

updated
ACTION ITEMS
August 23, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from August 9, 2016.
2. Approve claims in the amount of \$64,215.37
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 336,883.89
 - b. Administrative payments \$ 9,585.74
 - c. Arrowhead Health Alliance payments \$ 5,441.01
4. Approve a one-time payment of \$500.00 to the Arrowhead Economic Opportunity Agency to recognize RSVP volunteers for the period of July 1, 2016 through June 30, 2017. (Correspondence 2 in the packet, submitted by Trisha Jones, Health & Human Services Department)
5. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1529). (Action item submitted by Lake Connections CPA Bob Thompson)
6. Authorize payment in the amount of \$3,480.64 to Holiday for fuel thru 07/15/2016 (reference 1400-012-590-598). (Action item submitted by Lake Connections CPA Bob Thompson)
7. Authorize payment in the amount of \$7,766.50 to North Point Geographic Services for mapping fiber optic plant (reference 921). (Action item submitted by Lake Connections CPA Bob Thompson)
8. Authorize the purchase of a C-Band digital LNB and related equipment from Dascom Systems Group in the amount of \$2,446.00 plus tax and shipping. This is due to several channels of video programming changing satellites. (Action item submitted by Lake Connections CPA Bob Thompson)
9. Approve MNCCC New Joint Powers Agreement (JPA) and Bylaws and authorize board chair to sign. (Memorandum, Bylaws and JPA attached). (Correspondence 4 in the packet, submitted by Linda Libal, Auditor's Office)
10. Authorize payment in the amount of \$25,028.00 to Lindquist & Vennum for services rendered through June 30, 2016 for the following invoices: a) Invoice 711110-0325 in the amount of \$13,335.00, and b) Invoice 711111-0325 in the amount of \$11,693.00. (Correspondence 5 in the packet, submitted by Laura Auron, Attorney's Office)
11. Approve payment of \$25,990.00 to Andy Fisher for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09. (Correspondence 7 in the packet, submitted by BJ Kohlstedt, Emergency Management)
12. Approve payment of \$1,840.00 to Phil Hegfors and Son Construction for work done on 2016-01 Bailey Rd contract. (Correspondence 8 in the packet, submitted by Nate Eide, Forestry Department)

13. Approve payment of \$3,762.00 to Lake County Auditor's office for State Deed Tax. (Correspondence 9 in the packet, submitted by Nate Eide, Forestry Department)
14. Authorize appraisal of all lands involved in said land exchanges:
 1. Robinson Land: North $\frac{1}{2}$ of Southwest $\frac{1}{4}$ of Section 29, Township 64 North, Range 11 West; exchanged for County Tax Forfeited land: East $\frac{1}{2}$ of Northeast $\frac{1}{4}$ of Section 32, Township 64 North, Range 11 West.
 2. Brandenburg Land: Southeast $\frac{1}{4}$ of Southwest $\frac{1}{4}$ of Section 14, Township 63 North, Range 11 West; exchanged for County Tax Forfeited land: Northwest $\frac{1}{4}$ of Southeast $\frac{1}{4}$ of Section 32, Township 64 North, Range 9 West.
 3. Gilbertson Land: That part South and West of Road Right of Way in the Northwest $\frac{1}{4}$ of Southwest $\frac{1}{4}$ of Section 4, Township 57 North, Range 7 West; exchanged for County Tax Forfeited land: Westerly 400' of Southwest $\frac{1}{4}$ of Northeast $\frac{1}{4}$, Section 4, Township 57 North, Range 7 West. (Correspondence 10 in the packet, submitted by Nate Eide, Forestry Department)
15. Approve the Greater MN Regional Parks and Trails Commission Funding Application resolution. (Correspondence 11 in the packet, submitted by Nate Eide, Forestry Department)
16. Authorize Highway Engineer to sign agreement with ICECOR in an amount up to \$4,140.00 for delineation and permitting services for SAP 038-624-003. (Correspondence 12 in the packet, submitted by Krysten Foster, Highway Department)
17. Authorize Highway Engineer to sign agreement with LHB in an amount up to \$68,430.00 for professional engineering services for SAP 038-604-019. (Correspondence 12 in the packet, submitted by Krysten Foster, Highway Department)
18. Authorize Highway Engineer to sign agreement with TKDA in an amount up to \$27,500.00 for professional engineering services for SP 038-602-026. (Correspondence 12 in the packet, submitted by Krysten Foster, Highway Department)
19. Approve Highway Department payment of Invoice No. 0128366-IN in the amount of \$9,351.26 to Two Harbors Machine Shop, Inc. for Unit #7941 (1994 lowboy trailer) repair. (Correspondence 12 in the packet, submitted by Krysten Foster, Highway Department)
20. Authorize payment to Ehlers & Associates, Inc. in the amount of \$24,207.50 for the following invoices: a) Invoice 70903 in the amount of \$4,025.00 for Financial Management Analysis 2014 and b) Invoice 70966 in the amount of \$20,182.50 for Financial Management Analysis 2016.
21. Authorize payment in the amount of \$165,086.55 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 105).
22. Approve and authorize the Chair to sign a Joint Powers Agreement between Lake County and Cook County regarding Emergency Management Mutual Aid. (Correspondence New 6 in the packet, submitted by BJ Kohlstedt, Emergency Management)
23. Award SAP 038-607-014, SAP 038-070-008, CP 016-701-001 to the lowest responsible bidder, Hardrives Inc., in the amount of \$953,793.49. Pending County Attorney review, approve and authorize the Chair to sign the contract for this project for CSAH 7 (Cramer Rd.) paving and bituminous patching of various state aid routes. (Correspondence 12A in the packet, submitted by Krysten Foster, Highway Department)

24. Adopt the findings by the Planning Commission and approve the interim use permit application, I-16-011, for Michael Trojan & Joan Stumpf, for vacation rental home located at 9812 Hwy 1, Isabella, MN 55607. (Correspondence 3 in the packet, submitted by Dona Arnold, Environmental Services Department)
25. Approve a two-day temporary on-sale liquor permit for Isabella Community Council Inc. for the date of September 10 & 11, 2016 at 9521 Hwy 1 in Isabella. Contingent on the filing of necessary paperwork and payment of applicable fees. (Action item submitted by Jodi Anderson, Auditor's Office)
26. Approve entering into a Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office (CVSO) Enhancement Grant Program, and authorize Rich Sve, Chairperson of the Lake County Board of Commissioners to execute the 2017 CVSO Operational Enhancement Grant on behalf of the County. (Correspondence in the packet, submitted by Vince Sando, VSO)

Resolution Items:

1. Approve and authorize the Chair to sign the Corporate Worksite Clinics Influenza Immunization Agreement between Lake County and Minnesota Visiting Nurse Agency (MVNA). (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
2. Approve the change in employment status of Jodi Anderson, Deputy Auditor, due to completion of probation effective August 25, 2016. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
3. Approve the retirement of Sherri Q, Office Support Specialist, effective August 30, 2016. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
4. Approve the probationary appointment of Emily Sousa to Forester at the probationary rate of \$22.36 per hour effective August 29, 2016. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
5. Approve the probationary appointment of Neva Widner to Planning & Zoning Technician at the probationary rate of \$18.85 per hour effective August 29, 2016. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
6. Approve the appointment of Lara Nygaard to Assistant County Attorney at the base rate of \$32.49 per hour effective September 6, 2016. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
7. Approve the appointment of Zachary Kilpela, County Service Officer, to Deputy Sheriff, at the L2 rate of \$26.54 per hour, effective September 5, 2016. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)

