

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

November 22, 2016. Lake County Service Center, Split Rock River Room, Two Harbors, Minnesota. Commissioners present: Goutermont, Hurd, Jones, Sve, Walsh. Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 2:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION JONES, SECOND WALSH: 01 – Approve agenda. Absent: None

Lake County Administrator Matthew Huddleston updated the Lake County Board of Commissioners on several items of county business. Mr. Huddleston provided an update on the public hearing that was held on Tuesday, November 15, 2016, at 6:00 p.m. regarding implementing the Greater Minnesota Transportation Sales and Tax Use. Lake County Highway Engineer Krysten Foster has proposed a resolution for board action today. Per the proposed resolution, the transportation sales tax collection would begin in the second quarter of 2017. Mr. Huddleston also provided a county Personnel Committee update on several resolution items. Mr. Huddleston also provided an update on drops and installations for the Lake Connections fiber optic network. Mr. Huddleston also discussed a quote to blow in fiber. This was discussed as a cost-effective way to continue work under the current weather conditions. County Commissioners were supportive of moving forward in this direction to get more customers hooked up to the Lake Connections fiber optic network. Consolidated Telecommunications Company (CTC) Partnership Development Manager Joe Buttweiler updated the Board of Commissioners on how the CTC management team started working with the staff at Lake Connections over the past two days. Operation and management of the network has been taken over by CTC. Lake Connections staff has met with CTC who is going to be supporting them.

Lake County Environmental Services Director Christine McCarthy discussed that guest house rentals currently are not allowed per our ordinance. Lake County Planning Commission Vice-Chair John Bathke talked about the need for a provision for a permit. Planning Commission Vice-Chair Bathke would welcome direction from the County Board of Commissioners regarding moving forward with amending our ordinance. County Commissioner Rick Goutermont would welcome a recommendation from the Planning & Zoning Board, the Planning Commission. Currently when questions arise, Planning & Zoning staff are not aware of the history behind why the ordinance currently prohibits guest house rentals. The Planning Commission is interested in considering possibilities for moving forward.

MOTION JONES, SECOND HURD: 02 – Approve consent agenda as follows:

1. Approve County Board of Commissioners' special meeting minutes from November 1, 2016.
2. Approve County Board of Commissioners' meeting minutes from November 8, 2016.
3. Approve batch 1 claims in the amount of \$43,338.26.
4. Approve batch 2 claims in the amount of \$18,940.66.
5. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 77,957.79
 - b. Administrative payments \$ 8,339.65
 - c. Arrowhead Health Alliance payments \$ 10,245.82

6. Approve and authorize Board Chair to sign SAP 038-632-001 (Horn Blvd. Reconstruction) Agreement with City of Silver Bay.
7. Resolution reserving Lake County's Municipal State Aid Construction fund balance for SAP 038-632-001.
8. Reserve \$106,521.00 from the Road & Bridge fund for snowplow invoice payment in 2017.
9. Amend May 24, 2016 Minutes Motion 02 Item 19 "Authorize Highway Department purchase of tandem axle truck from Twin City Mack & Volvo Trucks (through State CPV Contract T-647(5)) at a cost of \$109,915.00 plus motor vehicle sales tax and registration fees."
10. Amend August 23, 2016 Minutes Motion 05 Item 17 "Authorize Highway Engineer to sign agreement with LHB in an amount up to \$86,130.00 for professional engineering services for SAP 038-604-019."
11. Approve payment of Invoice No. 6011396 in the amount of \$2,992.50 to OSI Environmental, Inc. for Two Harbors Shop pumping and disposal fees.
12. Approve payment of Invoice No. 6011395 in the amount of \$830.00 to OSI Environmental, Inc. for Finland Shop pumping and disposal fees.
13. Approve payment of \$6,706.70 to Garry Ward for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09.
14. Approve payment of \$7,500.00 to Thomas Goetz for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07.
15. Approve payment of \$4,200.00 to Eric Simso for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09.
16. Authorize payment in the amount of \$3,190.96 to Lakeview Memorial Hospital for inmate medical treatment.
17. Approve purchase of and payment to Wild Cat Groomers for fat bike trail groomer for \$2,612.71.
18. Authorized payment in the amount of \$2,880.00 to StorMor (Invoice 16-373) for the purchase of a 20 ft storage container to be used by the Sheriff's office for secure storage for evidence in the impound yard.
19. Authorize payment in the amount of \$3,135.00 to CenturyLink for pole rental for 2013, 2014, 2015 and 2016 (reference A368949).

20. Authorize payment in the amount of \$5,030.25 to North Point Geographic Services for mapping fiber optic plant (reference 966).
21. Authorize payment in the amount of \$163,135.45 to Lake Communications, Inc. (LCI) for Operations and Management of the Lake County Fiber to the Home Project (Invoice 112).
22. Authorize payment in the amount of \$35,292.73 to the City of Silver Bay for the project's grant award for a new zero emission electric powered ice resurfacers, Zamboni. This payment amount serves as the match requirement.
23. Authorize payment in the amount of \$44,209.12 to Lake Communications, Inc. (LCI) for operational expenditures for the Professional Employment Organization (PEO) of the Lake County Fiber to the Home Project (Invoice 116).
24. Accept quote provided to Lake Connections by Lake States Construction, Inc. for equipment and labor, estimated price between \$18,500.00 and \$22,500.00 to perform the work requested to fix storm damage in Ely area. Absent: None

MOTION WALSH, SECOND HURD: 03 – Approve and authorize the Chair to sign the Memorandum of Understanding regarding the Highway Department Reorganization between Lake County and AFSCME Council 65. Absent: None.

MOTION GOUTERMONT, SECOND JONES: 04 – Approve the change in employment status of Gloria McCourtney, Social Worker, due to completion of probation effective November 23, 2016. Absent: None.

MOTION HURD, SECOND WALSH: 05 – Approve the change in employment status of Gretchen Jacobson, Financial Worker, due to completion of probation effective November 25, 2016. Absent: None.

MOTION JONES, SECOND WALSH: 06 – Approve the resignation of Megan Swanson, Social Worker, effective December 2, 2016. Absent: None.

MOTION JONES, SECOND GOUTERMONT: 07 – Approve the recruitment for one full-time Social Worker. Absent: None.

MOTION HURD, SECOND WALSH: 08 – Approve the trial appointment of Myca Arbic, Heavy Equipment Operator, to Lead Equipment Operator for Two Harbors Highway Department effective November 23, 2016, at the L1 trial rate of \$23.12 per hour. Absent: None.

MOTION WALSH, SECOND GOUTERMONT: 09 – Approve the trial appointment of Terrence Thompson, Heavy Equipment Operator, to Lead Equipment Operator for Finland Highway Department effective November 23, 2016, at the L2 trial rate of \$23.59 per hour. Absent: None.

MOTION HURD, SECOND GOUTERMONT: 10 – Approve the retirement of Anthony Vigen, Chief Deputy Assessor, effective December 2, 2016. Absent: None.

MOTION GOUTERMONT, SECOND HURD: 11 – Approve the recruitment for one full-time Chief Deputy Assessor. Absent: None.

MOTION JONES, SECOND WALSH: 12 – Approve the resolution for the abatement of values of the Burlington Bay development for 2016, taxes payable in 2017. Absent: None

MOTION WALSH, SECOND JONES: 13 – Approve county board resolution regarding Greater Minnesota Transportation Sales and Tax Use which authorizes and implements a 0.5% countywide sales and use tax as provided for in Minn. Stat. § 297A.993 beginning April 1, 2017 for the purpose of funding designated transportation improvements. The local option tax shall continue each subsequent year until revenues raised are sufficient to finance all designated transportation improvements or until the Lake County Board of Commissioners ends the tax. The provisions of Minn. Stat. § 297A.99 Subd. 4 and 6 through 12 shall govern the imposition, administration, collection, and enforcement of the tax. The Lake County Board of Commissioners hereby directs the County Auditor to certify the tax to the Minnesota Department of Revenue for collection of the transportation sales tax by December 31, 2016 for collection beginning in the second quarter of 2017. Absent: None

MOTION HURD, SECOND JONES: 14 – Adopt the findings by the Planning Commission and approve the Interim Use Permit, I-16-012, for Julie Pearce. Absent: None

MOTION JONES, SECOND HURD: 15 – Adjourn meeting at 2:40 p.m. Absent: None

The Lake County Board of Commissioners will meet on Tuesday, November 29, 2016, at 1:00 p.m. in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota, for the purpose of a strategic planning session.

There will be no agenda meeting in December due to the Association of Minnesota Counties (AMC) annual conference. There will be no 2:00 p.m. county board meeting on December 13, 2016. The December 13, 2016, meeting will be a 6:00 p.m. public hearing and a regular board meeting in the Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota.

The Lake County Board of Commissioners will convene regular meetings on December 20 and December 27, 2016. Both of these regular meetings will be held at 2:00 p.m. in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners