

ACTION ITEMS
June 14, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from May 24, 2016.
2. Approve claims in the amount of \$133,260.53.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 94,039.76
 - b. Administrative payments \$ 34,941.53
 - c. Arrowhead Health Alliance payments \$ 1,658.39
 - d. Special Payments \$ 61,022.96
4. Authorize payment to Superior Septic Service, LLC for invoice #690 in the amount of \$11,970.00 for the pumping and transport of leachate from the Lake County Landfill to the City of Two Harbors Treatment Facility. (Correspondence 5 in the packet, submitted by the Environmental Services Department)
5. Authorize payment in the amount of \$36,759.70 to Cooperative Light and Power for pole make ready for Invoice 8142. (Action item submitted by Lake Connections CPA Bob Thompson)
6. Authorize payment in the amount of \$4,025.96 to Onvoy LLC for marketing (outbound calling) services for Invoice 545001995160430. (Action item submitted by Lake Connections CPA Bob Thompson)
7. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director to sign the Child and Teen Checkup (C&TC) Administrative Outreach Services contract with the Carlton-Cook-Lake-St. Louis Community Health Board for funding period CY 2016. (Correspondence 6 in the packet, submitted by the Health and Human Services Department)
8. Approve and authorize the Lake County Board Chair to sign the Project Agreement with Common Carrier Transport Provider/Arrowhead Economic Opportunity Agency (AEOA) to provide transportation services for the period of July 1, 2016 through June 30, 2017. (Correspondence 7 in the packet, submitted by the Health and Human Services Department)
9. Authorize purchase of a ScanPro 1000 Microform Scanning System for the Lake County Vital Records Department in the amount of \$3,705.00, plus tax, payable to MidAmerica Business Systems. (Correspondence 8 in the packet, submitted by the Recorder/Registrar of Titles and Vital Records)
10. Authorize payment in the amount of \$37,051.30 to Cooperative Light and Power for pole make ready (Invoice 8207). (Action item submitted by Lake Connections CPA Bob Thompson)
11. Approve the plat named La Brec Homestead First Addition (P-15-001) per the recommendation of the Environmental Services Director. The peer surveyor, County Highway Engineer and County Attorney have all reviewed and signed off on the plat requirements. (Correspondence 9 in the packet, submitted by the Environmental Services Department)

12. Authorize Highway Department purchase of truck body and snow fighting components from Towmaster, Inc. (through State CPV Contracts T-765(5) and S-863(5)) at an installed cost of \$106,521.00. (Correspondence 10 in the packet, submitted by the Highway Department)
13. Accept bids and approve payment upon approved completion of projects to Country Trucking and Excavation Inc. for 2016-01 Silver Caribou Road at \$9,680.00; and Phil Hegfors and Sons for 2016-01 Bailey Road at \$12,187.68. (Correspondence 11 in the packet, submitted by the Forestry Department)
14. Approve a two-day temporary on-sale liquor permit for Finland Fire Rescue for the dates of July 16 and 17, 2016 at the Greg Field - Clair Nelson Community Center in Finland. Contingent on the filing of necessary paperwork and payment of applicable fees. (Correspondence 12 in the packet, submitted by the Auditor's Office)
15. Authorize the Chair to sign the request for release of funds after waiting period, for the Small Cities Development Program (SCDP). The waiting period is 10 days and the publishing of the Notice of Intent to Request Release of Funds for the Small Cities Development Program (SCDP) is scheduled for June 10, 2016, with signature on the Certificate of Categorical Exclusion to be dated prior to the date of the published notice. (Correspondence 13A in the packet, submitted by Scott Zahorik, Arrowhead Economic Opportunity Agency (AEOA))
16. Adopt the following documents for the Small Cities Development Program – Finland project.
 1. Program Income Plan
 2. Fair Housing Plan
 3. Residential Program Handbook
 4. Residential Anti-Displacement Plan
 5. Section 3 Plan
 6. Services Contract
 7. Signature Authorization
 8. Commercial Program Handbook(Correspondence 13B in the packet, submitted by Scott Zahorik, Arrowhead Economic Opportunity Agency (AEOA))
17. Authorize County Board chair to sign the "Amendment for Grant Contract Agreement" for an additional \$17,000 to go towards the Wild Country ATV trails. (Correspondence 15 in the packet, submitted by the Forestry Department)
18. Authorize the purchase of 400 SC-APC connectors from Graybar in the amount of \$8,643.00 plus tax and shipping. These are required for installing equipment in customer premises. (Action item submitted by Lake Connections CPA Bob Thompson)
19. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1379). (Action item submitted by Lake Connections CPA Bob Thompson)
20. Authorize the Chair to sign the property damage claim release form with Duane Olson and United Financial Casualty Company. This claim is for damage in December of 2015 to the broadband plant on Hwy 2. (Action item submitted by Lake Connections CPA Bob Thompson)

21. Authorize payment to the Law Office of Jessica L. Sterle, Attorney at Law, in the total amount of \$6,049.48 for Child in Need of Protection of Services (CHIPS) invoices billed to the Court Administrator: 38-JV-15-120: \$5,602.41 and 38-JV-16-154: \$446.67. (Correspondence 17 in the packet, submitted by Nicole Ostern, Lake County Court Administration)
22. Authorize payment to the Law Office of Timothy Costley, Attorney at Law, in the total amount of \$7,436.40 for Child in Need of Protection of Services (CHIPS) invoices billed to the Court Administrator: 38-JV-15-120: \$7,304.72 and 38-JV-16-207: \$131.68. (Correspondence 17 in the packet, submitted by Nicole Ostern, Lake County Court Administration)
23. Authorize payment in the amount of \$6,625.95 to Innovative Systems for billing system maintenance fee and June postage for the following invoices: INV 28108: \$5,370.47 and INV 28252: \$1,255.48. (Action item submitted by Lake Connections CPA Bob Thompson)
24. Authorize payment in the amount of \$139,567.26 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 96).
25. Authorize the approval and payment of \$8,925 plus any applicable shipping costs and taxes for the purchase of three underground locators from Locators and Supplies. (Action item submitted by Lake Connections CPA Bob Thompson)
26. Authorize the approval and payment of \$700.00 plus any applicable shipping costs and taxes for the purchase of fiber prepping tools from Power and Tel. (Action item submitted by Lake Connections CPA Bob Thompson)
27. Authorize the approval and payment of \$1,358.00 plus any applicable shipping costs and taxes for the purchase of fiber tube splitter from Boarder States. (Action item submitted by Lake Connections CPA Bob Thompson)
28. Authorize the approval and payment of \$10,971.00 plus any applicable shipping costs and taxes for the purchase of an air compressor and a 2" HUDCO PNEUMATIC HOG 2" from Trenchers Plus. (Action item submitted by Lake Connections CPA Bob Thompson)
29. Authorize the approval and payment for a 6-month lease of vibratory plow for \$13,200.00 plus any applicable shipping costs and taxes from Trenchers Plus with the option to buy at end of lease with 100% of lease payments to go towards the sale price of \$35,943.00 plus tax, title, and license. (Action item submitted by Lake Connections CPA Bob Thompson)
30. Authorize the approval and payment for a 6-month lease of vibratory plow for \$22,800 plus any applicable shipping costs and taxes from Trenchers Plus with the option to buy at end of lease with 100% of lease payments to go towards the sale price of \$68,768.00 plus tax, title, and license. (Action item submitted by Lake Connections CPA Bob Thompson)
31. Authorize the approval and payment of two pull blades for vibratory plow for \$1,386.00 plus any applicable shipping cost and taxes from Trenchers Plus. (Action item submitted by Lake Connections CPA Bob Thompson)

32. Authorize the approval and payment of one 2" chute blade for vibratory plow for \$790.00 plus any applicable shipping cost and taxes from Locators and Supplies. (Action item submitted by Lake Connections CPA Bob Thompson)
33. Authorize the approval and payment of \$14,500.00.00 plus any applicable shipping costs and taxes for the purchase of two flatbed trailers to haul the plows from Widdes Trailer Sales. (Action item submitted by Lake Connections CPA Bob Thompson)
34. Authorize the approval and payment of \$5,695.00 plus any applicable shipping costs and taxes for the purchase a dump trailer to perform any necessary restoration needs from Widdes Trailer Sales. (Action item submitted by Lake Connections CPA Bob Thompson)
35. Authorize the approval and payment of \$1,601.00 plus any applicable shipping costs and taxes for the purchase of a 3/16" x 600' Rodder from Locators and Supplies. (Action item submitted by Lake Connections CPA Bob Thompson)
36. Authorize the approval and payment of \$8,122.00 plus any applicable shipping costs and taxes for the purchase of a single fiber fusion splicer from Power and Tel. (Action item submitted by Lake Connections CPA Bob Thompson)
37. Authorize the approval and payment of \$3,267.00 plus any applicable shipping costs and taxes for the purchase of gel wrap tape for splicing drops and two 5000' pull tape from Power and Tel. (Action item submitted by Lake Connections CPA Bob Thompson)
38. Authorize the approval and payment of \$8,812 plus any applicable shipping costs and taxes for the purchase of 1.25" riser guard, ground rods and clamps, and marking paint from FS3 INC. (Action item submitted by Lake Connections CPA Bob Thompson)
39. Authorize the approval and payment of \$800.00 plus any applicable shipping costs and taxes for the purchase of underground duct couplers and route flags from Border States. (Action item submitted by Lake Connections CPA Bob Thompson)
40. Authorize the approval and payment of \$23,326.99 plus any applicable shipping costs and taxes for the purchase of ¾ duct from MP Nexlevel. (Action item submitted by Lake Connections CPA Bob Thompson)
41. Authorize the approval and payment of \$17,335.55 plus any applicable shipping costs and taxes for the purchase of drop fiber 2 flat from MP Nexlevel. (Action item submitted by Lake Connections CPA Bob Thompson)
42. Authorize the approval and payment of \$250.00 plus any applicable shipping costs and taxes for the purchase of wall plates from Border States. (Action item submitted by Lake Connections CPA Bob Thompson)
43. Authorize the approval to accept the low quote and enter into a construction contract with Jordan drilling to perform underground boring services for construction of drops within the Lake County FTTH project. Low quote was \$52,387.00. (Action item submitted by Lake Connections CPA Bob Thompson)

44. Authorize payment to Streicher's for the amount of \$16,100.00 for ballistic plates and carriers to be reimbursed from the Stone Garden 2014 Grant. (Action item submitted by Sheriff's Department)
45. Authorize the County Board Chair to sign the 2015 Stone Garden Grant Agreement. (Action item submitted by Sheriff's Department)

Resolution Items:

1. Approve and authorize the Chair to sign the 2016 Labor Agreement between Lake County and Minnesota Public Employees Association covering Supervisory employees. (Correspondence New 14 in the packet, submitted by the Human Resources Department)
2. Approve the appointment of Lisa Hanson, Assistant County Attorney, to Human Services Director, at the L1 rate of \$46.34 per hour effective July 5, 2016. (Correspondence New 14 in the packet, submitted by the Human Resources Department)
3. Approve the recruitment for one full-time Assistant County Attorney. (Correspondence New 14 in the packet, submitted by the Human Resources Department)
4. Approve the 67-day temporary appointment of Corey Napper, Industrial Mower Operator for Highway Department, at \$12.00 per hour effective June 20, 2016. (Correspondence New 14 in the packet, submitted by the Human Resources Department)
5. Approve and authorize the County Administrator to sign the application and indemnity agreement for a stand-by letter of credit with BMO Harris Bank N.A. in the amount of \$1,291,773.67 as required to receive rural broadband experiment funding support. (Correspondence 18 in the packet, submitted by Matthew Huddleston)