

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

June 14, 2016. Lake County Service Center, Split Rock River Room, Two Harbors, Minnesota. Commissioners present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Keri Parks, Acting Clerk of the Board.

Meeting was called to order at 2:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND GOUTERMONT: 01 – Approve agenda. Absent: None

Barbara Ackerson from Arrowhead Economic Opportunity Agency (AEOA) gave an overview of what is needed to move forward with the Small Cities Development Program (SCDP) Finland project.

County Administrator Matthew Huddleston's report included an update on the actions required to receive rural broadband experiment funding support. Commissioner Pete Walsh recommended that either Bob Thompson or Jeff Roiland from Lake Connections attend the Committee of the Whole meeting in Fall Lake on Tuesday, June 21, 2016.

Five items were removed from the consent agenda for discussion and separate board action.

MOTION JONES, SECOND HURD: 02 – Approve consent agenda as follows:

1. Approve County Board of Commissioners' meeting minutes from May 24, 2016.
2. Approve claims in the amount of \$133,260.53.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 94,039.76
 - b. Administrative payments \$ 34,941.53
 - c. Arrowhead Health Alliance payments \$ 1,658.39
 - d. Special Payments \$ 61,022.96
4. Authorize payment to Superior Septic Service, LLC for invoice #690 in the amount of \$11,970.00 for the pumping and transport of leachate from the Lake County Landfill to the City of Two Harbors Treatment Facility.
5. Authorize payment in the amount of \$36,759.70 to Cooperative Light and Power for pole make ready for Invoice 8142.
6. Authorize payment in the amount of \$4,025.96 to Onvoy LLC for marketing (outbound calling) services for Invoice 545001995160430.

7. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director to sign the Child and Teen Checkup (C&TC) Administrative Outreach Services contract with the Carlton-Cook-Lake-St. Louis Community Health Board for funding period CY 2016.
8. Approve and authorize the Lake County Board Chair to sign the Project Agreement with Common Carrier Transport Provider/Arrowhead Economic Opportunity Agency (AEOA) to provide transportation services for the period of July 1, 2016 through June 30, 2017.
9. Authorize purchase of a ScanPro 1000 Microform Scanning System for the Lake County Vital Records Department in the amount of \$3,705.00, plus tax, payable to MidAmerica Business Systems.
10. Authorize payment in the amount of \$37,051.30 to Cooperative Light and Power for pole make ready (Invoice 8207).
11. Approve the plat named La Brec Homestead First Addition (P-15-001) per the recommendation of the Environmental Services Director. The peer surveyor, County Highway Engineer and County Attorney have all reviewed and signed off on the plat requirements.
12. Authorize Highway Department purchase of truck body and snow fighting components from Towmaster, Inc. (through State CPV Contracts T-765(5) and S-863(5)) at an installed cost of \$106,521.00.
13. Accept bids and approve payment upon approved completion of projects to Country Trucking and Excavating Inc. for 2016-01 Silver Caribou Road at \$9,680.00; and Phil Hegfors and Sons for 2016-01 Bailey Road at \$12,187.68.
14. Approve a two-day temporary on-sale liquor permit for Finland Fire Rescue for the dates of July 16 and 17, 2016 at the Greg Field - Clair Nelson Community Center in Finland. Contingent on the filing of necessary paperwork and payment of applicable fees.
15. Authorize the Chair to sign the request for release of funds after waiting period, for the Small Cities Development Program (SCDP). The waiting period is 10 days and the publishing of the Notice of Intent to Request Release of Funds for the Small Cities Development Program (SCDP) is scheduled for June 10, 2016, with signature on the Certificate of Categorical Exclusion to be dated prior to the date of the published notice.

16. Adopt the following documents for the Small Cities Development Program – Finland project.
 1. Program Income Plan
 2. Fair Housing Plan
 3. Residential Program Handbook
 4. Residential Anti-Displacement Plan
 5. Section 3 Plan
 6. Services Contract
 7. Signature Authorization
 8. Commercial Program Handbook
17. Authorize County Board chair to sign the “Amendment for Grant Contract Agreement” for an additional \$17,000 to go towards the Wild Country ATV trails.
18. Authorize the purchase of 400 SC-APC connectors from Graybar in the amount of \$8,643.00 plus tax and shipping. These are required for installing equipment in customer premises.
19. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1379).
20. Authorize the Chair to sign the property damage claim release form with Duane Olson and United Financial Casualty Company. This claim is for damage in December of 2015 to the broadband plant on Hwy 2.
21. Authorize payment to the Law Office of Jessica L. Sterle, Attorney at Law, in the total amount of \$6,049.48 for Child in Need of Protection of Services (CHIPS) invoices billed to the Court Administrator: 38-JV-15-120: \$5,602.41 and 38-JV-16-154: \$446.67.
22. Authorize payment to the Law Office of Timothy Costley, Attorney at Law, in the total amount of \$7,436.40 for Child in Need of Protection of Services (CHIPS) invoices billed to the Court Administrator: 38-JV-15-120: \$7,304.72 and 38-JV-16-207: \$131.68.
23. Authorize payment in the amount of \$6,625.95 to Innovative Systems for billing system maintenance fee and June postage for the following invoices: INV 28108: \$5,370.47 and INV 28252: \$1,255.48.
24. Authorize payment in the amount of \$139,567.26 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 96).
25. Authorize the approval and payment of \$8,925 plus any applicable shipping costs and taxes for the purchase of three underground locators from Locators and Supplies.

26. Authorize the approval and payment of \$700.00 plus any applicable shipping costs and taxes for the purchase of fiber prepping tools from Power and Tel.
27. Authorize the approval and payment of \$1,358.00 plus any applicable shipping costs and taxes for the purchase of fiber tube splitter from Boarder States.
28. Authorize the approval and payment of \$10,971.00 plus any applicable shipping costs and taxes for the purchase of an air compressor and a 2" HUDCO PNEUMATIC HOG 2" from Trenchers Plus.
29. Authorize the approval and payment of one 2" chute blade for vibratory plow for \$790.00 plus any applicable shipping cost and taxes from Locators and Supplies.
30. Authorize the approval and payment of \$5,695.00 plus any applicable shipping costs and taxes for the purchase a dump trailer to perform any necessary restoration needs from Widdes Trailer Sales.
31. Authorize the approval and payment of \$1,601.00 plus any applicable shipping costs and taxes for the purchase of a 3/16" x 600' Rodder from Locators and Supplies.
32. Authorize the approval and payment of \$8,122.00 plus any applicable shipping costs and taxes for the purchase of a single fiber fusion splicer from Power and Tel.
33. Authorize the approval and payment of \$3,267.00 plus any applicable shipping costs and taxes for the purchase of gel wrap tape for splicing drops and two 5000' pull tape from Power and Tel.
34. Authorize the approval and payment of \$8,812 plus any applicable shipping costs and taxes for the purchase of 1.25" riser guard, ground rods and clamps, and marking paint from FS3 INC.
35. Authorize the approval and payment of \$800.00 plus any applicable shipping costs and taxes for the purchase of underground duct couplers and route flags from Border States.
36. Authorize the approval and payment of \$23,326.99 plus any applicable shipping costs and taxes for the purchase of ¾ duct from MP Nexlevel.
37. Authorize the approval and payment of \$17,335.55 plus any applicable shipping costs and taxes for the purchase of drop fiber 2 flat from MP Nexlevel.

38. Authorize the approval and payment of \$250.00 plus any applicable shipping costs and taxes for the purchase of wall plates from Border States.
39. Authorize payment to Streicher's for the amount of \$16,100.00 for ballistic plates and carriers to be reimbursed from the Stone Garden 2014 Grant.
40. Authorize the County Board Chair to sign the 2015 Stone Garden Grant Agreement.
Absent: None

Commissioner Jones motioned to table "Authorize the approval and payment for a 6-month lease of vibratory plow for \$13,200.00 plus any applicable shipping costs and taxes from Trenchers Plus with the option to buy at end of lease with 100% of lease payments to go towards the sale price of \$35,943.00 plus tax, title, and license." which was seconded by Commissioner Hurd. This motion failed. Yea: Jones, Hurd. Nay: Goutermont, Sve, Walsh.

MOTION GOUTERMONT, SECOND WALSH: 03 – Authorize the approval and payment for a 6-month lease of vibratory plow for \$13,200.00 plus any applicable shipping costs and taxes from Trenchers Plus with the option to buy at end of lease with 100% of lease payments to go towards the sale price of \$35,943.00 plus tax, title, and license. Yea: Goutermont, Sve, Walsh. Nay: Hurd, Jones. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 04 – Authorize the approval and payment for a 6-month lease of vibratory plow for \$22,800 plus any applicable shipping costs and taxes from Trenchers Plus with the option to buy at end of lease with 100% of lease payments to go towards the sale price of \$68,768.00 plus tax, title, and license. Yea: Goutermont, Sve, Walsh. Nay: Hurd, Jones. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 05 – Authorize the approval and payment of two pull blades for vibratory plow for \$1,386.00 plus any applicable shipping cost and taxes from Trenchers Plus. Yea: Goutermont, Sve, Walsh. Nay: Hurd, Jones. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 06 – Authorize the approval and payment of \$14,500.00.00 plus any applicable shipping costs and taxes for the purchase of two flatbed trailers to haul the plows from Widdes Trailer Sales. Yea: Goutermont, Sve, Walsh. Nay: Hurd, Jones. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 07 – Authorize the approval to accept the low quote and enter into a construction contract with Jordan drilling to perform underground boring services for construction of drops within the Lake County FTTH project. Low quote was \$52,387.00. Yea: Goutermont, Sve, Walsh. Nay: Hurd, Jones. Absent: None

MOTION HURD, SECOND JONES: 08 – Approve and authorize the Chair to sign the 2016 Labor Agreement between Lake County and Minnesota Public Employees Association covering Supervisory employees. Absent: None

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MOTION WALSH, SECOND GOUTERMONT: 09 – Approve the appointment of Lisa Hanson, Assistant County Attorney, to Human Services Director, at the L1 rate of \$46.34 per hour effective July 5, 2016. Absent: None

MOTION GOUTERMONT, SECOND JONES: 10 – Approve the recruitment for one full-time Assistant County Attorney. Absent: None

MOTION WALSH, SECOND HURD: 11 – Approve the 67-day temporary appointment of Corey Napper, Industrial Mower Operator for Highway Department, at \$12.00 per hour effective June 20, 2016. Absent: None

MOTION JONES, SECOND HURD: 12 – Approve and authorize the County Administrator to sign the application and indemnity agreement for a stand-by letter of credit with BMO Harris Bank N.A. in the amount of \$1,291,773.67 as required to receive rural broadband experiment funding support. Absent: None

MOTION JONES, SECOND HURD: 19 – Adjourn meeting at 2:50 p.m. Absent: None

The Lake County Board of Commissioners will meet as a Committee of the Whole on Tuesday, June 21, 2016, at 6:00 p.m. at the Town of Fall Lake, Town Hall, 393 Kawishiwi Trail, Fall Lake, Minnesota. The Lake County Board of Commissioners will convene a regular board meeting at 2:00 p.m. on Tuesday, June 28, 2016, in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Keri Parks
Acting Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners