

ACTION ITEMS
June 28, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from June 14, 2016.
2. Approve claims in the amount of \$69,687.51.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 61,952.67
 - b. Administrative payments \$ 13,745.18
 - c. Special Payments \$ 815.42
4. Adopt the findings by the Planning Commission and deny the interim use permit application, I-16-003, for Yvonne Kisor, for vacation rental home located at 9512 CCC Trail, Isabella, MN. (Correspondence 1A in the packet, submitted by Sue Turnquist, Environmental Services Department)
5. Adopt the findings by the Planning Commission and approve a five-year renewal of Interim Use Permit, I-16-006, for David Crosser, for vacation rental home located at 3506 Highway 61, Two Harbors, MN. (Correspondence 1B in the packet, submitted by Sue Turnquist, Environmental Services Department)
6. Adopt the findings by the Planning Commission and approve the interim use permit application, I-16-004, for James R. Schmit, for vacation rental home located at 10660 Mitawan Lake Road, Isabella, MN. (Correspondence 1C in the packet, submitted by Sue Turnquist, Environmental Services Department)
7. Adopt the findings by the Planning Commission and approve a five-year renewal of Interim Use Permit, I-16-007, for Mark & Wendy Kuzma, for vacation rental home located at 13461 Pinehurst Drive, Ely, MN. (Correspondence 1D in the packet, submitted by Sue Turnquist, Environmental Services Department)
8. Authorize payment to Superior Septic Service, LLC for invoice #715 in the amount of \$7900.00 for the pumping and transport of leachate from the Lake County Landfill to the City of Two Harbors Treatment Facility and WLSSD. (Correspondence 5 in the packet, submitted by Christine McCarthy, Environmental Services Department)
9. Authorize payment in the amount of \$3,839.97 to Silver Star Industries for purchase and installation of a bedslide, topper and 7-way topper wiring connector. This will be paid out of the carryover fund remaining from 2015 budget. (Correspondence 6 in the packet, submitted by Brenda Prestidge, Sheriff's Office)
10. Approve and adopt recommendation from Chief Deputy Assessor to correct an assessment error on Parcel No. 29-5610-32190, in which a cabin was assessed on the wrong parcel. The correction removes the building value from Parcel No. 29-5610-32190 for the 2014 and 2015 assessments, taxes payable in 2015 and 2016. (Correspondence 3 in the packet, submitted by Tony Vigen, Assessor's Office)
11. Approve payment to Office of the State Auditor in the amount of \$13,476.28 for auditing services from 2/24/2016 to 5/31/2016 (invoices #67175 for \$13,285.78 and #67177 for \$190.50). (Correspondence 4 in the packet, submitted by Lola Haus, Auditor's Office)

12. Authorize payment to ESRI (Environmental Systems Research Institute, Inc.) for an amount not to exceed \$30,384 per year (2014-2016) for the three-year *ESRI Small Municipal and County Enterprise License Agreement* (ELA). The start date of the final year of the current three-year ESRI ELA is August 12, 2016. (Correspondence 8 in the packet, submitted by Glen Backman, Information Technology Department)
13. Approve and authorize the Board Chair to sign ESRI Quotation #25736307 for \$25,500.00 and Quotation #25736308 for \$4,884.00, total cost of \$30,384.00. (Correspondence 7 in the packet, submitted by Glen Backman, Information Technology Department)
14. Authorize Highway Department payment to Xerox Business Services, LLC in the amount of \$5,614.93 for annual accounting software support for the period of June 1, 2016 through May 31, 2017. (Correspondence 12 in the packet, submitted by Krysten Foster, Highway Department)
15. Approve and authorize Highway Engineer to sign Minnesota Geological Survey permit for work within right-of-way with attached conditions to facilitate improved geological mapping in the southeast Arrowhead region. (Correspondence 12 in the packet, submitted by Krysten Foster, Highway Department)
16. Approve and authorize Highway Engineer to sign Minnesota Pollution Control Agency utility permit for stream monitoring device at the CSAH 7 bridge over Manitou River. (Correspondence 12 in the packet, submitted by Krysten Foster, Highway Department)
17. Approve and authorize the County Board Chair to sign Amendment #1 to the Purchase of Service Agreement for Maija Swanson (F.K.A. Seavey) for Community Mental Health Services for the period of January 1, 2016 through December 31, 2016. (Correspondence 13 in the packet, submitted by Trisha Jones, Health & Human Services Department)
18. Approve payment to SeaChange Print Innovations in the amount of \$4,213.03 for ballot preparation and printing for the state primary election (invoice #10221). (Correspondence 17 in the packet, submitted by Lola Haus, Auditor's Office)

Resolution Items:

1. Lake County Auditor Linda Libal requests authorization of the County Board allowing County Auditor to hire an independent qualified accounting firm to audit all accounting records provided by Lake Communications Inc. on behalf of Lake Connections, to Lake County. This issue is addressed in the "Operate and Management Agreement" between Lake County Board of Commissioners ("County") and Lake Communications ("Contractor"), Agreement Item #9 (Representations, Warranties and Covenants) subsection "g" (County Access to Network and Network Records; Audit) page 14; and Item #7 (County's Responsibilities) subsection "c" (Accounts) page 5. (Correspondence 4 in the packet, submitted by Linda Libal, Auditor' Office)
2. Approve the revised retirement date of Tadd Bolen, Chief Deputy Auditor/Treasurer, to July 8, 2016. (Correspondence New 14 in the packet, submitted by Human Resources)
3. Approve the change in employment status of Richard Kempfert, Shop Helper, due to completion of probation effective June 29, 2016. (Correspondence New 14 in the packet, submitted by Human Resources)
4. Approve the change in employment status of Jory Schleip, Mechanic II, due to completion of probation effective July 5, 2016. (Correspondence New 14 in the packet, submitted by Human Resources)

5. Approve the Highway Maintenance Superintendent job description with a comparable worth review with the current system and committee subject to the Classification and Compensation Study. (Correspondence New 14 and 14B in the packet, submitted by Human Resources)
6. Approve the Lead Equipment Operator job description with a comparable worth review with the current system and committee subject to the Classification and Compensation Study. (Correspondence New 14 and 14A in the packet, submitted by Human Resources)
7. Approve the following appointments as election judges for Unorganized Territory #1 – Constance Barnabee, Mark Odden and Virginia Kerr. (Correspondence 16 in the packet, submitted by Lola Haus, Auditor's Office)
8. Approve the following appointments as election judges for Unorganized Territory #2:
Precinct #1 – Simbre Fosness, Susan Anderson, Vicky Ojard and Gene Betts.
Precinct #2 – Marlys Wisch, Raymond Hermanson, Rosemary Guiney, and Bonnie Phipps.
Precinct #3 – Normand Bourdage, Vicki Stroozas, and Roxanne Farley.
Precinct #4 – Carol Swanson, Gerry Graden and Mary Joy Wahlberg.
(Correspondence 16 in the packet, submitted by Lola Haus, Auditor's Office)
9. Approve the following appointments as alternate election judges – Julie Boll, Margaret Glass and Paul Beckey. (Correspondence 16 in the packet, submitted by Lola Haus, Auditor's Office)
10. Approve resolution as follows, for the Lake County Mountain Bike Trail Master Plan.

Whereas, the Lake County Comprehensive Trail plan identifies mountain biking as a key potential trail development; and

Whereas, Lake County wishes to provide recreational and economic opportunities by creating mountain bike trails;

Therefore, be it resolved, that the Lake County Board of Commissioners approves the "Lake County Mountain Bike Trail System Master Plan." (Correspondence 18 in the packet, submitted by Nate Eide, Forestry Department)