

ACTION ITEMS
December 27, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from December 20, 2016.
2. Approve batch 1 claims in the amount of \$19,658.80.
3. Approve batch 2 claims in the amount of \$15,561.64.
4. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 86,033.87
 - b. Administrative payments \$ 9,796.17
 - c. Arrowhead Health Alliance payments \$ 3,983.39
5. Approve payment of \$5,003.59 to Joan Svoboda for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09. (Correspondence 2, Emergency Management)
6. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Arrowhead Economic Opportunity Agency (AEOA) to provide Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Employment and Training Services for the period of January 1, 2017 through December 31, 2017, in an amount not to exceed \$39,456.26. (Correspondence 3, Health and Human Services)
7. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Duluth Institute to provide Community Mental Health Services for the period of January 1, 2017 through December 31, 2017, in an amount not to exceed \$24,200.00. (Correspondence 3, Health and Human Services)
8. Approve and authorize the County Board Chair to sign Amendment #1 to the Project Agreement with Common Carrier Transport Provider, identified as Arrowhead Economic Opportunity Agency (AEOA), to provide transportation services for the period of July 1, 2016 through December 31, 2017. (Correspondence 3, Health and Human Services)
9. Authorize payment in the amount of \$4,710.00 to Minnesota Sheriff's Association for the 2017 Annual Sheriff Dues, 2017 Lexipol Policy Project Dues and the 2017 ICLD (online learning system) Project. (Correspondence 4, Sheriff's Office)
10. Authorize purchase of electronics from Marine Repair Service for the Sheriff Office's Boston Whaler in the amount of \$8,235.85. This will be paid out of the Boat and Water Grant Funds. (Correspondence 5, Sheriff's Office)
11. Authorize payment in the amount of \$3,809.63 to Fastenal Company (INV# MNTWH23873), for materials purchased for the improvement project to the heating system in the courthouse. (Correspondence 6, Facilities Maintenance)
12. Authorize payment in the amount of \$5,002.50 (Invoice #: 72296) to Ehlers & Associates, Inc. for Financial Management Analysis 2016, for dates of services July 1, 2016 through November 18, 2016.

13. Authorize payments in the following amounts to Lindquist & Vennum, LLP for legal services through November 30, 2016: \$11,809.98 (Invoice 718211-0325) and \$16,752.00 (Invoice 718208-0325). (Attorney's Office action item)
14. Support application of Raymond W. (Bill) Hermanson to the Governor's Council on Minnesota's Lake Superior Coastal Program (Correspondence 8)
15. Approve application for Minnesota Exempt Lawful Gambling Permit by John Beargrease Sled Dog Marathon, Inc to conduct a raffle. Drawing to be held January 29, 2017 at the beginning of the Marathon located in the DNR parking lot at 2510 E Alger Grade Rd, Two Harbors, 55616. (Correspondence 11, Auditor's Office)
16. Authorize payment in the amount of \$3,428.00 to Citi Lites for cable locating for the weeks ending 11/20/2016, 11/27/2016, 12/4/2016 and 12/11/2016 for the following invoices: INV 053229, INV 053298, INV 053367, and INV 053436. (Lake Connections action item)
17. Authorize payment in the amount of \$3,183.04 to Gulbrandson Excavating Co. (INV 7275). (Lake Connections action item)
18. Authorize payment in the amount of \$3,853.36 to Holiday for fuel charges from October 17, 2016, through November 14, 2016 (reference 1400-012-590-598). (Lake Connections action item)
19. Authorize payments to 7Sigma Systems, Inc. for the following invoices: INV M1818, \$2,500.00 to for ISP support services November 2016, and INV M1857, \$1,026.00 for 1080 Level 1 support minutes. (Lake Connections action item)
20. Authorize payment in the amount of \$5,000.00 to Legg Strategies for Invoice 1244, consulting services from November 16 – December 16, 2016. (Lake Connections action item)
21. Authorize payment in the amount of \$5,565.00 to Jordan Drilling Solutions, LLC for Invoice 5695, Fiber Drops. (Lake Connections action item)
22. Authorize payment in the amount of \$6,412.50 to Trenchers Plus for the following invoices: LT01432, plow lease 11/1/2016 to 12/5/2016, and LT01433, plow lease from 11/25/2016 to 12/22/2016. (Lake Connections action item)
23. Award the RFP that was released on May 11, 2016, through the Lake County Auditor's Office on behalf of the Cook, Carlton, Koochiching, Lake, and Pine County Sheriff's Offices to low bidder Zuercher Technologies for a public safety software system in the amount of \$1,389,000. This software will replace our current Shield programs. Each county will have an individual contract with Zuercher. The portion covered by Lake County Agencies will be \$144,600 for Lake County Sheriff's Office, \$24,415 for Two Harbors Police Department, and \$16,847 for Silver Bay Police Department. Lake County Ambulance would be an additional option at \$2,309. 911 funds will be used for all Auditor allowed expenditures in the project. (Correspondence 7 and 7A, Sheriff's Office)
24. Approve Minnesota Lawful Gambling Application for Friends of Finland Community to conduct excluded bingo on February 5, 2017; March 5, 2017; April 2, 2017; and May 7, 2017; at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, Minnesota. (Correspondence 13, Auditor's Office)

Resolution Items:

1. Adopt findings and proposed resolution by the Planning Commission for denial of interim use application submitted by Timothy Thornburgh for vacation rental home located at 685 Cuttingwood Road, Knife River, MN 55609 in S20 T52 R11 and described as SW ¼ of NE ¼ of NW ¼, Unorganized Territory 2 (application I-16-013). (Correspondence 1 and 1A, Environmental Services Department / Planning Commission)
2. Adopt findings and proposed resolution by the Planning Commission and approve interim use application I-16-014, submitted by Brad and Karla Anderson, for a vacation rental home located at 2356 Big Point Road, Two Harbors, MN 55616 in S6 T53 R9 and described as that part of lot 1 as desc in bk 105 of deeds pg 772, Silver Creek Township. (Correspondence 1 and 1B, Environmental Services Department / Planning Commission)
3. Approve the recruitment for one full-time Accounting Technician. (Correspondence 9 and 9A, Human Resources)
4. Approve the 67-day temporary appointment of Dale Olson, Custodian for Maintenance Department, at \$12.00 per hour including maximum return incentive effective January 3, 2017. (Correspondence 9, Human Resources)
5. Approve the 67-day temporary appointment of Frances Kaliher, Survey Technician for Forestry Department, at \$17.00 per hour including maximum return incentive effective January 3, 2017. (Correspondence 9, Human Resources)
6. Approve the 67-day temporary appointment of Matthew Miller, DARE Officer for Sheriff's Office, at \$41.50 per hour including maximum return incentive effective January 3, 2017. (Correspondence 9, Human Resources)
7. Authorize CTC to take the necessary steps for Lake County to purchase eLation financial applications at a net cost of \$56,000, with additional costs of \$4,000 plus travel for installation / training and an amount to be negotiated for conversion of existing financial data.
8. Set the County Attorney 2017 salary at \$_____ and 2017 Health Care Saving Plan contribution at \$2,000.
9. Set the County Auditor 2017 salary at \$_____ and 2017 Health Care Saving Plan contribution at \$2,000.
10. Set the County Sheriff 2017 salary at \$_____ and 2017 Health Care Saving Plan contribution at \$2,000.
11. Set the Board of Commissioners 2017 salary at \$_____, with an additional \$_____ per month for the Board Chair.
12. Set the Commissioner per diems at \$_____ in county and \$_____ out of county, effective January 1, 2017.