

ACTION ITEMS
May 24, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from May 10, 2016.
2. Approve claims in the amount of \$66,782.82.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 191,378.85
 - b. Administrative payments \$ 10,586.20
 - c. Special Payments \$ 3,640.00
4. Approve Sheriff's Office purchase from Ranger Chevrolet for two (2) 2016 Chevrolet Tahoe patrol vehicles, and to make payment upon delivery for the total amount not to exceed \$74,206.40. (Correspondence 1, submitted by Sheriff Carey Johnson)
5. Approve Sheriff's Office purchase from Nelson Auto Center for two (2) 2016 Dodge Durango patrol vehicles and to make payment upon delivery for the total amount not to exceed \$63,926.10. (Correspondence 1, submitted by Sheriff Carey Johnson)
6. Approve and award bid prices as listed below for Wildfire Fuel Reduction (Stevens) Grant projects. Contracts will be paid by Lake County and reimbursed by the federal Wildfire Fuel Reduction Grant.

Acres	Project Name	Total Value	Awarded to
7.9	Lower Halfway Road	\$10,665	Evergreen Construction
14.9	Middle Halfway Road	\$20,115	Evergreen Construction
12.6	Upper Halfway Road	\$17,010	Evergreen Construction
15.3	End of Halfway Road	\$20,655	Evergreen Construction
9.0	West Endless Waters Road	\$20,655	Evergreen Construction
13.1	Remainder Endless Waters Road	\$17,685	Evergreen Construction

72.8

\$106,785

(Correspondence 5, submitted by Emergency Management Director BJ Kohlstedt)

7. Approve payment to Election Systems & Software in the amount of \$5,367.50 for the annual election equipment maintenance agreement (invoice #968309). (Correspondence 4, submitted by Auditor's Office Financial Coordinator Lola Haus)
8. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1308). (Action Item submitted by Lake Connections CPA Bob Thompson)
9. Approve and authorize the Chair to sign the State of Minnesota Department of Transportation (MnDOT) Professional and Technical Services Contract (MnDOT Contract No. 1003046) for Federal Project Number: SPR CR16(001), Project Identification: Phase I Archaeology of Prospector Loop Trail. This contract is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), Lake County ("County") and Commonwealth Heritage Group, Inc. ("Contractor"). State will pay 80% of the project costs (up to \$35,759.71). The County will pay 20% of the project costs (up to \$8,939.93). The total obligation for all compensation and reimbursements to Contractor under this contract will not exceed \$44,699.64. (Correspondence 6, submitted by Ashley Duran, MnDOT's Authorized Representative for this project)
10. Authorize payment in the amount of \$2,816.09 to Silver Star Industries for purchase and installation of a bedliner, winch mount, winch, and topper for the new rescue squad truck. (Correspondence 7, submitted by Sheriff's Office)
11. Authorize payment in the amount of \$3,200.00 to Hibbing Community College for Arrowhead Regional Law Enforcement Training annual training dues for 2016 for the Sheriff's Office. (Correspondence 8, submitted by Sheriff's Office)
12. Due to adverse winter logging conditions, approve 1-year interest-free extension for the following permit numbers: 1214TA, 1304TA, 1501T, 1220TA, 1212TA, 1307TA, 1311TA, 1312TA, 1206TA, 1302TA, 1418TA, 1301TA. All over-run balances must be paid prior to extending sales. Sales currently in an extension must be paid in full prior to extending for one more year. Permit holder may forfeit sale; the down-payment will be kept on totally uncut sales or uncut wood on sales that have been entered will be charged to the permit holder. If an extended permit expires without any harvest, permit holder will be charged the full value of the permit. If a partially completed permit expires, permit holder will be liable for the remaining permit value. (Correspondence 9, submitted by the Land Commissioner / Forestry Department)
13. Authorize payment in the amount of \$134,298.09 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 94).
14. Amend County Board Minutes from May 10, 2016, Motion 03, Item 14, as follows: Approve CSP-015-01 final payment to Northland Constructors in the amount of \$9,871.46 (for a revised contract total of \$158,167.50). (Correspondence 12, submitted by the Highway Department)
15. Authorize Highway Engineer to sign North Shore Bay-to-Bay Run special event permit for July 9, 2016. (Correspondence 12, submitted by the Highway Department)
16. Authorize Highway Department purchase of plastic culvert pipes from Advanced Drainage System (through State CPV Contract C-857(5)) at a cost up to \$16,213.20 plus taxes and shipping if applicable. (Correspondence 12, submitted by the Highway Department)

17. Approve Highway Department payment in an amount up to \$3,471.01 to Trueman Welters for Unit #8130 (New Holland mower) repair. (Correspondence 12, submitted by the Highway Department)
18. Authorize Highway Department purchase of replacement mower deck parts for Unit #8041 (2004 John Deere) from Diamond Mowers in an amount up to \$3,949.99. (Correspondence 12, submitted by the Highway Department)
19. Authorize Highway Department purchase of tandem axle truck from Twin City Mack & Volvo Trucks (through State CPV Contract T-647(5)) at a cost of \$109,915.00. (Correspondence 12, submitted by the Highway Department)
20. Approve the resolution regarding the repurchase application by Gooseberry Village, Inc, subject to payment for all three parcels including total taxes of \$54,255.39, assessments of \$279,725.96, service fee of \$100.00, deed tax of \$1,102.04, deed fee of \$25.00, and recording fee of \$86.00; for a total of \$335,264.39; if paid before June 30, 2016, otherwise total consideration will be recalculated. (Correspondence 'New 14', submitted by the Forestry Department)
21. Approve and authorize the Board Chair to sign the 2016 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement. (Correspondence 16, submitted by the Sheriff's Office)
22. Authorize payment in the amount of \$5,216.00 to Streicher's for rifle sights for the Sheriff's Office for invoices I1208381 and I1209590. (Correspondence 17 and 17A, submitted by the Sheriff's Office)
23. Authorize payment in the amount of \$6,597.39 to Innovative Systems for billing system maintenance fee and postage for the following invoices: a) INV 27838 in the amount of \$5,370.47; b) INV 27989 in the amount of \$1,226.92.
24. Authorize payment to Giant Voices in the amount of \$3,249.52 for April 2016 advertising collateral in multiple newspapers and website maintenance for the following invoices: INV-039387 in the amount of \$201.50; INV-039427 in the amount of \$3,048.02.

Resolution Items:

1. Approve the probationary appointment of Gretchen Jacobson to Financial Worker at the probationary rate of \$20.20 per hour effective May 25, 2016. (Correspondence 10, submitted by Human Resources Department)
2. Approve the change in employment status of Cirena Trigas, Child Support Officer, due to completion of probation effective May 23, 2016 (Correspondence 10, submitted by Human Resources Department)
3. Approve the 67-day temporary appointment of Amy Cavallin, Laborer for Highway Department, at \$9.50 per hour effective June 13, 2016. (Correspondence 10, submitted by Human Resources Department)
4. Approve the 67-day temporary appointment of Terry Costello, Mower Operator for Highway Department, at \$12.00 per hour effective June 13, 2016. (Correspondence 10, submitted by Human Resources Department)
5. Approve the 67-day temporary appointment of Elizabeth Huss, Mower Operator for Highway Department, at \$13.50 per hour including maximum return incentive effective June 13, 2016. (Correspondence 10, submitted by Human Resources Department)

6. Approve the 67-day temporary appointment of Al Lampela, Mower Operator for Highway Department, at \$13.50 per hour including maximum return incentive effective June 13, 2016. (Correspondence 10, submitted by Human Resources Department)
7. Approve the 67-day temporary appointment of Corey Bonneville, Mower Operator for Highway Department, at \$12.50 per hour including first year return incentive effective June 13, 2016. (Correspondence 10, submitted by Human Resources Department)
8. Approve the temporary increase in hours for Lisa Lee, Deputy Recorder, to 37.5 hours per week effective May 31, 2016. (Correspondence 10, submitted by Human Resources Department)
9. Approve the retirement of Susan Turnquist, Planning & Zoning Technician, effective June 30, 2016. (Correspondence 10, submitted by Human Resources Department)
10. Approve the changes to the Planning & Zoning Technician job description without comparable worth review. (Correspondence 10 and 10A, submitted by the Human Resources Department)
11. Approve the recruitment for one full-time Planning & Zoning Technician. (Correspondence 10, submitted by Human Resources Department)
12. Approve the changes to the Chief Deputy Auditor/Treasurer job description without comparable worth review. (Correspondence 'New 10' and 10B, submitted by the Human Resources Department)
13. Approve the change in employment status of Beth Swanson, Social Services Supervisor, due to completion of probation effective May 29, 2016. (Correspondence 'New 10', submitted by Human Resources Department)
14. Approve the change in employment status of Tammy Churness, Office Assistant, due to completion of probation effective May 30, 2016. (Correspondence 'New 10', submitted by Human Resources Department)
15. Approve the 67-day temporary appointment of Rande Neylon, Truck Driver for Highway Department, at \$15.00 per hour effective June 13, 2016. (Correspondence 'New 10', submitted by Human Resources Department)
16. Approve the Personnel Committee recommendation to deny the Step 3 L.E.L.S. grievance. (Correspondence 19, submitted by the Personnel Committee)