

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

February 23, 2016. Lake County Service Center, Split Rock River Room, Two Harbors, Minnesota. Commissioners present: Hurd, Jones, Walsh. Absent: Goutermont, Sve. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 2:00 p.m. by Vice-Chair Jeremy M. Hurd. Unless otherwise stated, all actions have been approved by unanimous yeas. Members of the public were present. Commissioner Hurd led the audience in the recitation of the Pledge of Allegiance.

MOTION JONES, SECOND WALSH: 01 – Approve agenda. Absent: Goutermont, Sve

MOTION JONES, SECOND WALSH: 02 – Recess County Board of Commissioners meeting at 2:01 p.m. Absent: Goutermont, Sve

At 2:01 p.m., a public hearing was convened for the Minnesota Small Cities Development Program (SCDP) 2016 Application, in which Lake County is the applicant, on behalf of the Lake County Housing Initiative. Director of Housing Services Scott Zahorik from the Arrowhead Economic Opportunity Agency (AEOA) reviewed the project application that is proposed to be submitted to the Minnesota Department of Employment and Economic Development (DEED) SCDP. Lake County will be the applicant on behalf of the citizens of the community of Finland, Minnesota. AEOA will administer the grant and work with property owners. The application will request funds for owner-occupied housing rehabilitation and one commercial property in the community of Finland. The proposed application, if selected by DEED, could result in approximately \$500,000 in grant dollars. Scott Zahorik discussed the proposed project and timeline and the resolutions that would need to be approved by the County Board of Commissioners in order for the application to be submitted in advance of the due date of February 25, 2016.

Commissioners asked questions about building structure eligibility, recruiting of contractors, and marketing efforts to reach potential applicants. Interested parties will have equal opportunity to apply. Outreach efforts were discussed. No public comments were made during the public hearing and no comments were received in writing in advance of the public hearing.

The public hearing was adjourned at 2:13 p.m. and the County Board of Commissioners' meeting was reconvened at 2:14 p.m. with all members present except for Commissioners Goutermont and Sve.

MOTION WALSH, SECOND JONES: 03 – Approve resolution in support of a Minnesota Department of Employment and Economic Development (DEED) Small Cities Development Program (SCDP) Project, resolving that the Chair of the Board of Commissioners (Acting Chair) and County Administrator, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant. Absent: Goutermont, Sve

MOTION JONES, SECOND WALSH: 04 – Approve and authorize the Chair of the Board of Commissioners (Acting Chair) to sign the Citizen Participation Plan for the Minnesota Department of Employment and Economic Development (DEED) Small Cities Development Program (SCDP) Project for the Finland Application. Absent: Goutermont, Sve

MOTION WALSH, SECOND JONES: 05 – Approve the resolution identifying “Slum and Blighting” conditions for the specific area, referred to as the “target area”, as identified by The Community of Finland for its program of downtown revitalization and redevelopment. Absent: Goutermont, Sve

MOTION WALSH, SECOND JONES: 06 – Recess County Board of Commissioners' meeting at 2:14 p.m. for signing of the resolution and signing and processing of any related documents that Director of Housing Services Scott Zahorik from the Arrowhead Economic Opportunity Agency (AEOA) will be submitting to the Minnesota Department of Employment and Economic Development (DEED) along with the application in advance of the due date of February 25, 2016. Absent: Goutermont, Sve

The Board of Commissioners' meeting was reconvened at 2:21 p.m. with all members present except for Commissioners Goutermont and Sve.

MOTION JONES, SECOND WALSH: 07 – Approve consent agenda as follows:

1. Approve County Board meeting minutes from February 9, 2016.
2. Approve claims in the amount of \$70,705.50.
3. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 19,079.00
  - b. Administrative payments \$ 36,181.55
  - c. Arrowhead Health Alliance payments \$ 1,853.18
4. Approve and authorize the Lake County Board Chair to sign the application for a Minnesota Department of Natural Resources (DNR) – Forestry Division – Firewise Community Mitigation Grant to update the Lake County Community Wildfire Protection Plan (CWPP).
5. Authorize payment to Giant Voices in the amount of \$5,000.00 (INV-038995) for February 2016 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].
6. Authorize Forestry Department to begin working four 10-hour shifts per week, beginning Monday, February 29, 2016, and ending Friday, October 28, 2016.
7. Approve and authorize the Lake County Board Chair and Lake County Health and Human Service's Director Vickie L. Thompson to sign the Minnesota Department of Health (MDH) Temporary Assistance to Needy Families (TANF) Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County Health and Human Services for the funding period of July 1, 2015 through June 30, 2017.
8. Approve and authorize Board Chair to sign cooperative agreements with Saint Louis County for (SAP 69-030-030) 2016 CSAH pavement markings and (SP 038-070-006) Highway Safety Improvement Program installation of 6-inch wide wet reflective epoxy edgeline.
9. Approve and authorize Board Chair to sign Toimi Wayside Rest annual service agreement with Toimi School Community Center Board in the amount of \$800.00 per month for a 2016 seasonal total of \$4,000.00.

10. Approve and authorize Board Chair to sign Federal Lands Access Program Project Memorandum of Agreement for SP 038-618-023 (Fernberg Rd. over Garden Lake) bridge preservation project development responsibilities.
11. Approve remittance of 2016 Town Road Account distributions in accordance with Minnesota Statute 162.081, as follows:
  - a. \$15,753.60 for Silver Creek town roads
  - b. \$9,113.08 for Fall Lake town roads
  - c. \$7,182.37 for Stony River town roads
  - d. \$6,212.58 for Crystal Bay town roads
  - e. \$5,918.75 for Beaver Bay town roads
12. Approve Road & Bridge payment of Invoice No. 631646 to Nuss Truck & Equipment for Unit #4100 repairs in the amount of \$4,378.19.
13. Approve Coldspring Granite Company nine-ton usage of CSAH 34 (formerly Forest Service Road 424) during 2016 spring load restriction period.
14. Authorize out-of-state travel for one Highway Department attendee to American Traffic Safety Services Association Northland Chapter "How To" Training & Education Workshop on March 15-16, 2016 in Fargo, North Dakota.
15. Authorize payment in an amount not to exceed \$41,000.00 to Works Computing, Inc. for new and refurbished Cisco network switches and maintenance.
16. Amend Lake County's 2016 budget to change specific line items in the Lake County Cooperative Extension Service budget to the following revised amounts:

Line Item	Description	New 2016 amount
01-603-000-6240	Advertising, Publicity	\$ 500
01-603-000-6379	Other Services (U of M MOA)	\$ 51,661
01-603-000-6400	Office Supplies	\$ 3,500
01-603-000-6620	Capital Outlay - Equipment	\$ 1,500

The new 2016 amount for line item 01-603-00-6379 reflects the U of M MOA amount already approved by the County Board in the Memorandum of Agreement between the Regents of the University of Minnesota on behalf of its Extension unit and Lake County for providing Extension programs locally and employing Extension Staff.

17. Approve and authorize the chair to sign the contract agreement between Lake County and the Lake County Soil and Water Conservation District (SWCD) to provide Aquatic Invasive Species (AIS) prevention services.
18. Authorize monthly payments to the Lake County Ambulance Service (LCAS), for the second portion of the LCAS subsidy to be paid in equal portions, monthly through the remainder of 2016.
19. Approve the Planning & Zoning Office request to eliminate the "Petty Cash" fund that has been maintained by their department and upon County Board approval will turn in the remaining funds (\$220.77) to the Auditor's Office.

20. Authorize payment in the amount of \$6,398.31 to Innovative Systems for billing system maintenance fee for the following invoices: a) Invoice 26822 in the amount of \$5,370.47, and b) Invoice 27007 in the amount of \$1,027.84.
21. Authorize payment in the amount of \$8,236.43 to Compass Consultants, Inc. for interest on broadband engineering services, related to the amendment dated August 26, 2014. The interest is for the period from June 13, 2015 to July 13, 2015.
22. Approve resolution as follows, that the classification of the following parcels of land are hereby declared to be non-conservation:

WHEREAS, certain parcels of land in Lake County have been considered for sale described as followed:

Parcel ID	Acres	Sect	Twp	Rng	Desc	Township (Twp)/City	Sale or Exchange
22-7440-04110	<1				City of Silver Bay	City of Silver Bay	Private Sale
25-5311-10370	40	10	53	11	SW ¼ of NW ¼	UT2	Sale
25-5311-10550	40	10	53	11	NW ¼ SW ¼	UT2	Sale
25-5511-34510	2	34	55	11	Part of NE ¼ SW ¼	UT2	Sale
25-5511-34525	3.5	34	55	11	Part of NE ¼ SW ¼	UT2	Sale
25-5511-34530	.5	34	55	11	Part of NE ¼ SW ¼	UT2	Sale
27-5707-24380	2	24	57	07	S 450 FT OF E 600 FT OF W 900 FT OF SW ¼ of NW ¼ S of Town Rd	Crystal Bay Twp	Sale
27-5707-24560	6.7	24	57	07	N 726 FT of W 600 FT of NW ¼ of SW ¼ except W 200 FT S of County Rd 6	Crystal Bay Twp	Sale
	40	32	64	09	NW ¼ SE ¼	Fall Lake Twp	Exchange
28-6411-32010	40	32	64	11	NE ¼ NE ¼	Fall Lake Twp	Exchange
28-6411-32190	40	32	64	11	SE ¼ NE ¼	Fall Lake Twp	Exchange
29-5410-18370	40	18	54	10	SW ¼ NW ¼	Silver Creek Twp	Sale
29-5509-24190 (part of)	2.5	24	55	09	West 150' of South ½ of SE ¼ of NE ¼	Silver Creek Twp	Private Sale

WHEREAS, M.S. 282.01 calls for classification of said parcels to conservation or non-conservation:

NOW, THEREFORE, BE IT RESOLVED, that the classifications of said parcels of land are hereby declared to be non-conservation.

23. Authorize the approval and payment of \$16,217.00 for the purchase of eight (8) Allied Radio Matrix Emergency Response (ARMER) radios from Motorola Inc., utilizing pricing from the state contract for use of enhanced communication services throughout Lake County's Fiber to the Home Network serving all of Lake County and the eastern portion of St. Louis County.
24. Authorize payment in the amount of \$3,790.00 to Ehlers & Associates, Inc. for Financial Management Analysis 2014 project invoice 69833.
25. Authorize payment to National Business Systems (NBS) in the amount of \$4,500 for mailing of 2016 Property Tax Statements/Evaluation Notices.
26. Authorize the approval and payment of \$9,263.50 plus any applicable shipping costs and taxes for the purchase of small switches and IPTV installation equipment from Power and Tel for Lake County's Fiber to the Home Network serving all of Lake County and the eastern portion of St. Louis County.
27. Authorize payment in the amount of \$11,495.00 to North Point Geographic Services for mapping fiber optic plant (reference 861).
28. Authorize payment to Giant Voices in the amount of \$7,102.27 (for invoices listed below) for January 2016 web site & printing services [for broadband marketing – progress report sent to all households in the serving area].
  - a Invoice INV-39063 \$ 6,834.82
  - b Invoice INV-39062 \$ 267.45
29. Adopt the findings and conditions by the Planning Commission and approve Interim Use Permit, I-16-001, for Steven A. VanHouse, for sand and gravel extraction and processing business within an approximate 640' by 640' pit area in the NE ¼ of SW ¼ of Section 30, Township 57, Range 7, zoned FR, Crystal Bay Township. Absent: Goutermont, Sve.

MOTION WALSH, SECOND JONES: 08 – Approve the probationary appointment of Beth Swanson, Social Worker, to Social Services Supervisor effective February 29, 2016 at the 2015 L2 probationary rate of \$28.37 per hour. Absent: Goutermont, Sve

MOTION JONES, SECOND WALSH: 09 – Approve the filling for one full-time Social Worker. Absent: Goutermont, Sve

MOTION WALSH, SECOND JONES: 10 – Tabled the proposed resolution regarding reorganization of road maintenance leadership structure for the Highway Department, to seek additional clarification on the information presented and discuss when more board members are present. Absent: Goutermont, Sve

MOTION JONES, SECOND WALSH: 11 – Approve resolution adopting the Minnesota Broadband Vision created by attendees of the Minnesota Border to Border Conference in 2015, and encouraging the Minnesota Legislature and Governor to provide sufficient leadership, resources and legal framework to ensure that the State of Minnesota achieves this vision by 2020. The Vision: “Everyone in Minnesota will be able to use convenient, affordable, world-class broadband networks that enable us to survive and thrive in our communities and across the globe.” Absent: Goutermont, Sve

MOTION WALSH, SECOND JONES: 12 – Approve request from Swanson & Heeren, P.C. for Lake County to seek an easement from the State of Minnesota Department of Natural Resources (MN DNR) from the Cramer Road over the existing Schoolhouse Road, which crosses property owned by the State. Upon approval from the Lake County Board of Commissioners, Swanson & Heeren’s client will deliver a check to Lake County for the application fee. Be it further resolved that the Lake County Board of Commissioners authorizes Lake County to submit said application to the MN DNR upon receipt of application fee. Absent: Goutermont, Sve

MOTION JONES, SECOND WALSH: 13 – Approve the resolution in support of the grant application the Voyageur Snowmobile Club made to the Minnesota Department of Natural Resources (MN DNR) for the Federal Recreation Trail Program (F RTP). In the resolution of support, Lake County agrees to be the fiscal agent for this project. The grant, if awarded, will assist the snowmobile club in the purchase of a snowmobile trail groomer. The grant, if awarded, will be between the State of Minnesota and Lake County on behalf of the Voyageur Snowmobile Club. Absent: Goutermont, Sve

MOTION WALSH, SECOND JONES: 14 – Adjourn meeting at 2:55 p.m. Absent: Goutermont, Sve

The Lake County Board of Commissioners will convene an agenda meeting at 2:00 p.m. on Tuesday, March 1, 2016, and a regular meeting at 2:00 p.m. on Tuesday, March 8, 2016. Both the agenda meeting and the regular meeting will be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

The Lake County Board of Commissioners will meet as a Committee of the Whole at 6:00 p.m. on Tuesday, March 15, 2016, at the Clair Nelson Intermodal Transportation Center, 6866 Cramer Road, Finland, Minnesota. This public input meeting will include a discussion of the long-term performance of our road system and possibility of implementing a transportation sales tax in Lake County. Additional outreach meetings are anticipated this spring and summer (at various locations around Lake County).

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Jeremy Hurd, Vice-Chairperson  
Lake County Board of Commissioners