

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, January 3, 2017. Lake County Board of Commissioners' Organizational Meeting. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. County Commissioners Present: Goutermont, Hurd, Hogenson, Sve, Walsh. Absent: None. Also present: Matthew Huddleston, County Administrator and Clerk of the Board Laurel D. Buchanan.

Board of Commissioners' organizational meeting was called to order at 2:00 p.m. by Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas. Members of the public were present. Ms. Buchanan led the audience in the recitation of the Pledge of Allegiance. Ms. Buchanan called for nominations for Board Chairperson for 2017.

MOTION HURD, SECOND GOUTERMONT: 01 – Nominating County Commissioner Rich Sve as Board Chairperson for 2017. There were no other nominations. Absent: None

Newly elected Chairperson Sve took over the meeting and called for nominations for Vice Chair.

MOTION GOUTERMONT, SECOND WALSH: 02 – Nominating County Commissioner Jeremy Hurd as Vice Chair of the County Board for 2017. There were no other nominations. Absent: None

Chairperson Sve welcomed County Commissioner Rick Hogenson, representing District Three.

MOTION GOUTERMONT, SECOND HURD: 03 – Approve agenda. Absent: None

County Administrator Matthew Huddleston introduced the next resolution item, for the appointment of County Assessor Gregg Swartwoudt. Additionally, each assessor approved by the Minnesota Commissioner of Revenue to serve another four-year term as County Assessor must take an Oath of Office per Minnesota Statute 273.061.

MOTION GOUTERMONT, SECOND HURD: 04 – Approve appointment of Gregg H. Swartwoudt as Lake County Assessor for the term beginning January 2, 2017, and ending December 31, 2020. Absent: None

Chairperson Sve administered the oath of office at the county board meeting. The oath of office was read by Chairperson Sve and recited by County Assessor Gregg H. Swartwoudt, and is recorded into the record of the Board of Commissioners' official proceedings, as follows: I, Gregg H. Swartwoudt, swear and affirm that I will support the constitution of the United States and of this state, that I will be diligent, faithful, and impartial in the performance of the duties of the office and trust that I now assume as County Assessor for the county of Lake. So help me God.

County Administrator Matthew Huddleston discussed the activities of the Fire Recovery Committee. The Committee will be reviewing an analysis of damage to the structure. As we continue to work with our insurance provider on this, we would also like to have consultants and specialists review and represent the county's interests.

MOTION GOUTERMONT, SECOND WALSH: 05 – Allow the County Administrator to move forward with these two entities: Kraus-Anderson Construction Company and Krech Ojard & Associates. Details to come forward for board action at a later date. Absent: None

There was a discussion on changes to the proposed fee schedule. Two items were removed for further coordination and discussion. The tabled items were private drive signs and Special Events fee proposed for the Sheriff's Office.

MOTION GOUTERMONT, SECOND HURD: 06 – Approve request to withdraw Interim Use Permit application I-16-013. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 07 – Approve resolution awarding newspaper publication bids. Designate the Northshore Journal as the County's legal newspaper for official proceedings, legal notices, delinquent tax listings and the first publication of the financial statement for 2017. Designate the Lake County News-Chronicle for the second publication of the financial statement for 2017. Absent: None

MOTION WALSH, SECOND HURD: 08 – Recess the County Board meeting at 3:38 p.m. Absent: None

The County Board meeting was reconvened at 3:43 p.m. with all members present.

MOTION GOUTERMONT, SECOND HURD: 09 – Approve proclamation in recognition of Human Trafficking Awareness Month and proclaims January 2017 as "Human and Sex Trafficking Awareness Month" and urges all citizens to educate themselves about all forms of modern slavery and the signs and consequences of human trafficking. Together, we can combat these crimes and join with our partners throughout Lake County and Minnesota to end this injustice. Absent: None

Chairperson Rich Sve will read the county's Proclamation at the Lake County Sex Trafficking Task Force press conference and candlelight vigil on January 4, 2017, along with a letter from United States Senator Amy Klobuchar.

MOTION GOUTERMONT, SECOND WALSH: 10 – Approve Consent Agenda, corrected as follows:

1. Approve County Board meeting minutes from December 27, 2016.
2. Set date of Monday, June 19, 2017, at 5:00 p.m., for the 2017 County Board of Appeal and Equalization meeting.
3. Adopt the 2017 Internal Revenue Service (IRS) Mileage Reimburse Rate of 53.5 cents per mile, effective January 1, 2017.
4. Approve 2017 meal allowance as follows: Breakfast - \$10.00; Lunch – \$12.00; Dinner - \$15.00, subject to existing policy.
5. Approve County Fee Schedule for 2017, with changes.
6. Authorize payment to the Association of Minnesota Counties (AMC) in the amount of \$7,177 (Invoice 46177) for AMC 2017 Annual Dues.
7. Authorize annual dues payment in the amount of \$400 to the Laurentian Resource Conservation and Development (RC & D) (Invoice dated December 20, 2016; Laurentian RC & D – 2017 Dues).
8. Authorize payment in the amount of \$150 to Northeast Service Cooperative (NESC) for annual membership dues for Fiscal Year FY17: July 1, 2016 – June 30, 2017 (Invoice 31173).
9. Authorize payment in the amount of \$162,964 to Minnesota Counties Intergovernmental Trust (MCIT) for property and casualty insurance 2017 premiums (Invoice 17192R).
10. Authorize payment in the amount of \$142,379 to Minnesota Counties Intergovernmental Trust (MCIT) for renewal for County Workers' Compensation policy (Invoice 17192R).

11. Authorize payment in the amount of \$2,568 to Minnesota Counties Intergovernmental Trust (MCIT) for the Lake County Soil and Water Conservation District's property and casualty insurance 2017 premiums (Invoice 17196R).
12. Authorize payment in the amount of \$3,067 to Minnesota Counties Intergovernmental Trust (MCIT) for renewal of Lake County Soil and Water Conservation District's 2017 Workers' Compensation policy (Invoice 17196R).
13. Adopt resolution designating the Lake County, Minnesota website as official publication for transportation project advertisements for bids.
14. Upon Auditor's recommendation, designate the Lake Bank, US Bank, Wells Fargo Advisors, Morgan Keegan/Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.) as depositories of Lake County funds for 2017 and authorize Auditor and/or Deputy Auditors to sign signature cards for these accounts.
15. Approve the following from the County Auditor's office to be authorized signers on the County's checking, savings and deposit accounts at The Lake Bank: Linda K. Libal, Lola R. Haus, Ronelle L. Radle, Tanya N. Peterson, Jamie L. Linden, Sharon R. Hodge, Christine S. Libal and Jodi L. Anderson.
16. Approve the following from the County Auditor's office to be authorized signers on the County's checking accounts at US Bank: Linda K. Libal and Ronelle L. Radle.
17. Approve the following from the County Auditor's office to be authorized signers on the Lake Connections account at The Lake Bank: Linda K. Libal, Ronelle L. Radle and Lola R Haus.
18. Approve the following from the County Auditor's office to be authorized signers on the investment accounts with Wells Fargo Advisors, Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.): Linda K. Libal and Ronelle L. Radle. Absent: None

MOTION WALSH, SECOND HURD: 11 – Approve the County Board of Commissioners' meeting schedule for 2017 as follows:

- Agenda meetings on the first Tuesday of each month at 2:00 p.m.
- Regular meetings on the second and fourth Tuesdays of each month at 2:00 p.m.
- Meetings of the Committee-of-the-Whole board on the third Tuesday of each month at 6:00 p.m.
- Commissioners' strategic planning sessions at 1:00 p.m. in the months when there is a fifth Tuesday. In 2017, those dates are January 31, May 30, August 29 and October 31.
- The following changes: The agenda meeting in July 2017 is on the first Wednesday, due to the Holiday. No meeting on the first Tuesday in December due to the Association of Minnesota Counties (AMC) Annual Conference. No meeting of the Committee of the Whole in December; in its place is a regular County Board meeting at 2:00 p.m. on December 19, 2017. Three action meetings in December on the 12th, 19th and 26th. Absent: None

MOTION HURD, SECOND GOUTERMONT: 12 – Approve appointments to the Association of Minnesota Counties (AMC) policy committees as follows:

- Rich Sve to the AMC Environment & Natural Resources Policy Committee
- Jeremy Hurd to the AMC General Government Policy Committee
- Rick Hogenson to the AMC Health & Human Services Policy Committee
- Peter Walsh to the AMC Public Safety Policy Committee
- Derrick Goutermont to the AMC Transportation Policy Committee. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 13 – Designate Lake County voting delegates for the Association of Minnesota Counties (AMC) Annual conference as follows:

- District One, County Commissioner Peter Walsh
- District Two, County Commissioner Derrick (Rick) Goutermont
- District Three, County Commissioner Rick Hogenson
- District Four, County Commissioner Jeremy Hurd
- District Five, County Commissioner Rich Sve
- County Administrator Matthew Huddleston
- Human Resources Administrator Cammie Young
- Highway Engineer Krysten Foster. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 14 – Appoint of Commissioner Jeremy Hurd to the Arrowhead Regional Development Commission (ARDC) Board. Appointments are ratified by the respective Board. Absent: None

MOTION HURD, SECOND HOGENSON: 15 – Appoint Commissioner Peter R. Walsh to the Northeast Regional Emergency Communications Board (NEECB) (formerly known as Northeast Regional Radio Board (RRB or NERRB). Absent: None

MOTION HURD, SECOND WALSH: 16 – Appoint Commissioner Rick Hogenson to the Arrowhead Library System (ALS) Governing Board. Absent: None

MOTION GOUTERMONT, SECOND HURD: 17 – Approve commissioner committee assignments for 2017. Several changes were agreed upon and will be reflected in the approved 2017 Lake County Board of Commissioners' committee assignments list. Absent: None

MOTION WALSH, SECOND HOGENSON: 18 – Adjourn meeting at 4:07 p.m. Absent: None

The Lake County Board of Commissioners will convene a regular board meeting at 2:00 p.m. on Tuesday, January 10, 2017, in the Split Rock River Room of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota. The Lake County Board of Commissioners will meet as a Committee of the Whole at 6:00 p.m. on Tuesday, January 17, 2017, in the Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners