

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, April 11, 2017. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. Commissioners Present: Goutermont, Hogenson, Hurd, Sve, Walsh. Commissioners Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 2:02 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION GOUTERMONT, SECOND HURD: 01 – Approve agenda. Absent: None

Environmental Services Director Christine McCarthy updated the Board of Commissioners on the discussion that was held at the recent Planning and Zoning workshop. Ms. McCarthy discussed several possible ordinance changes to be proposed. The Environmental Services Department will move forward with a meeting notice for a public meeting to be held at next month's Planning Commission meeting.

Ms. McCarthy introduced Community Partners Executive Director Taylor Holm. Ms. Holm discussed Community Partners (CP) mission to help older persons to live independently in their own homes. CP is a volunteer-based, non-profit organization supporting the independence of people age 60 and older and their families and caregivers. The older adult population in our community is growing. CP is building the capacity of the organization to serve this population. Services include caregiver support, volunteer support services, and health & wellness programs. Caregiver support programs provide caregivers the tools to help build skills to take better care of themselves as they provide care for others. Volunteer support services include programs such as Meals on Wheels delivery and assisted transportation to medical appointments. Accompaniment to medical appointments helps not only with access to health care but also provides companionship. Health & wellness programs help provide access to food through a food program and help prevent isolation through educational workshops and evidence-based health programs. CP annual fundraiser is a benefit dinner, raffle and silent auction held in coordination with a local theater production. This year the fundraising event is held on Saturday, April 22, 2017, at the Two Harbors High School. Ms. Holm invited and encouraged the County Commissioners to attend.

County Administrator Matthew Huddleston updated the Board of Commissioners on several items of county business. Mr. Huddleston received the engineer's revised report today regarding the Highway Department facility fire. He discussed several upcoming expenses for the Facilities Maintenance Department. County Auditor Linda Libal was present for any questions on the proposed changes to the Budget Policy.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve Consent Agenda as follows:

1. Approve the Board of Commissioners' meeting minutes from March 28, 2017.
2. Approve Health and Human Services claim payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 56,131.80
 - b. Administrative payments \$ 32,442.23
 - c. Arrowhead Health Alliance payments \$ 45,000.00

3. Authorize payment in the amount of \$7,500.00 to Daniel Donnelly for the homeowner portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant 2 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4113.09.
4. Approve and authorize the County Board Chair to sign Amendment #1 to the Memorandum of Agreement with Amanda Lufholm, LPCC, to provide Clinical Supervision for the period of January 1, 2017 through December 31, 2017.
5. Award tree planting bids and authorize payment, upon satisfactory completion of projects, to the lowest bidders:
 - Superior Forestry Service, Inc., Tilly, AR. – Bid rate: 2017-01_MDHA: .0989/tree, total bid award = \$16,526.19
 - Mustang Forestry, Wendell, ID. – Bid rate: 2017-02_MDHA: .11/tree, total bid award = \$2,365.00
 - Northwoods Forestry, Eleva, WI. – Bid rate: 2017-03_Lake County: .125/tree, total bid award = \$1,500.00
6. Approve the appointment of Roxanne Lillis, Carie Larson, Jan O'Donnell and Karen Saari to the Lake County Health and Human Services Advisory Committee, effective January 1, 2017, for a term to expire on December 31, 2018.
7. Approve the appointment of Roxane Lillis as Chair and Carie Larson as Vice-Chair of the Lake County Health and Human Services Advisory Committee, effective January 1, 2017 for a one-year term.
8. Approve and authorize the Lake County Board Chair and Lake County Environmental Services Director to sign the Contract for Independent Subsurface Sewage Treatment System Inspection between Lake County and Don Runnberg for the period of April 1st, 2017 through March 31, 2018.
9. Authorize payment in the amount of \$11,190.61 to Lindquist & Vennum for services rendered through February 28, 2017(Invoice No. 722844-0325).
10. Authorize out-of-state travel for Lake County Veterans Service Officer (LCVSO) to attend the 2017 National Association of County Veterans Service Officers (NACVSO) annual training conference to be held June 10-16, 2017, in San Diego, California. The LCVSO office will be closed June 8 – 19, with the office reopening on Tuesday, June 20, 2017.
11. Approve and authorize the Chair to sign the Professional Service Agreement by and between through County of Lake, State of Minnesota (County), through the Lake County Facilities Department, and Toimi School Community Center (Contractor).
12. Authorize payment in the amount of \$16,155.00 to J Carlson Services for technician labor for the following invoices: 17-0026, 17-0027, 17-0056, 17-0057, 17-0091, 17,0092, 17-0101, 17-0102, 17-0108, 17-0109, 17-0117, 17-0116.
13. Authorize payment in the amount of \$63,961.63 to Consolidated Telecommunications Company (CTC) for February payrolls, voice expenses, technician labor and expenses, miscellaneous supplies and equipment, and February and March voice revenues after split (Invoice INV-3179).

14. Authorize payment in the amount of \$31,515.79 to Consolidated Telecommunications Company (CTC) for the April management and marketing fees along with the April voice revenue amounts (Invoice INV-3180).
15. Authorize payment in the amount of \$12,487.50 to Ramstad Technologies, LLC for fiber splicing completed in February (Invoice 6182).
16. Amend meeting minutes of February 28, 2017, Consent Agenda item 30 to include applicable shipping and handling charges for the Calix equipment purchase of \$47,695.00.
17. Approve payments in the amount of \$34,366.11, invoice 918867037432, and \$115,763.93, invoice 918284240403 to Minnesota Power for 2016 permit true-ups and Silver Bay violation corrections.
18. Approve payment in the amount of \$56,243.75 (Invoice 1107818) to MP Nexlevel LLC, for completion of the Wilson Lake project.
19. Authorize payment in the amount of \$28,000, invoice 6981, to Lake States Construction for additional work required in the Ely storm damage area.
20. Authorize payment in the amount of \$8,581.25, invoice 1011 to North Point Geographic Solutions for GIS mapping.
21. Authorize purchase of a replacement dishwasher for the Lake County Jail and authorize payment in the amount of \$7,249.87, plus any applicable tax and freight, to Culinex – Sartell (Invoice dated March 30, 2017). Absent: None

MOTION WALSH, SECOND HURD: 03 – Approve resolution in support of increasing the minimum Medical Assistance (MA) reimbursement for all public health nurse family home visits, as proposed in HF1385 / SF1143, which would help maintain and strengthen family home visiting programs throughout Minnesota. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 04 – Approve changes to Lake County Budget Policy as proposed on March 30, 2017, by recommendation from Lake County Auditor. Further resolved, authorize Lake County Auditor to update the Lake County Purchasing Policy to reflect this revision. Absent: None

MOTION HURD, SECOND HOGENSON: 05 – Approve a General Leave of Absence without pay for Kylie Dietz effective March 16, 2017, through May 1, 2017. Absent: None

MOTION WALSH, SECOND HURD: 06 – Approve the probationary appointment of Francine Johnson to part-time Deputy Recorder at the 2016 probationary rate of \$20.14 per hour effective April 17, 2017. Absent: None

MOTION GOUTERMONT, SECONDWALSH: 07 – Approve the trial appointment of Neva Widner, Planning & Zoning Technician, to Environmental Services Specialist at the 2016 probationary wage of \$22.36 per hour effective April 17, 2017. Absent: None

MOTION HURD, SECOND HOGENSON: 08 – Approve the recruitment for one full-time Planning & Zoning Technician. Absent: None

MOTION HURD, SECOND GOUTERMONT: 09 – Adjourn meeting at 3:02 p.m. Absent: None

The Lake County Board of Commissioners will meet as a Committee of the Whole, at 6:00 p.m. on Tuesday, April 18, 2017, at City of Silver Bay, City Hall, Council Chambers, Silver Bay, Minnesota. The Lake County Board of Commissioners will convene a regular board meeting at 2:00 p.m. on Tuesday, April 25, 2017, in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners