

ACTION ITEMS
October 25, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from October 12, 2016.
2. Approve batch 1 claims in the amount of \$51,846.13.
3. Approve batch 2 claims in the amount of \$15,902.13.
4. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$190,588.62
 - b. Administrative payments \$ 17,258.54
 - c. Arrowhead Health Alliance payments \$ 4,391.52
5. Approve payment in the amount of \$5,036.24 to SeaChange Print Innovations for the 2016 State General Election Ballots (invoice #10573). (Correspondence 2, Lake County Auditor's office)
6. Authorize purchase of Infinivault Maintenance for the Model 35, Model 5 and associated RDU chassis from Hybridge Imaging, LLC for a total of \$8,252.00. (Correspondence 3, Lake County Information Technology Department)
7. Approve payment of \$3,780.00 to Joe Gregorich for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 4, Lake County Emergency Management Director)
8. Approve payment of \$7,500.00 to Martin von Euw for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 5, Lake County Emergency Management Director)
9. Approve payment of \$7,500.00 to John Swenson for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 6, Lake County Emergency Management Director)
10. Approve and authorize the chair to sign the Agreement to extend the 2014 Wildfire Fuel Reduction (Stevens) Grant to December 30, 2017. (Correspondence 7, Lake County Emergency Management Director)
11. Approve payment in the amount of \$16,864.50 to Office of the State Auditor for 2015 Audit Services (invoice #67593). (Correspondence 8, Lake County Auditor's office)
12. Approve the repurchase application by Henze subject to payment including total taxes and assessments of \$2,991.15, service fee of \$100.00, deed tax of \$9.87, deed fee of \$25.00, and recording fee of \$46.00; for a total of \$3,172.02 if paid by October 31, 2016, otherwise total consideration will be recalculated. (Correspondence 10, Lake County Land Commissioner)

13. Approve the repurchase application by Kettunen subject to payment including total taxes and assessments of \$122.90, service fee of \$100.00, deed tax of \$0.41, deed fee of \$25.00, and recording fee of \$46.00; for a total of \$294.31 if paid by October 31, 2016, otherwise total consideration will be recalculated. (Correspondence 11, Lake County Land Commissioner)
14. Approve Highway Department payment to Titan Machinery in the amount of \$2,622.25 for ditch mower parts. (Correspondence 12, Lake County Highway Engineer)
15. Approve Highway Department payment to Ziegler Inc. in the amount of \$3,195.05 for Unit #5990 (1999 Caterpillar dozer) repairs. (Correspondence 12, Lake County Highway Engineer)
16. Approve Highway Department payment to Pomp's Tire in the amount of \$3,170.00 for Unit #8041 (2004 mower tractor) tires. (Correspondence 12, Lake County Highway Engineer)
17. Approve payment to Summit Mechanical Service, Inc. in the amount of \$3,035.00 for Highway Department hot water upgrades. (Correspondence 12, Lake County Highway Engineer)
18. Authorize Frontier Communications cable installation along CSAH 11. (Correspondence 12, Lake County Highway Engineer)
19. Approve purchase of winter salt from Compass Minerals America Inc. (through State CPV Contract S-803(5)) in the amount of \$64.69/ton to Two Harbors and \$67.93/ton to Finland, payable upon delivery through June 1, 2017. (Correspondence 12, Lake County Highway Engineer)
20. Authorize SP 038-618-023 (Garden Lake Bridge project) engineering testing services in an amount up to \$5,822.00 by American Engineering Testing Inc. (Correspondence 12, Lake County Highway Engineer)
21. Resolution approving and authorizing Board Chair and Highway Engineer to sign SAP 038-624-003 Local Road Improvement Program Grant Agreement with the Minnesota Department of Transportation for CSAH 24 (Gun Club Rd.) improvements. (Correspondence 12, Lake County Highway Engineer)
22. Approve standard Cabin Site Lease fee increase from \$363 to \$400 for 2017-2019, a 10% increase, with the same increase to non-standard leases. (Correspondence 13, Lake County Land Commissioner)
23. Authorized payment in the amount of \$3537.00 to Keepers, Inc. for the purchase of carriers, vests and plates, for the following invoices: 317886, 318514, 318515. (Correspondence 14, Lake County Sheriff's Office)
24. Approve and authorize the Board Chair to sign the Arrowhead Health Alliance 3rd Amended Joint Powers Agreement for Health Care Services. (Correspondence 15, Lake County Health & Human Services Department)
25. Approve and authorize the Board Chair to sign the State of Minnesota Department of Human Services County Grant Contract (#115483), which covers the Grant period of January 1, 2017 through December 31, 2018. (Correspondence 17, Lake County Health & Human Services Department)
26. Approve and authorize the County Board Chairperson to sign the Purchase of Service Agreement with the Duluth Institute to provide Community Mental Health Services to Lake County residents for the period of November 1, 2016 through December 31, 2016. (Correspondence 18, Lake County Health & Human Services Department)

27. Authorize payment in the amount of \$21,554.55 to KTM Paving, Inc. (Invoice 216-2851) for paving of parking lot at Silver Bay Sheriff Office and patching parking lot at Silver Bay Ice Arena parking lot. (Correspondence 19, Lake County Facilities Maintenance Department)
28. Authorize payment in the amount of \$197,620.81 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 110).
29. Authorize payment in the amount of \$10,093.28 to Innovative Systems for billing system maintenance fee, postage and IPTV support for the 3rd & 4th quarters, for the following invoices: a) INV 28607, \$1,566.19; b) INV 29782, \$1,447.77; c) INV 29500, \$5,370.47; d) INV 29671, \$1,708.85 (Action item submitted by Lake Connections CPA Bob Thompson)
30. Authorize the purchase of 1.25" duct from FS-3 in the amount of \$4,930.00 plus tax and shipping. This is needed to connect the Wilson Lake area. (Action item submitted by Lake Connections CPA Bob Thompson)
31. Authorize payment in the amount of \$48,368.60 to MP Nexlevel LLC for repairing the September fiber cut on CSAH 26 for the following invoices: A) INV 1106443 in the amount of \$11,992.62 and B) INV 1106442 in the amount of \$36,375.98. (Action item submitted by Lake Connections CPA Bob Thompson)
32. Approve a budget increase of \$54,726.09 to cover the cost of materials and contractors to repair the September 2016 fiber cut on CSAH 26.

a	MP Nexlevel	1106443	\$ 11,992.62
b	MP Nexlevel	1106442	\$ 36,375.98
c	Jordan Drilling	5638	\$ 4,500.00
d	FS3 Inc.	40811	\$ 1,857.49

(Action item submitted by Lake Connections CPA Bob Thompson)

Resolution Items:

1. Authorize Auditor's office to enter into an agreement with River City Data for scanning of Historical Tax books in the amount of \$5,000 per year and continuing until all historic records have been scanned. This project can be funded utilizing the "Reserved for County Property Recorders Fee" fund (01.2738). (Correspondence 1, Lake County Auditor Linda Libal)
2. Rescind the appointment of Isabella Spencer to the Lake County Local Mental Health Task Force effective July 29, 2016. (Correspondence 9, Lake County Health & Human Services Department)
3. Approve the appointment of Karen Saari as the Chair of the Lake County Local Mental Health Task Force, effective September 12, 2016, for a term to expire on December 31, 2016. (Correspondence 9, Lake County Health & Human Services Department)
4. Approve the appointment of Karen Saari to the Lake County Health and Human Services Advisory Committee, effective September 12, 2016, for a term to expire on December 31, 2016. (Correspondence 9, Lake County Health & Human Services Department)

5. Authorize payment to Giant Voices in the amount of \$3,643.64 for the following invoices for August 2016 postcards and website maintenance: a) INV-039978, \$3,479.64 and b) INV-039945, \$164.00. (Action item submitted by Bob Thompson, Lake Connections. Tabled on September 27, 2016, for clarification.)
6. Approve the Lake County Election Emergency Plan as required by 2016 Minn. Laws, Ch. 161, Art. 3, Sec. 3; and authorize Auditor to update plan information on an ongoing basis as necessary. (Correspondence 16, Lake County Auditor's Office)
7. Approve the probationary appointment of Kylie Dietz to Social Worker at the probationary rate of \$22.07 per hour effective October 31, 2016. (Correspondence 21, Lake County Human Resources Department)
8. Approve and authorize Board Chair to sign a non-exclusive easement for the construction, use and maintenance of a road and services for any and all utilities over and across a strip of land being 66 feet wide, lying 33 feet on either side of the centerline of the approved road route across: SE $\frac{1}{4}$ of NE $\frac{1}{4}$, SW $\frac{1}{4}$ of NE $\frac{1}{4}$, NW $\frac{1}{4}$ of NE $\frac{1}{4}$ all of Section 14, Township 54 Range 9; SE $\frac{1}{4}$ of SW $\frac{1}{4}$, NE $\frac{1}{4}$ of SW $\frac{1}{4}$, NW $\frac{1}{4}$ of SW $\frac{1}{4}$, SW $\frac{1}{4}$ of NW $\frac{1}{4}$ all of Section 11, Township 54, Range 9 said land having forfeited to the State of Minnesota for non-payment of real estate taxes, said easement being for the ingress to, egress from, and utility service to Grantees following described land, to wit: N $\frac{1}{2}$ of Section 10, Township 54, Range 9; S $\frac{1}{2}$ of Section 3, Township 54, Range 9; NW $\frac{1}{4}$, N $\frac{1}{2}$ of SE $\frac{1}{4}$ all of Section 9, Township 54, Range 9; SE $\frac{1}{4}$ of Section 4, Township 54, Range 9. (Updated easement terms, Correspondence 20, Lake County Land Commissioner, Forestry Department. Previous draft proposed easement terms were Correspondence 12 in the 10.4.2016 board packet.)