

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

June 28, 2016. Lake County Service Center, Split Rock River Room, Two Harbors, Minnesota. Commissioners present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Keri Parks, Acting Clerk of the Board.

Meeting was called to order at 2:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

**MOTION GOUTERMONT, SECOND WALSH: 01 – Approve agenda. Absent: None**

County Administrator Matthew Huddleston updated the Board of Commissioners on the next steps for the Lake County Mountain Bike Trail System Master Plan and recommended that a meeting should be scheduled in the next week or two in order to be able to compile everything needed for the Trails Committee deadline in September.

Lake County Auditor Linda Libal was in attendance and answered questions regarding her request to hire an independent qualified accounting firm to audit all accounting records provided by Lake Communications Inc. on behalf of Lake Connections, to Lake County. Lake County Environmental Service Director Christine McCarthy was also in attendance and reported that they made \$5000.00 from recycling 2-3 years' worth of scrap metal out of the landfill.

Commissioner Pete Walsh attended Northeast Regional Radio Board meeting and reported that there are now communications across the border with Canada which will be a great asset for any Search & Rescue attempts in the Boundary Waters Canoe Area. Commissioner Brad Jones recommended that Lake County look into demolishing a tax-forfeited building downtown Two Harbors.

One item was removed from the consent agenda for discussion and separate board action.

**MOTION WALSH, SECOND GOUTERMONT: 02 – Approve consent agenda as follows:**

1. Approve County Board of Commissioners' meeting minutes from June 14, 2016.
2. Approve claims in the amount of \$69,687.51.
3. Approve Health and Human Services claims payments in the following amounts:

a. Region III Adult Mental Health Initiative payments	\$ 61,952.67
b. Administrative payments	\$ 13,745.18
c. Special Payments	\$ 815.42
4. Adopt the findings by the Planning Commission and deny the interim use permit application, I-16-003, for Yvonne Kisor, for vacation rental home located at 9512 CCC Trail, Isabella, MN.
5. Adopt the findings by the Planning Commission and approve a five-year renewal of Interim Use Permit, I-16-006, for David Crosser, for vacation rental home located at 3506 Highway 61, Two Harbors, MN.

6. Adopt the findings by the Planning Commission and approve the interim use permit application, I-16-004, for James R. Schmit, for vacation rental home located at 10660 Mitawan Lake Road, Isabella, MN.
7. Adopt the findings by the Planning Commission and approve a five-year renewal of Interim Use Permit, I-16-007, for Mark & Wendy Kuzma, for vacation rental home located at 13461 Pinehurst Drive, Ely, MN.
8. Authorize payment to Superior Septic Service, LLC for invoice #715 in the amount of \$7900.00 for the pumping and transport of leachate from the Lake County Landfill to the City of Two Harbors Treatment Facility and WLSSD.
9. Approve and adopt recommendation from Chief Deputy Assessor to correct an assessment error on Parcel No. 29-5610-32190, in which a cabin was assessed on the wrong parcel. The correction removes the building value from Parcel No. 29-5610-32190 for the 2014 and 2015 assessments, taxes payable in 2015 and 2016.
10. Approve payment to Office of the State Auditor in the amount of \$13,476.28 for auditing services from 2/24/2016 to 5/31/2016 (invoices #67175 for \$13,285.78 and #67177 for \$190.50).
11. Authorize payment to ESRI (Environmental Systems Research Institute, Inc.) for an amount not to exceed \$30,384 per year (2014-2016) for the three-year *ESRI Small Municipal and County Enterprise License Agreement (ELA)*. The start date of the final year of the current three-year ESRI ELA is August 12, 2016.
12. Approve and authorize the Board Chair to sign ESRI Quotation #25736307 for \$25,500.00 and Quotation #25736308 for \$4,884.00, total cost of \$30,384.00.
13. Authorize Highway Department payment to Xerox Business Services, LLC in the amount of \$5,614.93 for annual accounting software support for the period of June 1, 2016 through May 31, 2017.)
14. Approve and authorize Highway Engineer to sign Minnesota Geological Survey permit for work within right-of-way with attached conditions to facilitate improved geological mapping in the southeast Arrowhead region.
15. Approve and authorize Highway Engineer to sign Minnesota Pollution Control Agency utility permit for stream monitoring device at the CSAH 7 bridge over Manitou River.
16. Approve and authorize the County Board Chair to sign Amendment #1 to the Purchase of Service Agreement for Maija Swanson (F.K.A. Seavey) for Community Mental Health Services for the period of January 1, 2016 through December 31, 2016.
17. Approve payment to SeaChange Print Innovations in the amount of \$4,213.03 for ballot preparation and printing for the state primary election (invoice #10221). Absent: None

MOTION GOUTERMONT, SECOND HURD: 03 – Authorize payment in the amount of \$3,839.97 to Silver Star Industries for purchase and installation of a bedslide, topper and 7-way topper wiring connector. This will be paid from the Sheriff fund, designated for equipment account. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 04 – Tabled the Lake County Auditor Linda Libal's request regarding hiring an independent accounting firm to reconcile all accounting records provided by Lake Communications Inc to Lake County until after LCI and Lake County Auditor have a meeting. Absent: None

MOTION JONES, SECOND HURD: 05 – Approve the revised retirement date of Tadd Bolen, Chief Deputy Auditor/Treasurer, to July 8, 2016. Absent: None

MOTION HURD, SECOND WALSH: 06 – Approve the change in employment status of Richard Kempfert, Shop Helper, due to completion of probation effective June 29, 2016. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 07 – Approve the change in employment status of Jory Schleip, Mechanic II, due to completion of probation effective July 5, 2016. Absent: None

MOTION GOUTERMONT, SECOND HURD: 08 – Approve the Highway Maintenance Superintendent job description with a comparable worth review with the current system and committee subject to the Classification and Compensation Study. Absent: None

MOTION HURD, SECOND GOUTERMONT: 09 – Approve the Lead Equipment Operator job description with a comparable worth review with the current system and committee subject to the Classification and Compensation Study. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 10 – Approve the following appointments as election judges for Unorganized Territory #1 – Constance Barnabee, Mark Odden and Virginia Kerr. Absent: None

MOTION HURD, SECOND GOUTERMONT: 11 – Approve the following appointments as election judges for Unorganized Territory #2:

Precinct #1 – Simbre Fosness, Susan Anderson, Vicky Ojard and Gene Betts.

Precinct #2 – Marlys Wisch, Raymond Hermanson, Rosemary Guiney, and Bonnie Phipps.

Precinct #3 – Normand Bourdage, Vicki Stroozas, and Roxanne Farley.

Precinct #4 – Carol Swanson, Gerry Graden and Mary Joy Wahlberg. Absent: None

MOTION WALSH, SECOND HURD: 12 – Approve the following appointments as alternate election judges – Julie Boll, Margaret Glass and Paul Beckey. Absent: None

MOTION JONES, SECOND GOUTERMONT: 13 – Approve resolution as follows, for the Lake County Mountain Bike Trail Master Plan.

WHEREAS, the Lake County Comprehensive Trail plan identifies mountain biking as a key potential trail development; and

WHEREAS, Lake County owned land has the opportunity to provide world class mountain biking with rugged terrain, a wilderness setting and scenic vistas; and

WHEREAS, the creation of trails in Lake County helps the vision of making the North Shore a regional and national mountain biking destination; and

WHEREAS, Lake County wishes to provide recreational and economic opportunities by creating mountain bike trails;

THEREFORE, BE IT RESOLVED, that the Lake County Board of Commissioners approves the "Lake County Mountain Bike Trail System Master Plan". Absent: None

MOTION JONES, SECOND HURD: 19 – Adjourn meeting at 3:09 p.m. Absent: None

The Board of Commissioners will convene an agenda meeting at 2:00 p.m. on Tuesday, July 5, 2016, and will convene a regular meeting at 2:00 p.m. on Tuesday, July 12, 2016. These meetings will be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

The Board of Commissioners will meet as a Committee of the Whole on Tuesday, July 19, 2016, at 6:00 p.m. at the Toimi School Community Center, 695 Toimi Road, Brimson, Minnesota.

ATTEST:

Keri Parks  
Acting Clerk of the Board

Rich Sve, Chairperson  
Lake County Board of Commissioners