

*revised updated*  
**ACTION ITEMS**  
**May 10, 2016**

**Consent Agenda:**

1. Approve County Board of Commissioners' meeting minutes from April 26, 2016.
2. Approve claims in the amount of \$49,503.98.
3. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments     \$   69,155.09
  - b. Administrative payments   \$   11,875.44
  - c. Arrowhead Health Alliance payments                             \$     3,386.82
  - d. Special Payments   \$     5,933.80
4. Authorize payment in the amount of \$3,473.11 to Lake County Human Services for public health nurse jail services for January through March 2016. (Correspondence 4, submitted by Sheriff's Office)
5. Approve and authorize the Board Chair to sign a 60 month technology rental and maintenance agreement for the Information Technology Dept. with Metro Sales, Inc. in the amount of \$207.09/month for a MP C4503 printer/copier with fax and scanning ability, cents per copy additional cost at the rate of \$0.0105 per black print/copy and \$0.0625 per color print/copy. (Correspondence 5, submitted by Glen Backman, Information Technology Department)
6. Approve payment in the amount of \$5,101.55 to American Solutions for Business for printing of the 2016 tax statements and valuations notices (Invoice # INV02469036). (Correspondence 6, submitted by Lola Haus, Auditor's Office)
7. Authorize the approval and payment to Dascom Systems Group, LLC not to exceed \$5,000 plus any applicable shipping costs and taxes. This is for the installation of a satellite dish at the Lake Connections headquarters and is required for the continued carriage of the Scripts programming through NCTC (National Cable Television Cooperative). The channels Home and Garden, Food Network, Cooking Channel Travel, DIY Network, and Great American Country are moving from satellite AMC – 11 to SES-3. (Action item submitted by Lake Connections CPA Bob Thompson)
8. Approve Auditor's Office request to adopt Crystal Bay Township as a mail ballot precinct starting in 2016. (Correspondence 7, submitted by Linda Libal and Lola Haus, Auditor's Office)
9. Approve and authorize the chair to sign the Minnesota Department of Natural Resources (MN DNR) Firewise Grant Agreement to update the Lake County Community Wildfire Protection Plan (CWPP). (Correspondence 8, submitted by Emergency Management Director BJ Kohlstedt)
10. Authorize payment to Lake County Soil & Water Conservation District (SWCD) in the amount of \$4,664.34 for 1<sup>st</sup> Quarter 2016 Aquatic Invasive Species Prevention Activities. (Correspondence 9, submitted by Environmental Services Department Director Christine McCarthy)

11. Approve and award bid prices as listed for Wildfire Fuel Reduction (Stevens Grant) work on private lands adjacent to USFS projects. Contracts will be paid by Lake County and reimbursed by the federal Wildfire Fuel Reduction Grant.

<b>Acres</b>	<b>Project Name</b>	<b>Total Value</b>	<b>Awarded to</b>
6.5	Misc. S. Kawishiwi Road	\$6,240	Lakeside Services / Robert Champa
11.0	End of S. Kawishiwi Road	\$10,560	Lakeside Services / Robert Champa
<b>17.5</b>		<b>\$16,800.00</b>	

(Correspondence 10, submitted by Emergency Management Director BJ Kohlstedt)

12. Approve purchase of applied calcium chloride from EnviroTech Services, Inc. in an amount up to \$120,240.00. (Correspondence 11, submitted by Highway Engineer Krysten Foster)
13. Approve SAP 038-598-007 final payment to Utility Systems of America in the amount of \$6,099.70 (for a revised contract total of \$609,970.32). (Correspondence 11, submitted by Highway Engineer Krysten Foster)
14. Approve CSP-015-01 final payment to Northland Constructors in the amount of \$7,805.06 (for a revised contract total of \$156,101.10). (Correspondence 11, submitted by Highway Engineer Krysten Foster)
15. Approve payment to Waldo Valley Materials in the amount of \$29,184.00 plus October 2016 through September 2018 annual lease payments for crushed gravel for maintenance purposes. (Correspondence 11, submitted by Highway Engineer Krysten Foster)
16. Approve and authorize Board Chair to sign cooperative agreement CP 0000-275364 (2016 county roads striping) with St. Louis County. (Correspondence 11, submitted by Highway Engineer Krysten Foster)
17. Approve Highway Department payment of Invoice No. SW070067392 in the amount of \$2,523.55 to Ziegler Inc. for Unit #5020 (2002 Caterpillar excavator) electrical system repair. (Correspondence 11, submitted by Highway Engineer Krysten Foster)
18. Approve Highway Department payment in the amount of \$4,302.87 to PetroChoice for motor oil and coolant. (Correspondence 11, submitted by Highway Engineer Krysten Foster)
19. Authorize sale of up to 700 cubic yards material for Finland area grant-in-aid ATV trail maintenance contingent upon hauler's adherence to Lake County's NPDES gravel pit permit provisions. (National Pollutant Discharge Elimination System (NPDES) (Correspondence 11, submitted by Highway Engineer Krysten Foster)
20. Amend tree planting bid awards from the original board action on April 12, 2016, and authorize payment, upon satisfactory completion of projects, to the lowest bidder: Superior Forestry Service, Inc., Tilly, AR.
- Bid rate: 2016-01\_CPL: 0.0699/tree for 2-0 seedlings, 0.087/tree for 3-0 seedlings; total bid award = payment not to exceed \$6,150.00
- Bid rate: 2016-02\_MDHA: 0.087/tree for 2-0 seedlings, 0.109/tree for 3-0 seedlings; total bid award = payment not to exceed \$31,300.00.

(Correspondence 'New 13', submitted by Forestry Department)

21. Approve County Board Chair to sign the Access Agreement with Cliffs Erie L.L.C for a railroad crossing. (Correspondence 14, submitted by Forestry Department)
22. Authorize payment in the amount of \$3,809.25 to LifeLine, Inc. for the purchase of three (3) Zoll AED Plus value packages. (Correspondence 15, submitted by Sheriff's Office)
23. Adopt recommendation from Chief Deputy Assessor to approve abatement for taxes payable in 2014, 2015, and 2016, for Parcel No. 22-7520-30550, as allowed per Minnesota Statute 375.194. (Correspondence 18, submitted by Chief Deputy Assessor Tony Vigen)
24. Authorize purchasing from MP Nexlevel 15 FOSC "A" splice cases and 4 patch panels. These items used for installations. Total cost not to exceed \$3,400.00 plus tax & shipping. (Action Item submitted by Lake Connections CPA Bob Thompson)
25. Authorize payment to the Law Office of Jessica L. Sterle, Attorney at Law, in the total amount of \$2,990.25 for Child in Need of Protection of Services (CHIPS) invoices billed to the Court Administrator: 38-JV-15-120: \$2,676.92 and 38-JV-15-293: \$313.33. (Correspondence 19, in the April 19, 2016, board packet, submitted by Court Administration. Note: this item was intended to be included in the April 26, 2016, action items.)

**Resolution Items:**

1. Approve the 67-day temporary appointment of Michaela Herfindahl, Engineering Intern for Highway Department, at \$14.00 per hour effective May 23, 2016. (Correspondence 12, submitted by Human Resources Department)
2. Approve the 67-day temporary appointment of Alex Peil, Survey Assistant for Highway Department, at \$9.50 per hour effective May 23, 2016. (Correspondence 12, submitted by Human Resources Department)
3. Approve the 67-day temporary appointment of Tom Ultican, Survey Tech for Highway Department, at \$17.00 per hour including maximum return incentive effective May 16, 2016. (Correspondence 12, submitted by Human Resources Department)
4. Approve the 67-day temporary appointment of Margaret Gilbert, Laborer for Highway Department, at \$10.00 per hour including first year return incentive effective May 23, 2016. (Correspondence 12, submitted by Human Resources Department)
5. Approve the 67-day temporary appointment of Bradley Johnson, Truck Driver for Highway Department, at \$16.50 including maximum return incentive effective May 23, 2016. (Correspondence 'New 12', submitted by Human Resources Department)
6. Approve the 67-day temporary appointment of Quaid Cavallin, Engineering Aide for Highway Department, at \$9.50 per hour effective May 23, 2016. (Correspondence 'New 12', submitted by Human Resources Department)
7. Approve the appointment of Brenda Prestidge to Administrative Assistant in the Sheriff's Office at the base rate of \$19.18 per hour effective May 12, 2016. (Correspondence 'New 12', submitted by Human Resources Department)

8. Approve the probationary appointment of Gloria Napoli to Social Worker at the probationary rate of \$22.07 per hour effective May 23, 2016. (Correspondence 'New 12', submitted by Human Resources Department)
9. Approve the changes to the Facilities Manager job description without comparable worth review. (Correspondence 'New 12' and '12A', submitted by Human Resources Department)
10. Authorize monthly payments through the Auditor's Warrants to Everyone.net (vendor #5927) as part of doing business as Lake Connections. This is a recurring payment needed to assure continued service to Lake Connections customers. (Action Item resubmitted by Lake Connections CPA Bob Thompson, after revisions from Auditor's Office)
11. Authorize monthly payments through the Auditor's Warrants to Consolidated Communications (vendor #5919) as part of doing business as Lake Connections. This is a recurring payment needed to assure continued service to Lake Connections customers. (Action Item resubmitted by Lake Connections CPA Bob Thompson, after revisions from Auditor's Office)
12. Approve the Soccer Field Grant Fiscal Agent request dated May 4, 2016, from the Two Harbors Soccer Club for Lake County to act as the fiscal agent for a Blandin Community Leadership Grant. The grant amount is \$5,000. The Two Harbors Soccer Club's long-term vision is to have enough quality soccer fields in the Two Harbors area to not only support growing soccer club numbers, but to support soccer tournaments as well. Many soccer clubs depend on these tournaments to fund their soccer and travel activities for the youth soccer players. The purpose of the grant is to provide some basic landscape architecture, project management and planning, as well as community promotion of the project. The soccer club has already engaged and received landscape design ideas and this grant would cover that cost which has already been incurred. (Correspondence 19, submitted by the Two Harbors Soccer Club)
13. Adopt resolution Approving Acceptance of Minnesota Power Easement and Covenants and authorize the Chair to sign the Easement, as such Easement is necessary for Lake County d/b/a Lake Connections. (Correspondence 21, submitted by Special Assistant Attorney Russ Conrow)
14. Accept Senst Construction proposal for \$10,400.00 to complete the Waterfront Center project. Further authorize payment to Senst Construction, LLC upon satisfactory completion of the project for an amount not to exceed \$10,400.00. (Correspondence 22, submitted by Health and Human Services Department)
15. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Human Development Center (HDC) to provide support programming services at the Waterfront Center for the period of July 1, 2016 through June 30, 2017. (Correspondence 23, submitted by Health and Human Services Department)
16. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Vickie L. Thompson to sign the Public Health Emergency Preparedness Grant Project Agreement Amendment between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County Health and Human Services for Budget Period 4 (BP4). (Correspondence 24, submitted by Health and Human Services Department)