

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

Tuesday, February 28, 2017. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. Commissioners Present: Goutermont, Hogenson, Hurd, Walsh. Commissioners Absent: Sve. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 2:05 p.m. by Acting Chairperson / Vice Chair Jeremy Hurd. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Hurd led the audience in the recitation of the Pledge of Allegiance.

MOTION GOUTERMONT, SECOND HOGENSON: 01 – Approve agenda. Absent: Sve

Mr. Mark Privratsky, Field & Constituent Services Representative from Congressman Richard M. Nolan's office, provided an update on what Congress is working on. Mr. Privratsky discussed the Affordable Care Act (ACA) repeal. His office is waiting for and has not seen any specific proposals from the Presidential Administration. His office can help people navigate immigration issues. He is also a Veterans case worker. There was a discussion on the current Medicare and Medicaid reimbursement being unsustainable for rural ambulance services.

Mr. Dan Schutte, District Manager of the Lake County Soil and Water Conservation District (SWCD), provided an update on plans for 2017, including a projects and initiatives overview, budget overview, office / land acquisition, stormwater assessment, Aquatic Invasive Species (AIS) plan implementation, construction, cost-share projects, forestry program development, One Watershed One Plan (1W1P) efforts, civic engagement / education activities, flood damage projects and the critical need for vegetated buffers, forestry plantings, outreach on spruce budworm impacts, and shade-tolerant woody invasive species. Terrestrial Invasive Species such as barberry have contributed to the spread of Lyme's disease. Researchers have noted higher densities of deer ticks and mice under barberry than under native shrubs. When barberry is controlled, fewer mice and ticks are present. Lake SWCD can help property owners identify woody invasive species and help eliminate the invasive species growing on private property. National Resources Field Day is scheduled for its 32<sup>nd</sup> year at the Split Rock Lighthouse State Park. Lake County Land Commissioner Nate Eide and Lake SWCD District Manager Dan Schutte plan to participate in this annual educational event. Mr. Schutte also talked about the Third Annual Sweep the Skunk event hosted by Lake SWCD for volunteers to help clean up Skunk Creek on Earth Day, Saturday, April 22, 2017.

Mr. Matthew Huddleston provided an update on several items of county business. He discussed several proposed resolutions for board action today, and draft resolutions that will be brought forward for the agenda meeting in March, for board action on March 14, 2017. One item was removed from the Consent Agenda. This was for a proposed land exchange between Lake County and the Robinsons. Land Commissioner Nate Eide will continue to work with the landowner on a potential land exchange between Lake County and the Robinsons.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve amended Consent Agenda as follows:

1. Approve the Board of Commissioners' meeting minutes from February 14, 2017.
2. Approve batch 1 claims in the amount of \$37,273.04.

3. Approve batch 2 claims in the amount of \$18,366.28.
4. Approve Health and Human Services claim payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 19,452.66
  - b. Administrative payments \$ 11,936.21
  - c. Special payments \$ 9,071.42
5. Approve payment of \$6,012.35 to Dave & Linda Bergum for the homeowner portion of FEMA Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09.
6. Approve the reimbursement to qualified homeowners of their portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant installations (70% up to \$7,500), pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Programs DR-4131.13.
7. Approve payment of \$7,500.00 to Duane Bieber for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13.
8. Approve the State of Minnesota Joint Powers Agreement (SWIFT Contract #120829) Resolution between the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension ("BCA") and Lake County Health and Human Services.
9. Approve the Sheriff's Office request to authorize purchase from Ranger Chevrolet (state contract dealer) for three (3) 2017 Chevrolet Tahoe patrol vehicles at the State Bid rate of \$35,879.99, and to make payment upon delivery for the total amount not to exceed \$107,637.27.
10. Approve the renewal of Consumption and Display Permit for Wildhurst Lodge & Campground, Finland, Minnesota, and National Forest Lodge, Isabella, MN subject to payment of county license fee, for period April 1, 2017 through March 31, 2018.
11. Approve the renewal of all current license holders of On-Sale, Off-Sale and On- and Off-Sale 3.2 Percent Malt Liquor Licenses for the time period of July 1, 2017 to June 30, 2018 subject to the approval of the County Attorney and County Sheriff, the filing the proper application papers and payment of applicable license fees.
12. Approve the renewal of all current cigarette license holders for the time period of July 1, 2017 to June 30, 2018 subject to filing the proper application papers and payment of applicable license fees.
13. Authorize Auditor's office to work with Consolidated Telecommunications Company (CTC) for Lake Connections (Fund 51) accounts payable.
14. Authorize Auditor's office to provide Consolidated Telecommunications Company (CTC) with routing number information for Lake Connections, Lake Bank checking account.

15. Authorize Consolidated Telecommunications Company (CTC) to issue checks, on behalf of Lake County, directly to vendors for Lake Connections (Fund 51) expenses from the county-owned eLations financial software package. This does not include payments to Consolidated Telecommunications Company (CTC). These payment requests must be run through the standard Lake County Accounts payable process (approved by the County Administrator and paid directly by the Lake County Auditor's office).
16. Authorize Lake Connections claims being paid by Consolidated Telecommunications Company (CTC) to be accessed, audited and approved electronically by County Auditor's office, through the eLations software program, prior to checks being issued.
17. Authorize CTC to produce checks which will be forwarded to the Lake County Auditor's office for manual signature by the Auditor/Treasurer.
18. Authorize County Auditor's office to update the Lake County Accounting and Policy Procedures Manual to include the accounts payable process for Lake Connections being administered by Consolidated Telecommunications Company (CTC) and using the county-owned eLations Financial software.
19. Approve payment of \$6,244.00 to I+S Group, Inc. for work done on EAW for Prospectors Trail. Payment will be reimbursed by Prospectors Trail Alliance.
20. Approve the appraisal of lands to be exchanged between Lake County and the Gilbertsons as follows:
  - Gilbertson Parcel (That part of the NWSW in Section 4, lying south and west of the Air Base Road, Township 57 N, Range 7 W): \$25,000
  - Lake County Parcel (The West 400' of the SWNE, Section 4, Township 57, Range 7 W): \$22,450
21. Approve the appraisal of lands to be exchanged between Lake County and the Brandenburgs as follows:
  - Brandenburg's Parcel (SESW Section 14, Township 63N, Range 11W): \$64,000
  - Lake County Parcel (NWSE Section 32, Township 64N, Range 9W): \$46,000
22. Approve additional payment to Northland Consulting Engineers, LLP in the amount of \$3,620.00 for professional engineering services for the reconstruction of CSAHs 32 & 33 for a contract total of \$64,846.00.
23. Approve additional payment to American Engineering Testing, Inc. in the amount of \$170.00 for SP 038-618-023 engineering testing services for a contract total of \$5,992.00.
24. Authorize and approve Stanley Road Bridge geotechnical engineering services in the amount of \$5,255.00 payable to American Engineering Testing, Inc.

25. Approve payment to Pomp's Tire Service, Inc. in the amount of \$2,555.23 for tires and repair services.
26. Approve payment to PetroChoice in the amount of \$2,506.07 for Finland Shop fluids.
27. Authorize Highway Department shoring installation and removal by Home Menders Inc. (HMI), total not to exceed \$13,055.00. Authorize payment to Home Menders Inc. (HMI) in the amount of \$8,700.00 for Invoice 669 for installation. Payment for HMI Invoice for removal not to exceed \$4,355.00.
28. Authorize Highway Engineer to sign Agreement with Widseth Smith Nolting & Assoc., Inc. in an amount up to \$40,534.00 for professional construction engineering and testing services for SP 038-591-002.
29. Approve year end transfer of funds from Solid Waste to Road & Bridge in the amount of \$28,679.65 for 2016 interdepartment services.
30. Authorize Lake Connections to submit an equipment purchase order to Calix for equipment on Quote Reference 573373A-1, and authorize payment to Calix in the amount of \$47,695.00.
31. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Gina Heinzen for Supervised Visitation services for the period of February 28, 2017 through December 31, 2017, in an amount not to exceed \$8,000.00.
32. Approve payment of \$7,500.00 to John Swenson for the homeowner portion of FEMA Fire Resistant Roofing Grant 3 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13.
33. Authorize Forestry Department to begin working four 10-hour shifts per week, beginning Monday, March 6, 2017, and ending Friday, November 3, 2017.
34. Authorize payment to Electroforge Custom Welding & Marine Fabrication for a center console hardtop, radar mount, wire down tubes, light mounts and powder coat for the patrol boat in the amount of \$6,000.00. This will be paid out of the boat and water funds.
35. Authorize payment in the amount of \$13,187.91 to Lake Communications, Inc. for transition expenses for voice services (Invoice 133). Absent: Sve

MOTION HOGENSON, SECOND GOUTERMONT: 03 – Approve road name Big Blaze Crossing for a road near 447 Highway 61. It is currently a driveway that services several parcels and needs a road name for 911 purposes. Absent: Sve

MOTION GOUTERMONT, SECOND WALSH: 04 – Approve the change in employment status of Neva Widner, Planning & Zoning Technician, due to completion of probation effective February 28, 2017. Absent: Sve

MOTION WALSH, SECOND HOGENSON: 05 – Approve the probationary appointment of Samantha Norman to Social Worker at the 2016 probationary rate of \$22.07 per hour effective March 2, 2017. Absent: Sve

MOTION GOUTERMONT, SECOND WALSH: 06 – Approve the trial appointment of Nathan VanSanten, Financial Worker, to Accounting Technician, at the 2016 base rate of \$20.77 per hour effective March 13, 2017. Absent: Sve

MOTION WALSH, SECOND HOGENSON: 07 – Approve the recruitment for one full-time Financial Worker. Absent: Sve

MOTION HOGENSON, SECOND GOUTERMONT: 08 – Approve the Maintenance Department request to fill two 67-day temporary Grounds Maintenance worker positions at \$10.00 per hour. Absent: Sve

MOTION WALSH, SECOND HOGENSON: 09 – Approve changing the Land Use Specialist job description to Environmental Services Specialist without comparable worth review. Absent: Sve

MOTION GOUTERMONT, SECOND WALSH: 10 – Approve the recruitment for one full-time Environmental Services Specialist. Absent: Sve

MOTION WALSH, SECOND HOGENSON: 11 – Approve the appointment of Bob Sanders as an alternate to the Board of Adjustment for a three-year term ending December 31, 2019. Absent: Sve

MOTION GOUTERMONT, SECOND WALSH: 12 – Appoint Ron Brodigan from Alternate to a regular member the Board of Adjustment for the remainder of the term ending December 31, 2018. Absent: Sve

Environmental Services Director Christine McCarthy updated the Board of Commissioners on the purchase of a used baler for the recycle center. Ms. McCarthy also provided additional information on a potential opportunity to work with the Minnesota GreenCorps on waste prevention and recycling. A proposed board resolution in support of the application will be on for board action on March 14, 2017.

MOTION GOUTERMONT, SECOND WALSH: 13 – Adjourn meeting at 3:28 p.m. Absent: Sve

The Board of Commissioners will convene an agenda meeting on Tuesday, March 7, 2017, at 2:00 p.m. and will convene a regular meeting on Tuesday, March 14, 2017. Both of these meetings will be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Jeremy M. Hurd, Acting Chairperson / Vice Chair  
Lake County Board of Commissioners