

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, January 23, 2018. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. County Commissioners Present: District 1 Commissioner Peter R. Walsh, District 2 Commissioner Derrick (Rick) L. Goutermont, District 4 Commissioner, Jeremy M. Hurd, District 5 Commissioner Rich Sve. County Commissioners Absent: District 3 Commissioner Richard (Rick) C. Hogenson. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Meeting was called to order at 2:03 pm by Board Chair Rich Sve. Unless otherwise stated, all actions have been approved by unanimous yeas. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION GOUTERMONT, SECOND HURD: 01 – Approve agenda. Absent: Hogenson

Clerk of the Board Laurel D. Buchanan introduced updated action items, including additions and changes. Environmental Services Director Christine McCarthy asked for clarification that one of the Planning Commission applications (I-18-004) had been removed, due to no one being present at the public hearing to represent the application. Ms. Buchanan confirmed that interim use application had been removed from the consent agenda.

City of Two Harbors Council President Miles Woodruff read a proclamation, an invitation for a challenge between the Two Harbors City Council and the Lake County Board of Commissioners for a “Winter Kayak Race”, to meet on the sledding hill at the Lakeview National Golf Course, at 4:00 pm, Saturday, February 10, 2018, during the Annual Winter Frolic Event. County Commissioners had questions about the rules of the competitions. County Commissioners also expressed interest in continuing with the tradition of the annual Curling Competition between the City and the County.

County Administrator Matthew Huddleston updated the Board of Commissioners on several items of county business and proposed resolutions. Mr. Huddleston discussed a proposed resolution, “Draft Resolution Supporting the Maintenance of Local License Bureaus”. The proposed resolution was requested by Two Harbors License Bureau Deputy Registrar Mary Lenzen, who was unavailable to attend the Board of Commissioners’ meeting today. Mr. Huddleston referenced an article in the Association of Minnesota Counties (AMC) winter 2018 publication, written by Cindy Geis, Scott County Auditor-Treasurer and co-chair of the Minnesota Association of County Officers (MACO) / Minnesota Association of County Auditors, Treasurers, and Finance Officers (MACATFO) Legislative Committee. The article is titled “Counties, Deputy Registrars Negatively Impacted by MNLARS” and is regarding the rollout of the Minnesota Licensing and Registration System (MNLARS). County Auditor Linda Libal was also present for the discussion.

Environmental Services Director Christine McCarthy was present to answer any questions on proposed resolutions submitted by her department, including the proposed Resolution to Request Extension of the Comprehensive Local Water Management Plan, as well as the Planning Commission findings from public hearings held on January 22, 2018. Five public hearings were scheduled, and the last two hearings on the agenda were “no shows.” One public hearing with no one present to represent the application was for a renewal of an interim use permit for a vacation rental home. Another public hearing with no one present to represent the application was for an after-the-fact conditional use permit request for a wind turbine. Commissioners requested that Ms. McCarthy provide information to all the Commissioners about an upcoming training for the Planning Commission and the Board of Adjustment (BOA). The training will be facilitated by Jay T. Squires.

MOTION WALSH, SECOND HURD: 02 – Approve consent agenda as follows:

1. Approve County Board of Commissioners' meeting minutes from January 9, 2018.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III payments \$ 21,928.97
 - b. Arrowhead Health Alliance payments \$ 45,000.00
 - c. Administrative payments \$ 9,358.83
3. Approve and authorize County Board Chair to sign the Resolution to Request Extension of the Deadline for Lake County Comprehensive Local Water Management Plan (CLWMP).
4. Adopt the findings of the Planning Commission for (renewal) interim use application I-18-001 submitted by Richard and Kristen Cawood for vacation rental home located at 4404 Pine Bay Loop, Two Harbors, MN 55616.
5. Adopt the findings of the Planning Commission for (renewal) interim use application I-18-002 submitted by John Swenson for vacation rental home located at 14649 Canadian Border Road, Ely, MN 55731.
6. Adopt the findings of the Planning Commission for (renewal) interim use application I-18-003 submitted by Mitch and Julie Blomquist for vacation rental home located at 1825 Cliff Point Road, Two Harbors, MN 55616.
7. Approve a one-day temporary on-sale liquor permit for Whitetail's Unlimited for the date of April 21, 2018 at the Clair Nelson Community Center in Finland.
8. Resolution authorizing Board Chair to sign State of Minnesota Department of Transportation Limited Use Permit # 3805-0010 at the intersection of Waterfront Drive & Trunk Highway 61.
9. Approve Highway Department payment of Invoice No. N181200039 to Federal Highway Administration in the amount of \$54,675.00 for remittal of attendees' December 2017 training course fees.
10. Approve and authorize the County Board Chair to sign Amendment #1 to the Project Agreement with the Arrowhead Economic Opportunity Agency for the period of July 1, 2017 through June 30, 2018.
11. Approve and authorize the Lake County Board Chair to sign the Memorandum of Agreement between Lake County, through its Environmental Health Department, and Aitkin County, through its Environmental Services Department, for Environmental Health Services. This MOU is for the period of January 1, 2018 through December 31, 2018.
12. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Lake County Ambulance Service (LCAS) for the period of September 30, 2017 through September 29, 2018.

13. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with the Human Development Center for Employment and Training Services for the period of January 5, 2018 through December 31, 2018, in an amount not to exceed \$39,456.26.
14. Approve and authorize the County Board Chair to sign the amended Minnesota Family Investment Program (MFIP) Biennial Service Agreement for 2018-2019 to reflect the change in providers.
15. Approve the appointment of Marlys Wisch and Susan Hilliard to the Lake County Health and Human Services Advisory Committee, effective January 1, 2018, for a two-year term to expire on December 31, 2019.
16. Approve the appointment of Jan O'Donnell as the Chair of the Lake County Public Health Task Force effective January 1, 2018, for a one-year term.
17. Authorize payment in the amount of \$30,715.85 to Consolidated Telecommunications Company (CTC invoice INV-3262) for December voice revenues and associated costs.
18. Authorize payment in the amount of \$50,596.98 to Consolidated Telecommunications Company (CTC invoice INV-3260) for payrolls, November and December trouble tickets, Workers Comp. insurance and misc. shipping expenses.
19. Authorize the renewal and subsequent payment of the Cooperative Network Services (CNS) Video Management Program for the period 4/1/2018 through 3/31/2019 at a cost of \$10,000.00.
20. Approve and authorize the Information Technology Director's signature on the 2018 Professional Services Master Services Agreement for technical support services between Works Computing, Inc. and Lake County.
21. Appoint County Commissioner Peter Walsh as representative member and Sheriff Carey Johnson as alternative appointee, to represent Lake County in 2018 on the Northeast Minnesota Emergency Communications Board (ECB), and update the Lake County 2018 Commissioner Committee Assignments list to reflect this information.
22. Appoint Sheriff Carey Johnson as representative member and Sergeant Nathan Stadler as alternate appointee, to represent Lake County in 2018 on the Northeast Minnesota Regional Advisory Committee (RAC).
23. Appoint Steve Olson as representative member and Nathan Stadler as alternate appointee, to represent Lake County in 2018 on the Northeast Minnesota Owners and Operators Committee.

24. Approve the appointment of Susan Rosette to the Lake County Housing and Redevelopment Authority (LCHRA) Board to complete the remainder of the unexpired five-year term (through the term date of May 30, 2018), previously held by Cassandra Morsette who was filling in for the term previously held by Gordon Klein.
25. Approve re-appointment of John Bathke as a member of the Planning Commission for a three-year term ending 12-31-2020.
26. Approve the appointment of Debbie Alm, from Commissioner District 4, to the Lake County Extension Committee, effective January 1, 2018 – December 31, 2020. This appointment fills a current vacancy on the committee. Absent: Hogenson

Commissioners discussed a concern about the wording in Section V. Subsection B. in the Lake County Smoke-Free Public Places and Places of Work Ordinance. As part of the discussion, Commissioners discussed the intent of the ordinance and would ask for clarification and/or revisions. Commissioner Jeremy M. Hurd withdrew the motion, and Commissioner Rick Goutermont withdrew support, so that the proposed amendments could be tabled.

MOTION WALSH, SECOND HURD: 03 – Table for further review and clarification the Lake County Health and Human Services (LCHHS) proposed amendments to Lake County Ordinance #20, Lake County Smoke-Free Public Places and Places of Work Ordinance. Absent: Hogenson

MOTION GOUTERMONT, SECOND HURD: 04 – Approve Resolution Supporting the Maintenance of Local License Bureaus, in which Lake County resolves to call upon Minnesota State Legislature and our Governor to enact legislation in 2018 to provide deputy registrars with proper compensation by reallocating from existing state fee structures or other appropriate filing fee adjustments to ensure their valued service and continued presence remains in our local community to serve our citizens and the State. Absent: Hogenson

MOTION WALSH, SECOND HURD: 05 – Approve and authorize the Board Chair to sign the agreement between Lake County (Owner) and CBS Squared, Inc. (Architect) in an amount of \$197,400, plus reimbursable expenses per the agreement for the project, for architectural services. The project involves designing a new Lake County Highway Department Facility and new site plan around the new building to be located at 1513 Highway 2, Two Harbors, Minnesota. Absent: Hogenson

MOTION HURD, SECOND GOUTERMONT: 06 – Approve and authorize the Board Chair to sign the agreement between Lake County and Kraus Anderson in an amount not to exceed \$392,903 to provide construction management services for the construction of the new highway department facility to be located at 1513 Highway 2, Two Harbors, Minnesota. Absent: Hogenson

MOTION HURD, SECOND GOUTERMONT: 07 – Adjourn County Board of Commissioners' meeting at 3:06 pm. Absent: Hogenson

From the Board of Commissioners' meeting schedule, to be held in the Split Rock River Room located on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota:

- Strategic planning meeting at 1:00 p.m. on Tuesday, January 30, 2018.
- Agenda meeting at 2:00 p.m. on Tuesday, February 6, 2018.
- Regular meeting at 2:00 p.m. on Tuesday, February 13, 2018.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners