

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

May 24, 2016. Lake County Service Center, Split Rock River Room, Two Harbors, Minnesota. Commissioners present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 2:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND WALSH: 01 – Approve agenda. Absent: None

County Auditor Linda Libal spoke during public comment and updated the Board of Commissioners on how implementation of the drop box for tax payments and online payments have been successful. She also updated the Board of Commissioners that the parcel information is up and running. Constituents are able to look up parcel numbers online and re-print if tax statements received in the mail have been lost or if another copy is needed. Ms. Libal also discussed that people had been inquiring about using credit cards to purchase plat books. This has now been implemented so that interested parties may use credit cards to purchase plat books. These payment options are being used to a greater extent this year than in the previous year when the online payment tools first became available.

County Administrator Matthew Huddleston's report included updates on several requests for board action. The Sheriff's Office has selected vehicles for purchase. Vehicle selections were discussed. Mr. Huddleston updated the Board of Commissioners on the option for the Gooseberry Village repurchase and when the amount would need to be paid in full. The Minnesota Department of Transportation (MnDOT) contract for Phase I Archaeology for the Prospector's Loop project was discussed. Land Commissioner Nate Eide was present for any questions on Forestry Department requests for board action. It was discussed that the Planning Commission has a process for reviewing and making recommendations regarding vacation rental home applications.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve consent agenda as follows:

1. Approve County Board of Commissioners' meeting minutes from May 10, 2016.
2. Approve claims in the amount of \$66,782.82.
3. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments      \$   191,378.85
  - b. Administrative payments    \$      10,586.20
  - c. Special Payments     \$       3,640.00
4. Approve Sheriff's Office purchase from Ranger Chevrolet for two (2) 2016 Chevrolet Tahoe patrol vehicles, and to make payment upon delivery for the total amount not to exceed \$74,206.40.
5. Approve Sheriff's Office purchase from Nelson Auto Center for two (2) 2016 Dodge Durango patrol vehicles and to make payment upon delivery for the total amount not to exceed \$63,926.10.

6. Approve and award bid prices as listed below for Wildfire Fuel Reduction (Stevens) Grant projects. Contracts will be paid by Lake County and reimbursed by the federal Wildfire Fuel Reduction Grant.

<b>Acres</b>	<b>Project Name</b>	<b>Total Value</b>	<b>Awarded to</b>
7.9	Lower Halfway Road	\$10,665	Evergreen Construction
14.9	Middle Halfway Road	\$20,115	Evergreen Construction
12.6	Upper Halfway Road	\$17,010	Evergreen Construction
15.3	End of Halfway Road	\$20,655	Evergreen Construction
9.0	West Endless Waters Road	\$20,655	Evergreen Construction
13.1	Remainder Endless Waters Road	\$17,685	Evergreen Construction

<b>72.8</b>	<b>\$106,785</b>
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7. Approve payment to Election Systems & Software in the amount of \$5,367.50 for the annual election equipment maintenance agreement (invoice #968309).
8. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1308).
9. Approve and authorize the Chair to sign the State of Minnesota Department of Transportation (MnDOT) Professional and Technical Services Contract (MnDOT Contract No. 1003046) for Federal Project Number: SPR CR16(001), Project Identification: Phase I Archaeology of Prospector Loop Trail. This contract is between the State of Minnesota, acting through its Commissioner of Transportation (“State”), Lake County (“County”) and Commonwealth Heritage Group, Inc. (“Contractor”). State will pay 80% of the project costs (up to \$35,759.71). The County will pay 20% of the project costs (up to \$8,939.93). The total obligation for all compensation and reimbursements to Contractor under this contract will not exceed \$44,699.64.
10. Authorize payment in the amount of \$2,816.09 to Silver Star Industries for purchase and installation of a bedliner, winch mount, winch, and topper for the new rescue squad truck.
11. Authorize payment in the amount of \$3,200.00 to Hibbing Community College for Arrowhead Regional Law Enforcement Training annual training dues for 2016 for the Sheriff’s Office.

12. Due to adverse winter logging conditions, approve 1-year interest-free extension for the following permit numbers: 1214TA, 1304TA, 1501T, 1220TA, 1212TA, 1307TA, 1311TA, 1312TA, 1206TA, 1302TA, 1418TA, 1301TA. All over-run balances must be paid prior to extending sales. Sales currently in an extension must be paid in full prior to extending for one more year. Permit holder may forfeit sale; the down-payment will be kept on totally uncut sales or uncut wood on sales that have been entered will be charged to the permit holder. If an extended permit expires without any harvest, permit holder will be charged the full value of the permit. If a partially completed permit expires, permit holder will be liable for the remaining permit value.
13. Authorize payment in the amount of \$134,298.09 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 94).
14. Amend County Board Minutes from May 10, 2016, Motion 03, Item 14, as follows: Approve CSP-015-01 final payment to Northland Constructors in the amount of \$9,871.46 (for a revised contract total of \$158,167.50).
15. Authorize Highway Engineer to sign North Shore Bay-to-Bay Run special event permit for July 9, 2016.
16. Authorize Highway Department purchase of plastic culvert pipes from Advanced Drainage System (through State CPV Contract C-857(5)) at a cost up to \$16,213.20 plus taxes and shipping if applicable.
17. Approve Highway Department payment in an amount up to \$3,471.01 to Trueman Welters for Unit #8130 (New Holland mower) repair.
18. Authorize Highway Department purchase of replacement mower deck parts for Unit #8041 (2004 John Deere) from Diamond Mowers in an amount up to \$3,949.99.
19. Authorize Highway Department purchase of tandem axle truck from Twin City Mack & Volvo Trucks (through State CPV Contract T-647(5)) at a cost of \$109,915.00.
20. Approve the resolution regarding the repurchase application by Gooseberry Village, Inc, subject to payment for all three parcels including total taxes of \$54,255.39, assessments of \$279,725.96, service fee of \$100.00, deed tax of \$1,102.04, deed fee of \$25.00, and recording fee of \$86.00; for a total of \$335,264.39; if paid before June 30, 2016, otherwise total consideration will be recalculated.
21. Approve and authorize the Board Chair to sign the 2016 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement.
22. Authorize payment in the amount of \$5,216.00 to Streicher's for rifle sights for the Sheriff's Office for invoices I1208381 and I1209590.

23. Authorize payment in the amount of \$6,597.39 to Innovative Systems for billing system maintenance fee and postage for the following invoices: a) INV 27838 in the amount of \$5,370.47; b) INV 27989 in the amount of \$1,226.92.

24. Authorize payment to Giant Voices in the amount of \$3,249.52 for April 2016 advertising collateral in multiple newspapers and website maintenance for the following invoices: INV-039387 in the amount of \$201.50; INV-039427 in the amount of \$3,048.02. Absent: None

MOTION HURD, SECOND GOUTERMONT: 03 – Approve the probationary appointment of Gretchen Jacobson to Financial Worker at the probationary rate of \$20.20 per hour effective May 25, 2016. Absent: None

MOTION WALSH, SECOND JONES: 04 – Approve the change in employment status of Cirena Trigas, Child Support Officer, due to completion of probation effective May 23, 2016. Absent: None

MOTION GOUTERMONT, SECOND HURD: 05 – Approve the 67-day temporary appointment of Amy Cavallin, Laborer for Highway Department, at \$9.50 per hour effective June 13, 2016. Absent: None

MOTION HURD, SECOND WALSH: 06 – Approve the 67-day temporary appointment of Terry Costello, Mower Operator for Highway Department, at \$12.00 per hour effective June 13, 2016. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 07 – Approve the 67-day temporary appointment of Elizabeth Huss, Mower Operator for Highway Department, at \$13.50 per hour including maximum return incentive effective June 13, 2016. Absent: None

MOTION JONES, SECOND HURD: 08 – Approve the 67-day temporary appointment of Al Lampela, Mower Operator for Highway Department, at \$13.50 per hour including maximum return incentive effective June 13, 2016. Absent: None

MOTION HURD, SECOND WALSH: 09 – Approve the 67-day temporary appointment of Corey Bonneville, Mower Operator for Highway Department, at \$12.50 per hour including first year return incentive effective June 13, 2016. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 10 – Approve the temporary increase in hours for Lisa Lee, Deputy Recorder, to 37.5 hours per week effective May 31, 2016. Absent: None

MOTION JONES, SECOND GOUTERMONT 11 – Approve the retirement of Susan Turnquist, Planning & Zoning Technician, effective June 30, 2016. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 12 – Approve the changes to the Planning & Zoning Technician job description without comparable worth review. Absent: None

MOTION HURD, SECOND JONES: 13 – Approve the recruitment for one full-time Planning & Zoning Technician. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 14 – Approve the changes to the Chief Deputy Auditor/Treasurer job description without comparable worth review. Absent: None

MOTION JONES, SECOND HURD: 15 – Approve the change in employment status of Beth Swanson, Social Services Supervisor, due to completion of probation effective May 29, 2016. Absent: None

MOTION HURD, SECOND WALSH: 16 – Approve the change in employment status of Tammy Churness, Office Assistant, due to completion of probation effective May 30, 2016. Absent: None

MOTION JONES, SECOND GOUTERMONT: 17 – Approve the 67-day temporary appointment of Rande Neylon, Truck Driver for Highway Department, at \$15.00 per hour effective June 13, 2016. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 18 – Approve the Personnel Committee recommendation to deny the Step 3 L.E.L.S. grievance. Absent: None

MOTION JONES, SECOND HURD: 19 – Adjourn meeting at 2:50 p.m. Absent: None

The Board of Commissioners will meet on Tuesday, May 31, 2016, at 1:00 p.m. in the Baptism River Room located in the downstairs of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota. The purpose of the meeting is for a Strategic Planning Session.

The Board of Commissioners will convene an agenda meeting at 2:00 p.m. on Tuesday, June 7, 2016, and will convene a regular meeting at 2:00 p.m. on Tuesday, June 14, 2016. These meetings will be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

The Board of Commissioners will meet as a Committee of the Whole on Tuesday, June 21, 2016, at 6:00 p.m. at the Town of Fall Lake, Town Hall, 393 Kawishiwi Trail, Fall Lake, Minnesota.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Chairperson  
Lake County Board of Commissioners