

ACTION ITEMS
December 22, 2015

Discussion Items:

1. 2016 County Board Meeting Schedule
2. Newspaper Bids

Consent Agenda:

1. Approve County Board meeting minutes from December 15, 2015.
2. Approve claims in the amount of \$77,984.37.
3. Approve Health and Human Services claims in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 38,457.70
 - b. Administrative payments \$ 14,362.27
 - c. Arrowhead Health Alliance payments \$ 237.92
4. Authorize Lake County Health and Human Services to pay to the Arrowhead Health Alliance (AHA) in the amount of \$10,226.50 for Lake County's 2015 Membership Contribution (Invoice #2015001). (Correspondence 1)
5. Authorize payment in the amount of \$2,750.00 to Arrowhead Regional Development Commission – Arrowhead Counties Association for 2016 Lobbying Fees and Dues. (Correspondence 2)
6. Approve and authorize the chair to sign a Service Agreement with Todd Armbruster at a rate of \$27/hour, not to exceed \$11,000 through December 31, 2016, to revise the Lake County Community Wildfire Protection Plan and All Hazard Mitigation Plan. (Correspondence 3)
7. Authorize Highway Department renewal of three Autodesk technical support subscriptions at a 2016 cost of \$2,925.09. (Correspondence 4)
8. Authorize trial of stamps.com subscription (through State CPV Contract M-499(5)) in the amount of \$29.99/month through October 11, 2016 plus overage fees if applicable payable by ACH debit from Highway Department petty cash account. (Correspondence 4)
9. Approve and authorize the Lake County Board Chair to sign the Agreement to Provide Services Contract with Kerry and Duwayne Larson to provide Janitorial Services at the Silver Bay Service Center for the period of January 1, 2016 through December 31, 2016. (Correspondence 5)
10. Authorize payment in the amount of \$4,485.00 to Agate Electric for retrofitting sixteen existing T-8 fixtures in the upstairs lobby of the Lake County Arena using Energy Solutions K-18VX-N4H-50-FR LED lights. (Correspondence 6)
11. Approve a one year service agreement with Dascom Systems Group for support on the IPTV headend equipment for an amount not to exceed \$25,521.75.

12. Authorize payment in the amount of \$3,360.00 to Silver Creek Electric LLC for work done on the Sheriff's Office squad room remodel. (Correspondence 8)
13. Approve payment of \$3,283.35 to William Iacono for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 9)
14. Authorize payment in the amount of \$6,206.12 to Innovative Systems for billing system maintenance fee for the following invoices:
 - A Invoice 26069 \$ 5,370.47
 - B Invoice 26236 \$ 835.65
15. Amend County Board of Commissioners' meeting minutes from November 24, 2015, motion 02, consent agenda item 4, to include VISA charges on the credit cards issued by the Lake Bank, to be processed as Auditor Warrants in order to avoid late fees and penalties.
16. Authorize the following payment of \$43,128.00 to Otis-Magie Insurance Agency for crime policy (reference 60169).
17. Approve and authorize the Lake County Board Chair to sign Amendment #1 to the Memorandum of Agreement with Amanda Lufholm, LPCC, to provide Children's Mental Health Case Management Clinical Supervision for the period of January 1, 2015 through December 31, 2015. (Correspondence 10)
18. Approve and authorize the Chair to sign the Federal Representation Services Agreement between Lockridge Grindal Nauen, P.L.L.P. and Lake County, in the amount of \$27,000.00 payable in twelve equal monthly installations of \$2,250.00 per month effective January 1, 2016, through December 31, 2016. (Correspondence 11)
19. Authorize annual maintenance contract from Dascom Systems Group in the amount of \$23,880.00 (reference 21288). This covers hardware and software related to the video system headend.
20. Authorize payment in the amount of \$5,000.00 to Legg Strategies for consulting services thru 12/15/2015 (reference 1169).
21. Authorize payment in the amount of \$20,070.00 to North Point Geographic Services for mapping fiber optic plant for the following invoices:
 - a Invoice 847 \$ 7,379.50
 - b Invoice 811 \$ 12,690.50
22. Authorize payment in the amount of \$3,066.11 to Gartner Refrigeration Company for HVAC repairs (reference 59865).
23. Authorize payment to Ehlers & Associates, Inc. in the amount of \$3,412.50 (Invoice 69386) for Financial Management Analysis 2014.
24. Authorize payment to the Law Office of Bill L. Thompson, Attorney at Law, in the amount of \$2,778.82 for Child in Need of Protection of Services (CHIPS) invoices billed to the Court Administrator: 38-JV-14-305: \$2,544.00 and 38-JV-14-67: \$234.82.

Resolution Items:

1. Approve the 2016 County Net Levy amount of \$9,294,308.
2. Approve the 2016 Tax Levy amount of \$32,000 for Unorganized Territory No. 1.
3. Approve the 2016 Tax Levy amount of \$328,000 (\$240,000 for Road and Bridge) for Unorganized Territory No. 2.
4. Approve the 2016 Expenditure Budget of \$31,250 and Revenue Budget of \$37,030 for Unorganized Territory No. 1.
5. Approve the 2016 Expenditure Budget of \$325,000 and Revenue Budget of \$338,690 for Unorganized Territory No. 2 (including \$240,000 for Road and Bridge).
6. Approve the 2016 County Expenditure Budget of \$38,751,269 and County Revenue Budget of \$35,991,668.
7. Set the County Attorney 2016 salary at \$100,297 and 2016 Health Care Saving Plan contribution at \$2,000.
8. Set the County Auditor 2016 salary at \$_____ and 2016 Health Care Saving Plan contribution at \$2,000.
9. Set the County Recorder 2016 salary at \$70,295 and 2016 Health Care Saving Plan contribution at \$2,000.
10. Set the County Sheriff 2016 salary at \$90,746 and 2016 Health Care Saving Plan contribution at \$2,000.
11. Set the Board of Commissioners 2016 salary at \$_____, with an additional \$1,500 per year for the Board Chair.
12. Set the Commissioner per diems at \$80 in county and \$100 out of county, effective January 1, 2016.
13. Authorize payment in the amount of \$4,000.00 to The Northspan Group, Inc. for 2016 funding contribution to Northland Connection Program. (Correspondence 12)
14. Approve and authorize the Chair to sign the 2015 Lake County Emergency Operations Plan. (Correspondence 11 from the previous packet from December 15th)
15. Approve Resolution Identifying Project for Application for the Federal-Aid Off-System Bridge Funding Program. Resolved, that the Board of Commissioners hereby requests Minnesota Department of Transportation's State Aid for Local Transportation Office's prioritization of Bridge 38503 in the County of Lake for 2020 Federal Bridge Off-System (BROS) funds; and BE IT FURTHER RESOLVED, that the County of Lake is prepared to proceed with the construction of said project through the use of an advance construction (AC) agreement utilizing CSAH regular construction funds, if necessary, based on the in-place bridge's condition and timing of pending financial support. (Correspondence 13)
16. Approve the probationary appointment of Richard Kempfert to Shop Helper at the 2016 probationary rate of \$17.11 per hour effective December 29, 2015. (Correspondence 14)
17. Approve the probationary appointment of Jory Schliep to Mechanic II at the 2016 probationary rate of \$20.41 per hour effective January 5, 2016. (Correspondence 14)

18. Authorize a letter of support for the Knife River Recreation Council, Inc. (KRRC) for its application for a grant from the Minnesota Lake Superior Coastal Program through the Minnesota Department of Natural Resources (DNR). The letter of support will address the assistance that Lake County will provide. Lake County will: 1. Be the contract signatory with the DNR. 2) Receive the funds for the project. 3) Distribute the funds to the KRRC. 4) Ensure that the DNR protocol is followed. (Correspondence 15)
19. Approve and authorize the Board Chair to sign the Master Agreement for Professional Services with Gallagher Benefit Service, Inc., to perform a classification and compensation study at a cost not to exceed \$54,000, with additional cost of \$350 per classification appeal, subject to final approval by the County Attorney. (Correspondence 16)
20. Approve the Resolution Declaring the Official Intent of Lake County, Minnesota, to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the County. (Correspondence 17)
21. Adopt the findings by the Planning Commission in support of the Kasota Stone Fabricators, Inc. proposal. (Correspondence 19)