

updated
ACTION ITEMS
August 9, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from July 26, 2016.
2. Approve claims in the amount of \$63,414.64
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 34,050.51
 - b. Administrative payments \$ 5,093.06
 - c. Arrowhead Health Alliance payments \$ 910.80
 - d. Special Payments \$ 4,989.66
4. Approve payment in the amount of \$15,283.36 to the Office of the State Auditor for 2015 audit services from June 1, 2016 through June 28, 2016. (invoice #67276 for \$769.50 and invoice #67274 for \$14,513.86). (Correspondence 1 in the packet, submitted by Lola Haus, Auditor' Office)
5. Approve the recommended changes to the Lake County Health and Human Services (LCHHS) Burial Policy and Procedure. (Correspondence 2 in the packet, submitted by Trisha Jones, Health & Human Services Department)
6. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Molly Gadsby, PHN, for public health nursing services from August 19, 2016 through December 31, 2016. (Correspondence 3 in the packet, submitted by Trisha Jones, Health & Human Services Department)
7. Approve payment in the amount of \$8,910.00 to Cavallin Plumbing and Heating Inc. for the supplying and installing of a commercial water heater in the Lake County Law Enforcement Center boiler room. (Correspondence 5 in the packet, submitted by Ron Benson, Maintenance Department)
8. Authorize the approval and payment of \$28,036.26, plus sales tax & freight, to Ciena Communications for maintenance and support services from November 25, 2015 through November 24, 2016. (Action item submitted by Lake Connections CPA Bob Thompson)
9. Authorize the approval and payment of \$9,558.50, plus sales tax & freight, to Goldfield Telecom for maintenance and support services from June 13, 2016 through June 12, 2017. (Action item submitted by Lake Connections CPA Bob Thompson)
10. Approve payment of \$6282.50 to Tom Belger for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 7 in the packet, submitted by BJ Kohlstedt, Emergency Management)

11. Authorize payment in the amount of \$42,046.02 to St. Louis County Auditor for 2016 Computer Aided Dispatch (CAD) user fees, 2016 Jail Management Software (JMS) fees, 2016 Shield Records Management System (RMS) fees and 2016 Mobile Data Computer (MDC) fees for computers used in squad cars. (Correspondence 8 in the packet, submitted by Brenda Prestidge, Sheriff's Office)
12. Approve payment to Envirotech Services, Inc. in the amount of \$32,609.28 for a revised contract total of \$127,198.98. (Correspondence 9 in the packet, submitted by Krysten Foster, Highway Department)
13. Authorize Highway Engineer to sign Heck Epic special event permit for August 20-21, 2016. (Correspondence 9 in the packet, submitted by Krysten Foster, Highway Department)
14. Authorize Highway Engineer to sign Superior Man Triathlon special event permit for August 28, 2016. (Correspondence 9 in the packet, submitted by Krysten Foster, Highway Department)
15. Lake County Board of Commissioners adopts the 2016 Lake County Solid Waste Management Plan and submits the 2016 Lake County Solid Waste Management Plan to the Minnesota Pollution Control Agency for final approval pursuant to applicable Minnesota Statutes and Rules. (Correspondence 10 in the packet, submitted by Christine McCarthy, Environmental Services Department)
16. Authorize payment to Wenck in the amount of \$10,000 for completion of the 2016 Lake County Solid Waste Management Plan. (Correspondence 11 in the packet, submitted by Christine McCarthy, Environmental Services Department)
17. Authorize payment in the amount of \$2,837.00 to Citi Lites / Korterra for cable locating for the week ending 07/17/2016 (reference 051987). (Action item submitted by Lake Connections CPA Bob Thompson)
18. Authorize payment in the amount of \$8,136.00 to Old Republic Surety Group for bonds related to the City of Two Harbors franchise agreement (references RLI0626586 & RLI121233039). Coverage is from 09/10/2016 to 09/09/2017. (Action item submitted by Lake Connections CPA Bob Thompson)
19. Amend June 14, 2016 board minutes, Motion 02, Item #25, as follows: Authorize the approval and payment of \$8,925 plus any applicable shipping costs and taxes to Lake Communications for the purchase of three underground locators from Locators and Supplies.
20. Amend June 14, 2016 board minutes, Motion 02, Item #27, as follows: Authorize the approval and payment of \$1,358.00 plus any applicable shipping costs and taxes to Lake Communications for the purchase of fiber tube splitter from Boarder States.
21. Amend June 14, 2016 board minutes, Motion 02, Item #32, as follows: Authorize the approval and payment of \$8,122.00 plus any applicable shipping costs and taxes to Lake Communications for the purchase of a single fiber fusion splicer from Power and Tel.
22. Amend June 14, 2016 board minutes, Motion 02, Item #34, as follows: Authorize the approval and payment of \$8,812 plus any applicable shipping costs and taxes to Lake Communications for the purchase of 1.25" riser guard, ground rods and clamps, and marking paint from FS3 INC.
23. Amend June 14, 2016 board minutes, Motion 04, as follows: Authorize the approval and payment to Lake Communications for a 6-month lease of vibratory plow for \$22,800 plus any applicable shipping costs and taxes from Trenchers Plus with the option to buy at end of lease with 100% of lease payments to go towards the sale price of \$68,768.00 plus tax, title, and license.

24. Amend June 14, 2016 board minutes, Motion 05, as follows: Authorize the approval and payment to Lake Communications for two pull blades for vibratory plow for \$1,386.00 plus any applicable shipping cost and taxes from Trenchers Plus.
25. Authorize payment in the amount of \$6296.05 to Emergency automotive Technologies for purchase and installation of Rescue squad #84 lights, headlight flasher, tail light flasher, microphone, outside speaker and cell antenna. This will be paid out of the carryover fund remaining from 2015 budget. (Correspondence 13 in the packet, submitted by Brenda Prestidge, Sheriff's Office)
26. Approve Lake County Ambulance Service (LCAS) resolution. (Correspondence 14 in the packet, submitted by Matthew Huddleston)

Resolution Items:

1. Approve the appointment of Cammie Young, Human Resources Administrator, as the Lake County Affirmative Action Officer for 2016. (Correspondence New 12 in the packet, submitted by Therese Lorntson, Human Resources)
2. Approve the revisions to the Affirmative Action Plan Policy and authorize Chair to sign. (Correspondence New 12 in the packet, submitted by Therese Lorntson, Human Resources)
3. Approve the release from probation of Lori Sorvik, Financial Worker, effective July 29, 2016. (Correspondence New 12 in the packet, submitted by Therese Lorntson, Human Resources)
4. Approve the filling for one full-time Financial Worker. (Correspondence New 12 in the packet, submitted by Therese Lorntson, Human Resources)
5. Approve the resignation of Tina Wall, Social Worker, effective August 12, 2016. (Correspondence New 12 in the packet, submitted by Therese Lorntson, Human Resources)
6. Approve the filling for one full-time Social Worker. (Correspondence New 12 in the packet, submitted by Therese Lorntson, Human Resources)
7. Approve donation of \$500.00 to the Two Harbors Ukulele Group (THUG), for help paying for the 2016 Silver Creek International Ukulele Carnival. (Action item submitted by Jeremy Hurd in regards to Correspondence 17 in the July 26, 2016 packet, submitted by Dale Moe, Two Harbors Ukulele Group CEO)