

## ACTION ITEMS

April 12, 2016

### Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from March 22, 2016.
2. Approve claims in the amount of \$70,569.19.
3. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 12,472.90
  - b. Administrative payments \$ 10,287.99
  - c. Arrowhead Health Alliance payments \$ 45,000.00
  - d. Special payments \$ 3,643.34
4. Authorize payment in the amount of \$5,688.00 to Emergency Communications Network, LLC for CodeRED services from 03/27/2016 to 03/26/2017. (Correspondence 3)
5. Authorize the payment of \$6,651.58 to St. Louis County Environmental Services for the 2015 transport of recyclables from the Fall Lake Township Transfer Station to the Virginia Processing Facility and for the 2015 processing of materials. Invoice #FL-2015. (Correspondence 4)
6. Approve payment of \$7,500 to Mary Seliskar for the homeowner portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 5)
7. Approve payment in the amount of \$101,744.13 to the City of Two Harbors in accordance with Agreement for Fire Protection for the County's share of the 2015 Fire Department expenses. (Correspondence 6)
8. Authorize the Chair of the Board to sign the 2016 State of Minnesota Annual County Boat and Water Safety Grant Agreement. (Correspondence 7)
9. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Arrowhead Economic Opportunity Agency (AEOA) to provide MFIP Employment Counselor services for the period of January 1, 2016 through December 31, 2016. (Correspondence 8)
10. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Lake View Memorial Hospital for WIC Dietitian services for the period of January 1, 2016 through December 31, 2016. (Correspondence 8)
11. Authorize payment in the amount of \$2,603.80 to Lake Country Power for 2015 pole rent (reference 40577).
12. Approve and authorize the Chair of the County Board to sign the letter dated March 10, 2016, from the Minnesota Department of Human Services, as acceptance of Region III's CY 2016 Adult Mental Health (AMH) Grant Plan Amendment. Lake County is acting as the Fiscal Host of Region III. This is an Agreement between the Region's Adult Mental Health Initiative (Grantee) and the Department of Human Services, Mental Health Division (Grantor). (Correspondence 10)

13. Authorize payment in the amount of \$4,488.00 to MP Nexlevel for repairing gunshot damage on Stanley Road (reference 1104313).
14. Approve and authorize the Lake County Board Chair to sign the Motorola Radio Lease Agreement with the Minnesota Veteran's Home for the period of October 1, 2015 through September 30, 2017. (Correspondence 11)
15. Authorize Highway Department purchase of a 2016 GMC Sierra from Nelson Auto Center at a state cooperative purchasing contract price of \$23,534.57. (Correspondence 12)
16. Authorize Highway Department purchase of palletized shelving at a cost up to \$4,512.00 from Two Harbors Auto Value. (Correspondence 12)
17. Approve Highway Department payment of Invoice No. 419806 in the amount of \$2,724.50 to ASV, LLC for Unit #5011 (2001 Caterpillar track machine) parts. (Correspondence 12)
18. Approve Highway Department payment of Invoice No. 8078758 in the amount of \$3,914.77 to PetroChoice for truck oil. (Correspondence 12)
19. Approve Highway Department payment of Invoice No. 631646 to Nuss Truck & Equipment in the amount of \$4,378.19 for Unit #4100 (2010 Mack truck) repair. (Correspondence 12)
20. Authorize the Highway Department to work four ten-hour shifts per week beginning Monday, May 2, 2016 and ending Friday, October 28, 2016 provided the Two Harbors Office will be staffed Mondays through Fridays. (Correspondence 12)
21. Approve and authorize the Lake County Board Chair sign the Information Privacy & Security Agreement between Lake County and Cook County for sharing information between the Lake County Health and Human Services Department and the Cook County Public Health and Human Services Department for the period of January 1, 2016 through December 31, 2018. (Correspondence 13)
22. Award tree planting bids and authorize payment, upon satisfactory completion of projects, to the lowest bidder: Superior Forestry Service, Inc., Tilly, AR.  
Bid rate: 2016-01\_CPL: .0699/tree, total bid award = \$4,919.21.  
Bid rate: 2016-02\_MDHA: .087/tree, total bid award = \$25,025.55 (Correspondence 14)
23. Approve and authorize the Lake County Board Chair and Lake County Environmental Services Director to sign the Contract for Independent Subsurface Sewage Treatment System Inspection between Lake County and Don Runnberg for the period of April 1, 2016 through March 31, 2017. (Correspondence 16)
24. Approve the renewal of all current license holders of On-Sale, Off-Sale and On- and Off-Sale 3.2 Percent Malt Liquor Licenses for the time period of July 1, 2016 to June 30, 2017 subject to the approval of the County Attorney and County Sheriff, the filing the proper application papers and payment of applicable license fees. (Correspondence 17)
25. Approve the renewal of all current cigarette license holders for the time period of July 1, 2016 to June 30, 2017 subject to filing the proper application papers and payment of applicable license fees. (Correspondence 17)

26. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1234).
27. Authorize payment in the amount of \$3,262.17 to MP Nexlevel for repair due to car accident (reference 1203549). Will be re-billed to cost causer.
28. Approve resolution updating the Lake County authorized representatives on the Lake County Commissioners' Office VISA accounts issued through The Lake Bank.
29. Approve Minnesota Lawful Gambling application for Mason Storm DeRosier Memorial Scholarship to conduct a raffle at Dixie Bar and Grill 2505 Cty Hwy 2 Two Harbors, MN 55616 on August 20, 2016. (Correspondence 19)
30. Authorize payment in the amount of \$136,403.83 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 91).

**Resolution Items:**

1. Adopt resolution approving use of State Cooperative Purchasing Contract for Fiber Optic Maintenance, which approves Lake Connections to utilize MP Nexlevel services for fiber maintenance and repair, through the M-469(5) under the State Cooperative Purchasing Venture (CPV). (Correspondence 15)
2. Approve resolution that Lake County retain parcel 23-7600-06325 (former Hardee's location) available for purchase until July 29<sup>th</sup>, 2016, and that should the said parcel remain unsold, it will again be placed on public auction by Lake County. (Correspondence 18)
3. Approve the retirement of Vickie Thompson, Human Services Director, effective June 30, 2016. (Correspondence 20)
4. Approve Human Services Director hourly base wage of \$45.43 for the recruitment of one full-time Human Services Director. (Correspondence 20)
5. Approve the change in employment status of Adam Carry, Heavy Equipment Operator, due to completion of probation effective March 28, 2016. (Correspondence 20)
6. Approve the change in employment status of James Larsen, Heavy Equipment Operator, due to completion of probation effective April 5, 2016. (Correspondence 20)
7. Approve the probationary appointment of Megan Swanson to Social Worker at the probationary rate of \$22.07 per hour effective April 18, 2016. (Correspondence 20)
8. Approve appointment of Cassie Morsette to the Lake County Housing and Redevelopment Authority (LCHRA) Board, to complete the remainder of the five-year term (through the term date of May 30, 2018) previously held by Gordon Klein.

9. Approve resolution by the Lake County Board of Commissioners authorizing debt forgiveness to the Two Harbors Fire Department Relief Association (the Relief) for a loan that was authorized by the Lake County Board of Commissioners on September 13, 2011, motion 41. The \$10,000 loan was used to build a storage facility for the Relief, and the storage facility was donated to the City of Two Harbors at the time of completion. The Relief has had the \$10,000 loan as a payable on their financial statements. This County Board resolution is in response for clarification on what the County's intentions are with this loan. This County Board resolution authorizes the Lake County's Auditor's Office to write off this loan.