

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

September 12, 2017. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. County Commissioners Present: Derrick (Rick) L. Goutermont, Richard (Rick) C. Hogenson, Jeremy M. Hurd, Peter R. Walsh, Rich Sve. County Commissioners Absent: None. Also present: County Administrator Matthew Huddleston and Laurel Buchanan, Clerk of the Board.

Meeting was called to order at 2:00 pm by Chairperson Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND HOGENSON: 01 – Approve agenda. Absent: None

Beacons of Hope President Susan Rosette appeared before the Lake County Board of Commissioners to inquire about whether Beacons of Hope, a new non-profit organization in Two Harbors, could attain a headquarters location at a Lake County-owned property. Beacons of Hope was formed after working for a year with the Blandin Foundation, through a leadership program called Leaders Partnering to End Poverty (LPEP). Ms. Rosette is also Chair of the Housing Committee, through the Beacons of Hope organization. Ms. Rosette inquired about a Lake County land auctioned property (Parcel 23-7663-63010) located at 402 11<sup>th</sup> Avenue, Two Harbors, Minnesota. Ms. Rosette has discussed the property with Land Commissioner Nate Eide. Beacons of Hope may be interested in leasing the property from Lake County, or leasing with an option to buy. Ms. Rosette recognizes that the property is currently zoned as residential and that Beacons of Hope would need to inquire about any rezoning requirements through Two Harbors Planning and Zoning. The property is located across the street from the hospital and would offer great visibility, helping create a presence in the community. Ms. Rosette discussed how blight hurts the psyche of the community. Beacons of Hope plans to make investments in the property to fix it up. County Commissioners asked that Beacons of Hope put together a plan to bring back to the county for further review and discussion. County Commissioners also suggested that an arrangement could be made with Lake County Housing and Redevelopment Authority (LCHRA). Ms. Rosette discussed the need for affordable housing and a healthier housing environment for our communities.

Lake County Administrator Matthew Huddleston updated the Lake County Board of Commissioners on several items of county business. Another round of interviews is scheduled for the Information Technology (I.T.) Director position. A 3D scan will be completed on the fire-damaged highway facility to aid in the structural damage assessment. We continue to work with Minnesota Counties Intergovernmental Trust (MCIT) regarding the damages.

Mr. Huddleston updated the Board of Commissioners on a nine-month extension to the broadband deferral. Work continues with the USDA Rural Utilities Service (RUS). On for board action today is a Geographic Information System (GIS) mapping project for the fiber optic network to be completed by Compass Consultants, Inc. Voice over Internet Protocol (VoIP) is being installed beginning this week in the courthouse. Mr. Huddleston and County Commissioners reviewed calendars and set the Budget Meeting for Friday, September 22, 2017, at 4:00 p.m. The purpose of the budget meeting is to prepare for setting the preliminary levy at the Board of Commissioners meeting on Tuesday, September 26, 2017.

County Auditor Linda Libal asked about funds remaining in a broadband account and any plans for updating a letter of credit. Land Commissioner Nate Eide updated the Board of Commissioners on plans for a timber bridge installation and provided an update on the status of the mountain bike trail design work. Environmental Services Director Christine McCarthy updated the Board of Commissioners that Lake County has been awarded approximately \$25,000 through a Board of Water and Soil Resources (BWSR) block grant. The Lake County Board of Adjustment meeting held on Monday, September 11, 2017, included six (6) public hearings.

One item was removed from the consent agenda for discussion and separate board action.

MOTION GOUTERMONT, SECOND HURD: 02 – Approve amended Consent Agenda as follows:

1. Approve the Board of Commissioners' meeting minutes from August 22, 2017.
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Region III Adult Mental Health Initiative payments \$ 37,735.04
  - b. Administrative payments \$ 33,334.26
  - c. Special payments \$ 2,410.87
3. Approve and authorize the Lake County Board Chair and Lake County Health and Human Services Director Lisa B. Hanson to sign the Public Health Emergency Preparedness Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County Health and Human Services for the performance period of July 1, 2017 through June 30, 2022. Further authorize Lake County Board Chair and Lake County Health and Human Services Director Lisa B. Hanson to sign any subsequent amendments during the term of this Agreement.
4. Approve the payment of \$31,544.00 to Wheeler Lumber, LLC for bridge and abutment. Lake County will be reimbursed from grant funds for the Prospectors ATV trail.
5. Authorize payment in the amount of \$9,095.88 to Lindquist & Vennum LLP for services rendered through July 31, 2017(Invoice No. 728819-0325).
6. Approve a one-day temporary on-sale liquor permit for John Beargrease Sled Dog Marathon for the date of September 23, 2017 at the Lake County Fairgrounds. Contingent on the filing of necessary paperwork and payment of applicable fees.
7. Authorize payment in the amount of \$144,267.35 to Consolidated Telecommunications Company (CTC) for August 18th payroll, voice expenses, labor & expenses, voice revenues, voice customer acquisition, and shipping charges, invoice INV-3225.
8. Authorize payment in the amount of \$22,819.95 to Consolidated Telecommunications Company (CTC) for the September 1<sup>st</sup> payroll, INV-3227.
9. Award 2017-2 Beaver River Road project to Silver Hill Land Improvements (Jeff Tikkanen) for \$12,819.25.
10. Award 2017-2 Egge Creek Road project to Kevin Kallinen Contracting LLC for \$9,998.60.
11. Approve the updated 2017 Plan Review Application for Establishment Owners, effective upon Board action.
12. Approve payment to Ulland Bros. in the amount of \$79,714.07 for a revised contract total \$1,594,281.48 for SAP 038-618-021 (Fernberg Rd. paving).
13. Approve payment to TKDA in the amount of \$1,638.00 for a revised contract total \$29,138.00 for SP 038-602-026 professional engineering services.

14. Approve amendment to LHB agreement in the amount of \$25,779.00 for a contract total \$111,909.00 for SAP 038-604-019 professional engineering services.
15. Authorize amendment to LHB agreement in the amount of \$7,059.00 for a contract total up to \$49,804.00 for Bridge 38503 design services.
16. Rescind Resolution declaring Unit #2901 (1990 Dodge) a surplus pickup truck and approve transfer of Unit #2901 to Facility Maintenance Department with no interdepartmental funds transfer.
17. Adopt resolution authorizing Highway Department sale of surplus van: Unit #1960 (1996 Ford E-350).
18. Authorize Highway Department purchase of two Towmaster T-50 deck-over tag trailers from Titan Machinery at a state cooperative purchasing contract cost up to \$25,546.75 per trailer plus tax and delivery if applicable.
19. Authorize Highway Engineer to sign Heck of the North event permit for Saturday, September 30, 2017.  
Absent: None

MOTION GOUTERMONT, SECOND WALSH: 03 – Table for further information the request for the Highway Engineer to sign Frontier Communications fiber optic utility installation permit along and crossing CSAH 2 and 25<sup>th</sup> Ave. Absent: None

MOTION WALSH, SECOND HURD: 04 – Approve the change in employment status of Curtis Backen, Lead Maintenance/Custodian, due to completion of probation effective August 31, 2017. Absent: None

MOTION HURD, SECOND GOUTERMONT: 05 – Approve the change in employment status of Samantha Norman, Social Worker, due to completion of probation effective September 3, 2017. Absent: None

MOTION HOGENSON, SECOND GOUTERMONT: 06 – Approve the change in employment status of Noah Mittlefehldt, Chief Deputy Assessor, due to completion of probation effective September 7, 2017. Absent: None

MOTION HURD, SECOND WALSH: 07 – Approve the recruitment for one 67-day temporary General Custodian. Absent: None

MOTION GOUTERMONT, SECOND WALSH: 08 – Approve 2017 Lake County GIS mapping updates quote in the amount of \$178,290.00 (Quote# 170825AZ-1), payable to Compass Consultants, Inc., per bi-weekly billing of \$20,000.00 and remainder due upon completion and turnover of map. Further resolved, the Board of Commissioners designates the County Administrator as the Project Sponsor; the County Administrator is authorized to approve and sign the project scope statement. Compass Consultants will provide Lake County with an “as-built” updated GIS map for viewing based on project redlines from all contractors. Absent: None

MOTION HURD, SECOND GOUTERMONT: 09 – Adjourn meeting at 3:21 p.m. Absent: None

From the Lake County Board of Commissioners’ meeting schedule:

- Committee of the Whole at 6:00 pm on Tuesday, September 19, 2017, at the Little Marais Community Club, 6470 Highway 61, Little Marais, Minnesota.
- Budget meeting at 4:00 pm on Friday, September 22, 2017, in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

- Regular board meeting at 2:00 pm on Tuesday, September 26, 2017, in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Chairperson  
Lake County Board of Commissioners