

ACTION ITEMS
December 20, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from December 13, 2016.
2. Approve claims in the amount of \$20,373.83.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 66,799.24
 - b. Administrative payments \$ 4,299.05
 - c. Arrowhead Health Alliance payments \$ 10,221.47
4. Authorize payment to Minnesota Counties Computer Cooperative (MCCC) for 2017 IFS computer support in the amount of \$9,754.00. (Invoice Number 2Y1701091. \$4,798.00 for Auditor/Treasurer and \$4,956.00 for CMHS.) (Correspondence 1, Auditor's Office)
5. Approve payment of \$5,781.15 to Nancy Hansen for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09. (Correspondence 2, Emergency Management)
6. Approve payment in the amount of \$4,887.62 to Election Systems & Software LLC (ESS) for coding and ballot services for the 2016 General Election held on November 8, 2016 (invoice #996906). (Correspondence 3, Auditor's Office)
7. Approve updated Travel Policy with changes to be effective as of 01-01-2017 and authorize Auditor to update this policy within the Accounting and Policy Procedures Manual. (Correspondence 4, Auditor's Office)
8. Approve and authorize the County Board Chair to sign the State of Minnesota Department of Human Services County Grant Contract #117408, which Lake County is acting as the Fiscal Host for Region III. This Contract covers the Grant period of January 1, 2017. (Correspondence 5, Health & Human Services)
9. Authorize payment to Lake County SWCD in the amount of \$13,365 for 4th Quarter 2016 Aquatic Invasive Species (AIS) Prevention Activities per the Minnesota County Program Aid Grant for AIS Prevention. (Correspondence 6, Environmental Services Department)
10. Authorize payment in the amount of \$55.26 to John Bathke for reimbursement claim form submitted 90 or more days after the Planning Commission meeting date of August 15, 2016. Payment of this claim is an exception to the policy regarding timely submission of per diems for Lake County Commission members. (Correspondence 7, Environmental Services Department / Planning Commission)
11. Approve resolution to use 2015 & 2016 Aquatic Invasive Species (AIS) Funding per Lake County AIS Prevention Plan, directing the Environmental Services Director to use this plan as a guideline for the use of the proceeds received in CY 2016. (Correspondence 11, Environmental Services Department)

12. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Accend Services, Inc., to provide Adult Mental Health Targeted Case Management Services for the period of January 1, 2017 through December 31, 2017. (Correspondence 5, Health & Human Services)
13. Approve and authorize the County Board Chair to sign the Memorandum of Agreement with Community Partners to provide community support services for Lake County citizens for the period of January 1, 2017 through December 31, 2017, in an amount not to exceed \$18,232.00. (Correspondence 5, Health & Human Services)
14. Approve Lake County Procurement Policy to be in compliance with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. Further, authorize the County Auditor to include Procurement Policy in the Lake County Accounting and Policy Procedures Manual. The Lake County Procurement Policy incorporates the Procurement Standards as outlined in Federal Code for "Grants and Agreements; Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Post Federal Award Requirements". (Correspondence 12, Lake County Auditor's Office)
15. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide Adult Mental Health Targeted Case Management Services for the period of January 1, 2017 through December 31, 2017. (Correspondence 13, Health & Human Services)
16. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide Community Mental Health Services for the period of January 1, 2017 through December 31, 2017, in an amount not to exceed \$80,000.00. (Correspondence 13, Health & Human Services)
17. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center to provide Serious and Persistent Mental Illness (SPMI) Supported Employment services for the period of January 1, 2017 through December 31, 2017, in an amount not to exceed 15,000.00. (Correspondence 13, Health & Human Services)
18. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Minnesota Adult and Teen Challenge to provide Chemical Dependency Assessment services for the period of January 1, 2017 through December 31, 2017, in an amount not to exceed \$2,500.00. (Correspondence 13, Health & Human Services)
19. Approve and authorize the County Board Chair to sign the Memorandum of Agreement with Northshore Area Partners to provide community support services for Lake County citizens for the period of January 1, 2017 through December 31, 2017, in an amount not to exceed \$14,000.00. (Correspondence 13, Health & Human Services)
20. Approve Minnesota Lawful Gambling Application for Whitetails Unlimited – Cabin Fever Chapter to have a raffle on April 22, 2017 at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, Minnesota. (Correspondence 15, Auditor's Office)
21. Authorize payment in the amount of \$5,932.80 to Briggs and Morgan (INV # 591195) for legal services rendered with regard to the following matter: Marlow Timberland, LLC. (Action item for County Attorney's Office)

- 22. Authorize payment of \$30,320.00 to I+S Group (ISG) for Environmental Assessment Worksheet (EAW) contract. EAW is for Prospectors ATV trail and is being paid for by the Trail Prospectors Alliance club. (Correspondence 16, Lake County Forestry Department)
- 23. Approve payment of \$8,031.55 to Commonwealth Heritage Group, Inc. for phase I Archaeological of Prospector Loop Trail. This project is being paid for by Trail Prospectors Alliance club (Correspondence 17, Lake County Forestry Department)
- 24. Adopt the resolution approving repurchase application by Grignon subject to payment including total taxes and assessments of \$2,411.02, service fee of \$100.00, deed tax of \$7.96, deed fee of \$25.00, and recording fee of \$46.00; for a total of \$2,589.98. (Correspondence 18, Lake County Forestry Department)

25. Approve Lake County Membership List, updated on December 5, 2016, as follows:

BEAVER BAY	Janet Strand	12-31-2017
FALL LAKE	Nancy McReady	12-31-2017
FALL LAKE (ALT)	Don Stocks	12-31-2017
FINLAND	Honor Schauland	12-31-2018
ISABELLA	Pat Thums	12-31-2019
KNIFE RIVER	Steve Carlson	12-31-2019
LARSMONT	Marlys Wisch	12-31-2017
LITTLE MARAIS	Raymond Churack	12-31-2019
SILVER BAY	Jenny Goutermont	12-31-2018
SILVER BAY (ALT)	Nathan Stadler	12-31-2018
TOIMI	Robert Kari	12-31-2019
TWO HARBORS	Cathy Erickson	12-31-2018
TWO HARBORS (ALT)	Roger McDannold	12-31-2018

(Correspondence 14, Lake County Recreation Board)

- 26. Authorize payment in the amount of \$1,120.00 to Commissioner Brad Jones for reimbursement claim form submitted 90 or more days after meeting dates in July and August 2016. Payment of this claim is an exception to the policy regarding timely submission of per diems for Lake County Commission members.

Resolution Items:

1. Approve the change in employment status of Janel Peer, Dispatcher/Corrections Officer, due to completion of probation effective December 15, 2016. (Correspondence 8, Human Resources Department)
2. Approve the recruitment for one part-time Deputy Recorder. (Correspondence 'New 8' and 8A, Human Resources Department)
3. Approve the 2017 County Net Levy amount of \$9,851,966.
4. Approve the 2017 Tax Levy amount of \$32,000 for Unorganized Territory No. 1.
5. Approve the 2017 Tax Levy amount of \$341,000 (\$253,000 for Road and Bridge) for Unorganized Territory No. 2.
6. Approve the 2017 Expenditure Budget of \$31,250 and Revenue Budget of \$37,030 for Unorganized Territory No. 1.
7. Approve the 2017 Expenditure Budget of \$338,000 and Revenue Budget of \$351,690 for Unorganized Territory No. 2 (including \$253,000 for Road and Bridge).
8. Approve the 2017 County Expenditure Budget of \$43,453,363 and County Revenue Budget of \$45,447,302.