

**ACTION ITEMS
November 10, 2015**

Consent Agenda:

1. Approve County Board meeting minutes from October 27, 2015.
2. Approve claims in the amount of \$30,515.83.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 59,460.70
 - b. Administrative payments \$ 16,646.37
 - c. Special payments \$ 8,615.67
4. Authorize payment in the amount of \$8,150.61 to Barr Engineering Company for professional services (Invoice No. 23381046.00 – 12 in the amount of \$5,192.60 for the period from September 5, 2015, to September 30, 2015, and Invoice No. 23381046.00 – 13 in the amount of \$2,958.01 for the period from October 1, 2015, to October 23, 2015) for Lake County Demolition Project.
5. Authorize payment in the amount of \$1,528.23 to Tri-State Business Systems, Inc. (Reference 2570 Statement 101915).
6. Approve and authorize the Lake County Board Chair to sign the Community Mental Health Services Purchase of Service Agreement with Maija Seavey, MSW, LICSW, for the period of November 11, 2015 through December 31, 2015. (Correspondence 3)
7. Approve CSP-015-01 (2015 crushing) overrun payment to Northland Constructors in the amount of \$1,996.04 for total payment of \$148,296.04. (Correspondence 5)
8. Approve 2015 crushing and storage of approximately 4,500 cubic yards Class 1 maintenance material for Silver Creek Township in Swanstrom Pit contingent upon the township's adherence to Lake County's NPDES gravel pit permit provisions and remittal of royalties. (Correspondence 5)
9. Authorize Highway Department purchase of tires plus mounting fees from Pomp's Tire Service in an amount not to exceed \$20,557.93. (Correspondence 5)
10. Authorize Highway Department purchase of two tire changers from Pomp's Tire Service in the amount of \$6,800.00 plus tax and shipping if applicable. (Correspondence 5)
11. Adopt resolution authorizing Highway Department sale of four surplus pickup trucks:

Unit #2961 (1996 Ford F150)
Unit #2960 (1997 Ford F150)
Unit #2201 (2000 Chevrolet CK15903)
Unit #2901 (1990 Dodge D150) (Correspondence 5)

12. Adopt resolution authorizing Highway Department sale of surplus wood chipper and surplus tire changer. (Correspondence 5)
13. Adopt resolution authorizing sale of two surplus all-terrain vehicles.
 Highway Department Unit #9980 (1998 Polaris 6 x 6 ATV)
 Highway Department Unit #9910 (1991 Polaris 4 x 4 ATV) (Correspondence 5)
14. Authorize the purchase of 25 Microsoft Office 365 licenses from CDW-G in the amount of \$3,505.15 plus applicable tax & shipping. (Request from Lake Connections)
15. Authorize payment in the amount of \$3,178.30 to 7Sigma Systems, Inc. for ISP support services and after hours help desk for the following invoices: a) 103115LAK, \$2,500.00 b) 110415LAK, \$401.85 c) \$276.45
16. Authorize payment in the amount of \$10,000.00 to Legg Strategies for consulting services September 15, 2015 through November 15, 2015 for a) Invoice 1160, \$5,000.00 b) Invoice 1162, \$5,000.00
17. Authorize payment to Giant Voices in the amount of \$5,000.00 (INV-038638) for November 2015 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].
18. Authorize payment in the amount of \$150,554.33 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 80).
19. Authorize payments totaling \$1,020.65 to VISA for hotel reservations by various departments including the Sheriff's Office, County Administrator and Environmental Services Director.

Resolution Items:

1. Approve proposed additions to Lake County Purchasing Policy per recommendation of the County Auditor, for new language to address authorized claim form signatures, electronic signatures for "Off Site" Department Heads, and new vendor verification. (Correspondence 1)
2. Approve resolution to temporarily remove the policy from November 8, 2005, prohibiting the transfer of cabin leases except to immediate family members in order to allow non-family members to be added to cabin leases until December 18, 2015. (Correspondence 2A)
3. Approve the appointment of Keri Parks to Administrative Assistant Silver Bay at the base rate of \$18.80 per hour effective November 16, 2015. (Correspondence 4)
4. Approve the probationary appointment of Cirena Trigas to Child Support Officer at the probationary rate of \$20.59 per hour effective November 23, 2015. (Correspondence 'New 4')
5. Approve the trial appointment of Sharon Lind, Office Assistant, to Administrative Officer at the L1 rate of \$21.21 per hour effective November 16, 2015. (Correspondence 'New 4')
6. Designate voting delegates for the 2015 Annual Meeting of the Minnesota Counties Intergovernmental Trust (MCIT) as follows: Rick Goutermont as Delegate, and _____ as Alternate. (Correspondence 8)

7. Approve the resolution for repurchase application by Laura Roney, subject to payment including total taxes and assessments of \$5,374.36, service fee of \$100.00, deed tax of \$17.74, deed fee of \$25.00, and recording fee of \$46.00; for a total of \$5,563.10 due before November 30th, 2015 and subject to change thereafter. Be it further resolved, that the applicant will make a down payment of \$1,212.62 (20% of purchase price plus service fee) and monthly payments, due on the 1st of each month of \$365.88 with additional fees including Recording Fee, State Deed Fee and State Deed Tax due with the final payment. (Correspondence 9)