

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

Tuesday, April 25, 2017. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. County Commissioners Present: Rick Goutermont, Rick Hogenson, Jeremy Hurd, Peter Walsh, Rich Sve. County Commissioners Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Board of Commissioners meeting was called to order at 2:00 p.m. by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yea vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND HOGENSON: 01 – Approve agenda. Absent: None

Lake County Commissioner Pete Walsh (representing Commissioner District 1) advised the Board of Commissioners to remove the Little Marais Community Club request for contributions for an outdoor pavilion project. This request was not included on the board action items.

Lake County Environmental Services Director Christine McCarthy updated the Board of Commissioners with a presentation on the Environmental Services Department. Ms. McCarthy began the presentation with an update on the Solid Waste Management Plan, regional waste issues, landfill, recycling and household hazardous waste. Ms. McCarthy continued the presentation with an update on the Planning & Zoning Comprehensive Plan, ordinances, Planning Commission, Board of Adjustment and subsurface sewage treatment systems (SSTS), commonly known as septic systems.

County Administrator Matthew Huddleston provided an update on the work of the Fire Recovery Committee, following the fire damage to the Highway Department facility structure. Lake County is working with our engineer to determine a scope of work for reviewing the revised structural report from our insurance company, Minnesota Counties Intergovernmental Trust (MCIT). Work continues with our architect on draft plans and cost estimate.

Lake County Administrator and Board of Commissioners members had met previously with Coop Light and Power (CLP) Administrator and CLP board members. Included on the Consent Agenda was an item for paying certain CLP invoices. The County Administrator and Commissioners had questions in reviewing the invoices. This item was removed from the Consent Agenda.

MOTION HURD, SECOND WALSH: 02 – Approve amended Consent Agenda as follows:

1. Approve the Board of Commissioners' meeting minutes from April 11, 2017.
2. Approve Health and Human Services claim payments in the following amounts:

a. Region III Adult Mental Health Initiative payments	\$ 134,708.25
b. Administrative payments	\$ 17,153.00
c. Arrowhead Health Alliance payments	\$ 4,879.16
d. Special payments	\$ 5,392.05
3. Abate the Tax Classification of Parcel 23-7662-42040 which was classified as Residential Homestead prior to Forfeiture. The parcel was repurchased by the former owner. The paperwork provided to the owner at the time of repurchase did not include the homestead application. Classification should be changed from "204 Residential Non-Homestead" to "201 Residential Homestead" for taxes payable 2017 and taxes recalculated accordingly.

4. Authorize payment to Impact in the amount of \$4,110.50 on Invoice 122848 for 2017 Valuation Notices and Tax Statements set up, mailing and supplies.
5. Approve and award bid price as listed below for a Wildfire Fuel Reduction (Stevens) Grant projects to reduce hazardous balsam fir understory and blow down on private lands in Wildland Urban Interface (WUI) areas adjacent to Unites States Forest Service (USFS) projects. Contract will be paid by Lake County and reimbursed by the federal Wildfire Fuel Reduction Grant.

<b>Acres</b>	<b>Project Group Name</b>	<b>Total Value</b>	<b>Awarded to</b>
7.8	Bridge Road	\$7,410	Daniel Weatherly

6. Approve and authorize the Chair to sign a Joint Powers Agreement and Memorandum of Agreement between Lake County and the Minnesota Department of Natural Resources (MN DNR) regarding Minnesota Incident Management Team participation.
7. Authorize payment to Zuercher Technologies in the amount of \$6,636.00 for Zuercher Suite Software. This will come out of the 911 budget to cover Two Harbors Police Department expenses that the auditor has approved for 911 use.
8. Authorize payment in the amount of \$6,102.62 to St. Louis County Sheriff's Office to reimburse their department for wages for overtime hours when the St. Louis County Sheriff's Office Emergency Response Team provided mutual aid to the Lake County Sheriff's Office on February 26, 2017.
9. Authorize Highway Department purchase of 2015 Caterpillar 279D track loader with options from Ziegler, Inc. (through State CPV Contract T-631(5)) at a cost of \$56,327.00 plus delivery if applicable to replace Unit #5140.
10. Authorize Highway Department repair of Unit #8970 (1997 John Deere mower tractor) engine by Melton Sales & Service at an estimated cost up to \$7,770.00 plus freight.
11. Authorize Highway Engineer to sign agreement with American Engineering Testing, Inc. for 2017 construction materials testing per the attached rate schedule dated March 16, 2017.
12. Approve in-kind services contribution of trucking time and materials for August 2017 Historical Society Depot basement repair project.
13. Authorize Board Chair to sign quit claim deed for Parcel Number 29-5310-03310 to Town of Silver Creek for the sum of \$25,000.00.
14. Approve May through July 2017 City of Two Harbors proposed work within county right-of-way along 1<sup>st</sup> Avenue west of 7<sup>th</sup> Street.
15. Authorize Highway Engineer to sign Lake Connections permit for underground fiber installation along County State-Aid Highway (CSAH) 15 (also known as Forest Highway 11) between Koski Rd. and St. Louis County Line.
16. Authorize Highway Engineer to sign Grandma's Marathon event permit for June 17, 2017 and

approve Lake County in-kind services contributions.

17. Authorize County Board Chair to sign the 2017 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement.
18. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Lisa B. Hanson to sign the Child and Teen Checkup (C&TC) Amendment Administrative Outreach Services Contract CFDA #93.778 between the Carlton-Cook-Lake-St. Louis Community Health Board and Lake County Health and Human Services for funding period CY 2017.
19. Authorize payment in the amount of \$6,000.00, for bond # RMI0626584 renewal, to Old Republic Surety Group.
20. Authorize payment in the amount of \$25,564.48, invoice INV-3188, to Consolidated Telecommunications Company (CTC) for 4/14/2017 payroll, a utility permit, technician expenses, and Onvoy voice costs.
21. Authorize payment in the amount of \$24,385.17 to Emergency Automotive Technologies, Inc. (EATI) for installation and equipment for the 2017 patrol vehicles.
22. Approve Resolution Authorizing Janzen Property Repurchase by heir Jesse Larson, for Parcel No. 21-7246-13010, subject to payment including total taxes and assessments of \$14,472.64, service fee of \$100.00, deed tax of \$47.04, deed fee of \$25.00, and recording fee of \$46.00; for a total of \$14,472.64, if paid before 5/31/2017, otherwise total consideration will be recalculated.
23. Amend board meeting minutes from March 28, 2017, Motion 02, Consent Agenda Item 20. The last number should read "DR-1982.07" instead of "DR-4131.13." Amended as follows: Approve payment of \$7,500.00 to Tom Kobierski for the homeowner portion of FEMA Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07.
24. Adopt findings by the Planning Commission and approve resolution for interim use permit, I-17-008, for Scott Storms.
25. Authorize payment in the amount of \$18,470.02, invoice 141, to Lake Communications, Inc. (LCI) for March 2017 voice expenses and related taxes.
26. Authorize the renewal and payment of the Ciena maintenance agreement #406845 covering the period 11/25/16 through 11/24/17, in the amount of \$28,131.00 plus any applicable taxes. Absent: None

MOTION GOUTERMONT, SECOND HURD: 03 – Table payment to Coop Light & Power for invoices 6640 and 8207, for clarification and further discussion. Absent: None

MOTION WALSH, SECOND HOGENSON: 04 – Approve the probationary appointment of Lucinda Kuehl to part-time Office Assistant at the 2016 probationary rate of \$17.66 per hour effective April 26, 2017. Absent: None

MOTION HURD, SECOND GOUTERMONT: 05 – Approve the 67-day temporary appointment of Dwight Burton, Grounds Maintenance Worker for Maintenance Department, at \$10.00 per hour effective May 8, 2017. Absent: None

MOTION HOGENSON, SECOND WALSH: 06 – Approve the 67-day temporary appointment of Miles Thomasen, Grounds Maintenance Worker for Maintenance Department, at \$10.00 per hour effective May 12, 2017. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 07 – Authorize County Board Chair to sign the contract with Equivant for Shield data extraction and authorize the County Auditor to make a payment of \$60,310.00 to Equivant for the extraction of the records. The Sheriff's Office 2017 budget will be analyzed to identify 2017 funds for Lake County's portion of the bill, in the amount of \$12,062.00. The remaining will be reimbursed in the same amounts by Pine County, Carlton County, Cook County and Koochiching County for their portions of the bill. Absent: None

Board Chairperson Rich Sve announced that after the recess, the Board of Commissioners will hold a closed session pursuant to Minnesota Statute 13D.05 subd 3(b), attorney-client privilege to discuss litigation involving the fiber-optic network project.

MOTION WALSH, SECOND GOUTERMONT: 08 – Recess the Board of Commissioners' regular meeting at 3:29 p.m. Absent: None

The closed session convened at 3:40 p.m. The closed session adjourned at 7:18 p.m. The Board of Commissioners' regular meeting was reconvened at 7:18 p.m. with all members present.

MOTION WALSH, SECOND HOGENSON: 09 – Adjourn Board of Commissioners' regular meeting at 7:19 p.m. Absent: None

The Board of Commissioners will convene an agenda meeting on Tuesday, May 2, 2017, at 2:00 p.m. and will convene a regular meeting on Tuesday, May 9, 2017. Both meetings will be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Chairperson  
Lake County Board of Commissioners