to completion of probation effective October 6, 2015. Absent: None

Commissioner Rick Goutermont made a motion to accept the Office, Warehouse and Land Lease agreement between Tradesmen and Company, LLC (Landlord) and Lake County dba Lake Connections (Tenant) for the leased premises to be used to store owner-furnished materials associated with the Lake Connections fiber optic project. Commissioner Pete Walsh supported the motion. Commissioner Goutermont's motion was to be contingent on certain changes to the terms of the proposed agreement. Upon discussion and further review of the lease, Commissioners were uncomfortable with the terms of the proposed agreement. The motion was on the table at the time that Commissioner Brad Jones left the meeting at 2:35 p.m. There was further discussion on amending the proposed agreement. The Commissioners desired to see a reduction in the total amount and also for the lease to be structured with monthly payments rather than a lump sum. Commissioner Brad Jones returned at 2:38 p.m. Commissioners discussed several different concerns about the terms of the lease. With respect to the Office, Warehouse and Land Lease agreement and upon further review and discussion of the proposed terms of the lease, the motion was withdrawn by Commissioner Goutermont and support was withdrawn by Commissioner Walsh.

MOTION JONES, SECOND GOUTERMONT: 10 – Authorize Lake Connections general manager to make the necessary purchases to relocate the owner-furnished excess materials from the current storage premises to an alternate storage location, if a resolution on the Tradesmen and Company, LLC agreement does not result in better terms for Lake County dba Lake Connections. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 11 – The Lake County Board of Commissioners rejects the Office, Warehouse and Land Lease agreement that was proposed for a one-year lease by and between Tradesmen and Company, LLC (Landlord) and Lake County dba Lake Connections (Tenant) for a one-time payment of rent minus the delinquent property tax payment. Absent: None

MOTION JONES, SECOND HURD: 12 – Adjourn meeting at 2:50 p.m. Absent: None

The Board of Commissioners will meet as a Committee of the Whole on Tuesday, October 20, 2015, at 6:00 p.m. in the Town of Silver Creek, 1924 Town Road, Two Harbors, Minnesota, 55616. A regular board meeting will be held on Tuesday, October 27, 2015, at 1:00 p.m., in the Commissioners' boardroom at the Lake County Courthouse, 601 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners