

ACTION ITEMS
September 13, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from August 23, 2016.
2. Approve claims in the amount of \$82,377.35.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 34,452.66
 - b. Administrative payments \$ 31,891.85
 - c. Special Payments \$ 5,572.12
4. Approve the application of Lakeview Liquorette DBA Lakeview Liquor for a new off-sale intoxicating liquor license to be located at 2777 Hwy 61 Two Harbors subject to the approval of the County Attorney and County Sheriff offices and payment of applicable fees. (Action item submitted by Jodi Anderson, Auditor's Office)
5. Approve payment to MN State Nursery Account for \$22,733.25, to be reimbursed with CPL grant money. (Correspondence 1 in the packet, submitted by Nate Eide, Forestry Department)
6. Approve payment in the amount of \$7,460.00 to the Office of the State Auditor for 2015 audit services from June 29, 2016 through July 26, 2016. (invoice #67383 for \$648.00 and invoice #67382 for \$6,812.00). (Correspondence 2 in the packet, submitted by Lola Haus, Auditor's Office)
7. Authorize payment in the amount of \$6,738.05 to Innovative Systems for billing system maintenance fee for the following invoices: a) Invoice 28852 in the amount of \$5,370.47 and b) Invoice 29025 in the amount of \$1,367.58. (Action item submitted by Lake Connections CPA Bob Thompson)
8. Authorize payment in the amount of \$5,000.00 to Legg Strategies for consulting services (reference 1219). (Action item submitted by Lake Connections CPA Bob Thompson)
9. Authorize payment in the amount of \$9,836.25 to North Point Geographic Services for mapping fiber optic plant (reference 940). (Action item submitted by Lake Connections CPA Bob Thompson)
10. Approve MCIS Data Confidentiality Agreement and Data Access and Use Agreement and authorize board chair to sign. (Correspondence 3 in the packet, submitted by Linda Libal, Auditor's Office)
11. Authorize payment to Lake County SWCD in the amount of \$17,034.80 for 2nd Quarter 2016 Aquatic Invasive Species (AIS) Prevention Activities per the Minnesota County Program Aid Grant for AIS Prevention. (Correspondence 4 in the packet, submitted by Christine McCarthy, Environmental Services Department)
12. Approve the application of Isabella Community Council for a new Minnesota Lawful Gambling Premises Permit. (Action item submitted by Jodi Anderson, Auditor's Office)

13. Authorize payment to Wenck Associates in the amount of \$3,999.35 for the Demolition Landfill Leachate Pond Design (\$2998.15) and Geotechnical Boring Investigation Services (\$1001.20). (Correspondence 5 in the packet, submitted by Christine McCarthy, Environmental Services Department)
14. Approve payment of \$5,433.40 to DF & Company for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 6 in the packet, submitted by BJ Kohlstedt, Emergency Management)
15. Approve payment of \$7500 to Michael Frazier for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 8 in the packet, submitted by BJ Kohlstedt, Emergency Management)
16. Approve and authorize financial assistance for the Two Harbors Area Food Shelf in the amount of \$7,500.00. (Correspondence 9 in the packet, submitted by Trisha Jones, Health & Human Services Department)
17. Authorize payment in the amount of \$3,810.46 to Holiday for fuel through 08/15/2016 (reference 1400-012-590-598). (Action item submitted by Lake Connections CPA Bob Thompson)
18. Authorize payment in the amount of \$3,800.00 to Citi Lites / Korterra for cable locating for the weeks ending 08/14/2016 & 08/21/2016 for the following invoices: a) Invoice 52332 in the amount of \$1,901.00 and b) Invoice 52263 in the amount of \$1,899.00. (Action item submitted by Lake Connections CPA Bob Thompson)
19. Request approval for the Auditor's office to reimburse for travel expenses submitted outside the 90-day county policy. (Correspondence 10 in the packet, submitted by Brenda Prestidge, Sheriff's Office)
20. Authorize Highway Department purchase of Two Harbors Shop air compressor at a cost up to \$10,603.00 including freight and startup from Ingersoll Rand. (Correspondence 11 in the packet, submitted by Krysten Foster, Highway Department)
21. Amend County Board Minutes from May 24, 2016, Motion 02, Item 16, as follows: Authorize Highway Department purchase of plastic culvert pipes from Jamar Company (through State CPV Contract C-857(5)) at a cost up to \$16,213.20. (Correspondence 11 in the packet, submitted by Krysten Foster, Highway Department)
22. Approve Highway Department payment of Invoice No. 11889 in the amount of \$584.00 to Erickson Engineering for additional bridge load rating services. (Correspondence 11 in the packet, submitted by Krysten Foster, Highway Department)
23. Approve Highway Department payment of Invoice No. 530056800 in the amount of \$2,880.00 to Pomp's Tire Service for mower tractor tires. (Correspondence 11 in the packet, submitted by Krysten Foster, Highway Department)
24. Approve Highway Department payment of Invoice No. SW070069339 in the amount of \$11,624.76 to Ziegler for Unit #5050 (2005 Caterpillar grader) repairs. (Correspondence 11 in the packet, submitted by Krysten Foster, Highway Department)
25. Approve Highway Department payment of Invoice No. 104455 in the amount of \$3,420.00 to John's Sanitary Removal for emergency loader truck rental. (Correspondence 11 in the packet, submitted by Krysten Foster, Highway Department)

26. Authorize Highway Engineer to sign Heck of the North special event permit for October 1, 2016. (Correspondence 11 in the packet, submitted by Krysten Foster, Highway Department)
27. Authorize Minnesota Department of Transportation's implementation of U.S. Bicycle Route 41 through Lake County. (Correspondence 11 in the packet, submitted by Krysten Foster, Highway Department)
28. Approve the proposal for Wenck Associates to prepare a Hydrologic Evaluation Work Plan for the Landfill Expansion Permit Application at a cost not to exceed \$3,000. (Correspondence 12 in the packet, submitted by Christine McCarthy, Environmental Services Department)
29. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Kay Larson for Supervised Visitation Services for the period of September 6, 2016 through February 28, 2017. (Correspondence 14 in the packet, submitted by Trisha Jones, Health & Human Services Department)
30. Authorize payment in the amount of \$2,756.40 to Danny's Auto Shop for repairs to 2016 F150 for damage from windblown tree. (Correspondence 15 in the packet, submitted by Nate Eide, Forestry Department)
31. Authorize and approve easement across land to be sold [easement will be attached]. (Correspondence 15 in the packet, submitted by Nate Eide, Forestry Department)
32. Approve and authorize easement to be given to the DNR for trout stream access. (Correspondence 15 in the packet, submitted by Nate Eide, Forestry Department)
33. Approve GMRPTC application match of in-kind services including construction equipment, design and wetland credits for a total of \$191,400. (Correspondence 15 in the packet, submitted by Nate Eide, Forestry Department)
34. Approve a Resolution and authorize the Chair to sign a letter requesting state public disaster assistance in accordance with Minnesota Statute 12B.30. (Correspondence 16 in the packet, submitted by BJ Kohlstedt, Emergency Management)
35. Authorize payment in the amount of \$2,500.00 to 7Sigma Systems, Inc. for ISP support services (reference M1600). (Action item submitted by Lake Connections CPA Bob Thompson)
36. Authorize the following payments totaling \$47,956.76 to Cooperative Light and Power for post-attachment inspection.
 - A Invoice 8154 \$ 1,724.70
 - B Invoice 8096 \$ 5,755.55
 - C Invoice 7927 \$ 13,805.26
 - D Invoice 7808 \$ 18,455.00
 - E Invoice 7834 \$ 8,216.25

(Action item submitted by Lake Connections CPA Bob Thompson)

37. Authorize payment in the amount of \$3,015.00 to Conrow Law Office (Invoice Number: 10219) for services rendered between July 22, 2016, and August 30, 2016, in the matter of the fiber network.

38. Authorize a payment in the amount of \$2,615.90 to Ely Area Ambulance Service (EAAS) for the Town of Fall Lake's 2016 EAAS Joint Powers Contribution. (Correspondence 19 in the packet, submitted by Geoffrey Galaski, EAAS Executive Director)
39. Authorize payment in the amount of \$174,521.54 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 107).
40. Authorize payment in the amount of \$2,813.47 to Lake Country Power for building service to "Ely G" node (reference 36253). (Action item submitted by Lake Connections CPA Bob Thompson)
41. Authorize payment in the amount of \$2,500.00 to Mesabi Bituminous (Invoice 2016-8416) for bituminous paving at the Lake County Sheriff Station. (Claim form submitted by Facilities Maintenance Manager Kevin Traster)

Resolution Items:

1. Approve the probationary appointment of Jessica Breden to Public Health Nurse at the probationary rate of \$26.19 per hour effective September 14, 2016. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
2. Approve the probationary appointment of Jamie Linden to Deputy Auditor at the probationary rate of \$18.55 per hour effective September 19, 2016. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
3. Approve the probationary appointment of Mandi Jackson to Financial Worker at the probationary rate of \$20.20 per hour effective September 19, 2016. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
4. Approve the recruitment for one full-time Deputy Sheriff. (Correspondence 13 in the packet, submitted by Therese Lorntson, Human Resources)
5. Increase spending authorization for Office 365 licensing spending to \$39,357.60 from \$38,000.00 as authorized in the Board Minutes of Sept. 22, 2015. (Correspondence 18 in the packet, submitted by Interim Information Technology Director Glen Backman)