

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, May 10, 2016, Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. The meeting was called to order at 2:00 p.m. by Chairperson Rich Sve. Lake County Commissioners Present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yea vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND WALSH: 01 – Approve agenda. Absent: None

Chairperson Rich Sve introduced the agenda item for a public hearing that was scheduled regarding a proposed G.O. Tax Abatement Bonds, Series 2016. County Administrator Matthew Huddleston reviewed that the Board of Commissioners held a public hearing on April 12, 2016, to discuss a \$6.5 million general obligation tax bond that will continue to fund customer connections and installations along with some remaining mainline construction per the commitment the county made to the Rural Utilities Services (RUS) to finish the county's broadband network, Lake Connections. Shortly before April 12, new information regarding the bond and construction became available. The public hearing was continued until April 26 to analyze the information. The April 26 public hearing was closed and a new meeting notice was approved for a public hearing on May 10, because the analysis was not complete and parameters for the tax abatement bond changed. County staff and the management team are still conducting analysis of these financial models. Instead of continuing this hearing for a specific date, the County Administrator recommends that the Board cancel the public hearing until the analysis is complete and we are prepared to move forward with a new funding and fiscal plan. We are investing extra time and effort on this plan to ensure the outcome puts us in the best position to have a successful network.

MOTION JONES, SECOND HURD: 02 – Cancel the public hearing on a proposed G.O. Tax Abatement Bonds, Series 2016, that was scheduled for 2:00 p.m. on May 10, 2016. Absent: None

County Administrator Matthew Huddleston discussed bike trail planning efforts. Land Commissioner Nate Eide from the Forestry Department was present for the discussion. Arrowhead Regional Development Planning Commission (ARDC) is drafting a press release for a public meeting on the bike trail planning efforts. Mr. Huddleston also provided an update on upgrades to the Waterfront Center and plans for the Human Development Center (HDC) to operate and provide support for the Waterfront Center.

County Commissioner Pete Walsh updated the Board of Commissioners on the Hut Two Fire near Finland, Minnesota, that started over the weekend. The fire is contained and there are a few hot spots. Crews continue to work the fire. The Minnesota Department of Natural Resources (MNDNR), the Finland Volunteer Fire Department, and the Lake County Sheriff's Office responded to the fire. Land Commissioner Nate Eide shared some photos related to the Hut Two Fire. It was discussed that some people have asked about finding information on the fire on Lake County's web site. Lake County's web site does not contain specific information about the fire; however, the Lake County web site provides a link for signing up for CodeRED updates. The public is encouraged to sign up for CodeRED updates by going to the home page on Lake County's web site at www.co.lake.mn.us and accessing the link "Sign up for CODERED Community Notices." CodeRED service is an emergency telephone network to be notified by your local emergency response team in the event of emergency situations or critical community alerts. Examples include evacuation notices, bio-terrorism alerts, boil water notices, and missing child reports. By signing up, you may elect to receive emergency notifications and general notifications by email message, phone call and/or text messages. By adding your phone number you agree to receive telephone calls that deliver messages from your local municipality that are pre-recorded and sent by Emergency Communications Network.

Environmental Services Director Christine McCarthy provided an update on Aquatic Invasive Species (AIS) Prevention and provided towels made locally to help bring awareness to AIS prevention methods.

MOTION WALSH, SECOND GOUTERMONT: 03 – Approve consent agenda as follows:

1. Approve County Board of Commissioners' meeting minutes from April 26, 2016.
2. Approve claims in the amount of \$49,503.98.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 69,155.09
 - b. Administrative payments \$ 11,875.44
 - c. Arrowhead Health Alliance payments \$ 3,386.82
 - d. Special Payments \$ 5,933.80
4. Authorize payment in the amount of \$3,473.11 to Lake County Human Services for public health nurse jail services for January through March 2016.
5. Approve and authorize the Board Chair to sign a 60 month technology rental and maintenance agreement for the Information Technology Dept. with Metro Sales, Inc. in the amount of \$207.09/month for a MP C4503 printer/copier with fax and scanning ability, cents per copy additional cost at the rate of \$0.0105 per black print/copy and \$0.0625 per color print/copy.
6. Approve payment in the amount of \$5,101.55 to American Solutions for Business for printing of the 2016 tax statements and valuations notices (Invoice # INV02469036).
7. Authorize the approval and payment to Dascom Systems Group, LLC not to exceed \$5,000 plus any applicable shipping costs and taxes. This is for the installation of a satellite dish at the Lake Connections headquarters and is required for the continued carriage of the Scripts programming through NCTC (National Cable Television Cooperative). The channels Home and Garden, Food Network, Cooking Channel Travel, DIY Network, and Great American Country are moving from satellite AMC – 11 to SES-3.
8. Approve Auditor's Office request to adopt Crystal Bay Township as a mail ballot precinct starting in 2016.
9. Approve and authorize the chair to sign the Minnesota Department of Natural Resources (MN DNR) Firewise Grant Agreement to update the Lake County Community Wildfire Protection Plan (CWPP).
10. Authorize payment to Lake County Soil & Water Conservation District (SWCD) in the amount of \$4,664.34 for 1st Quarter 2016 Aquatic Invasive Species Prevention Activities.

11. Approve and award bid prices as listed for Wildfire Fuel Reduction (Stevens Grant) work on private lands adjacent to USFS projects. Contracts will be paid by Lake County and reimbursed by the federal Wildfire Fuel Reduction Grant.

Acres	Project Name	Total Value	Awarded to
6.5	Misc. S. Kawishiwi Road	\$6,240	Lakeside Services / Robert Champa
11.0	End of S. Kawishiwi Road	\$10,560	Lakeside Services / Robert Champa
17.5		\$16,800.00	

12. Approve purchase of applied calcium chloride from EnviroTech Services, Inc. in an amount up to \$120,240.00.
13. Approve SAP 038-598-007 final payment to Utility Systems of America in the amount of \$6,099.70 (for a revised contract total of \$609,970.32).
14. Approve CSP-015-01 final payment to Northland Constructors in the amount of \$7,805.06 (for a revised contract total of \$156,101.10).
15. Approve payment to Waldo Valley Materials in the amount of \$29,184.00 plus October 2016 through September 2018 annual lease payments for crushed gravel for maintenance purposes.
16. Approve and authorize Board Chair to sign cooperative agreement CP 0000-275364 (2016 county roads striping) with St. Louis County.
17. Approve Highway Department payment of Invoice No. SW070067392 in the amount of \$2,523.55 to Ziegler Inc. for Unit #5020 (2002 Caterpillar excavator) electrical system repair.
18. Approve Highway Department payment in the amount of \$4,302.87 to PetroChoice for motor oil and coolant.
19. Authorize sale of up to 700 cubic yards material for Finland area grant-in-aid ATV trail maintenance contingent upon hauler's adherence to Lake County's NPDES gravel pit permit provisions. (National Pollutant Discharge Elimination System (NPDES))
20. Amend tree planting bid awards from the original board action on April 12, 2016, and authorize payment, upon satisfactory completion of projects, to the lowest bidder: Superior Forestry Service, Inc., Tilly, AR.

Bid rate: 2016-01_CPL: 0.0699/tree for 2-0 seedlings, 0.087/tree for 3-0 seedlings; total bid award = payment not to exceed \$6,150.00

Bid rate: 2016-02_MDHA: 0.087/tree for 2-0 seedlings, 0.109/tree for 3-0 seedlings; total bid award = payment not to exceed \$31,300.00.

21. Approve County Board Chair to sign the Access Agreement with Cliffs Erie L.L.C for a railroad crossing.
22. Authorize payment in the amount of \$3,809.25 to LifeLine, Inc. for the purchase of three (3) Zoll AED Plus value packages.
23. Adopt recommendation from Chief Deputy Assessor to approve abatement for taxes payable in 2014, 2015, and 2016, for Parcel No. 22-7520-30550, as allowed per Minnesota Statute 375.194.
24. Authorize purchasing from MP Nexlevel 15 FOOSC "A" splice cases and 4 patch panels. These items used for installations. Total cost not to exceed \$3,400.00 plus tax & shipping.
25. Authorize payment to the Law Office of Jessica L. Sterle, Attorney at Law, in the total amount of \$2,990.25 for Child in Need of Protection of Services (CHIPS) invoices billed to the Court Administrator: 38-JV-15-120: \$2,676.92 and 38-JV-15-293: \$313.33. Absent: None

MOTION HURD, SECOND WALSH: 04 – Approve the 67-day temporary appointment of Michaela Herfindahl, Engineering Intern for Highway Department, at \$14.00 per hour effective May 23, 2016. Absent: None.

MOTION GOUTERMONT, SECOND HURD: 05 – Approve the 67-day temporary appointment of Alex Peil, Survey Assistant for Highway Department, at \$9.50 per hour effective May 23, 2016. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 06 – Approve the 67-day temporary appointment of Tom Ultican, Survey Tech for Highway Department, at \$17.00 per hour including maximum return incentive effective May 16, 2016. Absent: None

MOTION JONES, SECOND HURD: 07 – Approve the 67-day temporary appointment of Margaret Gilbert, Laborer for Highway Department, at \$10.00 per hour including first year return incentive effective May 23, 2016. Absent: None

MOTION WALSH, SECOND JONES: 08 – Approve the 67-day temporary appointment of Bradley Johnson, Truck Driver for Highway Department, at \$16.50 including maximum return incentive effective May 23, 2016. Absent: None

MOTION HURD, SECOND WALSH: 09 – Approve the 67-day temporary appointment of Quaid Cavallin, Engineering Aide for Highway Department, at \$9.50 per hour effective May 23, 2016. Absent: None

MOTION GOUTERMONT, SECOND JONES: 10 – Approve the appointment of Brenda Prestidge to Administrative Assistant in the Sheriff's Office at the base rate of \$19.18 per hour effective May 12, 2016. Absent: None

MOTION WALSH, SECOND JONES: 11 – Approve the probationary appointment of Gloria Napoli to Social Worker at the probationary rate of \$22.07 per hour effective May 23, 2016. Absent: None

MOTION GOUTERMONT, SECOND JONES: 12 – Approve the changes to the Facilities Manager job description without comparable worth review. Absent: None

MOTION GOUTERMONT, SECOND JONES: 13 – Authorize monthly payments through the Auditor's Warrants to Everyone.net (vendor #5927) as part of doing business as Lake Connections. This is a recurring payment needed to assure continued service to Lake Connections customers. Absent: None

MOTION WALSH, SECOND HURD: 14 – Authorize monthly payments through the Auditor's Warrants to Consolidated Communications (vendor #5919) as part of doing business as Lake Connections. This is a recurring payment needed to assure continued service to Lake Connections customers. Absent: None

MOTION JONES, SECOND HURD: 15 – Approve the Soccer Field Grant Fiscal Agent request dated May 4, 2016, from the Two Harbors Soccer Club for Lake County to act as the fiscal agent for a Blandin Community Leadership Grant. The grant amount is \$5,000. The Two Harbors Soccer Club's long-term vision is to have enough quality soccer fields in the Two Harbors area to not only support growing soccer club numbers, but to support soccer tournaments as well. Many soccer clubs depend on these tournaments to fund their soccer and travel activities for the youth soccer players. The purpose of the grant is to provide some basic landscape architecture, project management and planning, as well as community promotion of the project. The soccer club has already engaged and received landscape design ideas and this grant would cover that cost which has already been incurred. Absent: None

MOTION JONES, SECOND HURD: 16 – Adopt resolution Approving Acceptance of Minnesota Power Easement and Covenants and authorize the Chair to sign the Easement, as such Easement is necessary for Lake County d/b/a Lake Connections. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 17 – Accept Senst Construction proposal for \$10,400.00 to complete the Waterfront Center project. Further authorize payment to Senst Construction, LLC upon satisfactory completion of the project for an amount not to exceed \$10,400.00. Absent: None

MOTION JONES, SECOND HURD: 18 – Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Human Development Center (HDC) to provide support programming services at the Waterfront Center for the period of July 1, 2016 through June 30, 2017. Absent: None

MOTION WALSH, SECOND JONES: 19 – Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Vickie L. Thompson to sign the Public Health Emergency Preparedness Grant Project Agreement Amendment between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County Health and Human Services for Budget Period 4 (BP4). Absent: None

MOTION JONES, SECOND HURD: 20 – Adjourn meeting at 2:54 p.m. Absent: None

The Lake County Board of Commissioners will meet as a Committee of the Whole at 6:00 p.m. on Tuesday, May 17, 2016, at 6:00 p.m., at the Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota. The Lake County Board of Commissioners will convene a regular board meeting at 2:00 p.m. on Tuesday, May 24, 2016, in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

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Attest:

Laurel Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners