

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, August 14, 2018, a regular meeting of the Board of County Commissioners of Lake County, Minnesota, was called to order at 2:00 pm by Board Chairperson Rich Sve. The meeting was held in the Split Rock River Room at the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota. The following commissioners were present: District 1 Commissioner Peter R. Walsh, District 2 Commissioner Derrick (Rick) L. Goutermont, District 3 Commissioner Richard (Rick) C. Hogenson, District 4 Commissioner, Jeremy M. Hurd, District 5 Commissioner Rich Sve. The following commissioners were absent: None.

Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. Commissioner Sve led the audience in the recitation of the Pledge of Allegiance.

MOTION HURD, SECOND HOGENSON: 01 – Approve agenda. Absent: None

Lake County Administrator Matthew Huddleston updated the County Board of Commissioners on several items of county business. Mr. Huddleston invited Kraus-Anderson Construction Company project management team members Mike Dosan and Greg Schendel to review contract award recommendations. Mr. Schendel presented contract award recommendations for the work scopes in Bid Package #2 for the construction of a new Lake County Highway Department Maintenance Facility. Bid Tabulations were provided for review and discussion. Bid Package #2 overall bid results are \$389,000 under budget. This includes a 30-year warranty roof and includes waterproofing. CBS Squared, Inc is the design team, providing civil engineering and architectural professional services. Commissioners had questions about specific work scopes with bid amounts higher than the budgeted amounts. Mr. Dosan and Mr. Schendel discussed reasons for those differences and how these bid results compare with the total construction budget.

On August 9, 2018, a public bid opening was held at the Lake County Law Enforcement Center, for Bid Package #2. Forty-seven (47) total bids were received for sixteen (16) work scopes. No bids were received for work scope 06-D Finish Carpentry. Since no bids were received for the Finish Carpentry work scope, Mr. Schendel discussed his plan to solicit a proposal and next steps regarding this bid scope. The Kraus-Anderson Construction Company project team has undergone several days of bidder verification and review. All apparent low bidders have been verified as having complete work scopes, were submitted in a timely manner, were fully executed with no missing documentation and were in full compliance with the bidding instructions.

Lake County Environmental Services Director Christine McCarthy requests that when clay is removed from the construction site (as part of the earthwork work scope), that the clay then be moved to our landfill to be used as cover material. This request will need to be coordinated with the contractor.

Kraus-Anderson Construction Company project managers recommend awarding the bids to the lowest responsible bidder. A proposed resolution was reviewed and compared to the recommendation letter from Kraus-Anderson Construction Company. The resolution will be corrected to deduct \$10,000 mechanical attachment from the contract for The Jamar Company, as indicated in the recommendation letter.

MOTION GOUTERMONT, SECOND HOGENSON: 02 – Approve Resolution Awarding Bids and Authorizing Contracts for Lake County Highway Department Maintenance Facility Project Bid Package #2 Work Scopes, as recommended by the project manager Kraus-Anderson Construction Company; authorize the County Administrator to sign the contracts. The combined total of these Bid Package #2 Work Scope Awards equals \$3,139,170.00. Summary of contract awards:

Work Scope(s)	Description	Lowest Responsible Bidder	Contract Award
06-A	Rough Carpentry	<u>RTL Construction Inc.</u>	\$153,279
09-A	Drywall	<u>RTL Construction Inc.</u>	\$73,690
07-A	Waterproofing	<u>ATK Enterprises, Inc.</u>	\$26,250
07-H & 20-A	Roofing & Combined Mechanical	<u>The Jamar Company</u> This Combination Bid Award includes base bids, deductions, and an addition.	\$1,713,000
07-K	Joint Sealants	<u>The Caulkers Co.</u>	\$40,400
08-A	Doors, Frames, Hardware	<u>Sell Hardware, Inc.</u>	\$90,505
08-D	Overhead Doors	<u>Doorco Inc.</u>	\$109,700
08-F	Entrances, Storefronts & Windows	<u>Superior Glass, Inc.</u>	\$138,569
09-C	Acoustic Ceilings	<u>Schaefer Acoustics, Inc</u>	\$18,245
09-D	Flooring	<u>Contract Tile & Carpet LLC</u>	\$34,497
09-K	Painting	<u>Swanson & Youngdale, Inc.</u>	\$123,541
10-A	Specialties	<u>Construction Supply, Inc.</u>	\$54,294
21-A	Fire Suppression	<u>Absolute Fire Protection, Inc.</u>	\$85,100
26-A	Combined Electrical	<u>Holden Electric Co., Inc.</u>	\$478,100

Absent: None

County Administrator Matthew Huddleston provided an update on the public sale process for sale of Lake Connections broadband system. A Public Notice for Invitation for Bids (IFB) has been provided to our legal newspaper the North Shore Journal in Silver Bay, Minnesota, for publication for three (3) consecutive weeks in the Friday publications of the North Shore Journal on August 17; August 24; and August 31. The public notice will be given that Lake County is soliciting bids from qualified bidders, for the purchase of Lake County's fiber optic broadband network, Lake Connections. Lake County doing business as (dba) Lake Connections network currently serves a large portion of Lake County and portions of Eastern St. Louis County. Lake County is selling assets currently used for the operation of Lake Connections, including facilities, equipment and inventory. There will be a structured sale process, with initial bids due by Friday, November 2, 2018. Mr. Huddleston gave an overview of the tentative timelines. The plan is to share the initial bid document with interested parties on Monday, August 20, 2018. The Reading Room will be opening in early September 2018. Initial bid

results from November 2, 2018, will determine which bidders will be asked to submit best and final offers by Monday, November 26, 2018. Plans are to award the bid at the Lake County Board of Commissioners meeting on Tuesday, December 11, 2018. More information on the structured sale process and timeline will be available from Lake County Clerk of the Board, Lake County Service Center, Commissioners' Office, 616 Third Avenue, Two Harbors, Minnesota; by email at clerk.board@co.lake.mn.us. The Lake Connections sale process will continue into 2019 with coordination with the United States Department of Agriculture (USDA) Rural Utilities Service (RUS).

Lake County Auditor Linda Libal and Lake County Environmental Services Director Christine McCarthy were present for the discussion. Ms. McCarthy updated the County Board on a Lake County's participation in the Minnesota Pollution Control Agency (MPCA) subsurface sewage treatment systems (SSTS) Low-Income Fix-up Grant. The grant has low income qualifications.

MOTION WALSH, SECOND HURD: 03 – Approve consent agenda as follows:

1. Approve the Board of Commissioners' regular meeting minutes from July 24, 2018.
2. Approve Health and Human Services claim payments in the following amounts:
 - a. Administrative payments \$ 46,468.23
 - b. Region III payments \$ 203,910.62
 - c. Special payments \$ 454.50
3. Authorize payment in the amount of \$5,825.00 to The Baller Herbst Law Group / Baller Stokes & Lide, P.C. for services rendered through January 2018 (Invoice No. DC 02-18-4200).
4. Approve and authorize the Lake County Board Chair to sign the Amended Purchase of Service Agreement with the Lake County Ambulance Service (LCAS) for the period of September 30, 2017 through September 29, 2018.
5. Approve a 2.5% fee increase for Lodging, Food and Beverage, Pool, and Children's Camp license fees.
6. Authorize payment to EW Trucking for invoice dated 7/27/2018 in the amount of \$5,607.50 for the septic repairs of SSTS permit # SP-17-066. The cost for these repairs is funded by the Minnesota Pollution Control Agency (MPCA) subsurface sewage treatment systems (SSTS) Low-Income Fix-up Grant.
7. Authorize Highway Department purchase of Kenworth T470 chassis from Rihm Kenworth St. Paul (through State CPV Contract T-647(5)) at a cost up to \$114,568.00 plus freight and taxes, if applicable.
8. Authorize Twin Ports Testing construction services for Highway Department Facility project at a cost up to \$31,618.00.
9. Authorize in-kind contribution up to \$100 for fast track sand at the fairgrounds.
10. Authorize Highway Department repair of Unit #8970 (1997 John Deere mowing tractor) in an amount up to \$7,741.22 plus freight and taxes, if applicable, by Midwest Machinery Co.

11. Approve Highway Department payment in the amount of \$5,956.88 to Conduent Enterprise Solutions, LLC for annual accounting software.
12. Amend April 10, 2018, Board of Commissioners' meeting minutes, Motion 04 Item 11: Authorize Caterpillar 336FL excavator rental in an amount up to \$11,500.00 plus delivery for facility demolition.
13. Authorize Highway Engineer to sign Centurylink pole maintenance permit for CSAH 4.
14. Approve a four-day temporary on-sale liquor permit for Isabella Community Council for the dates of September 7-10, 2018 for the premises at 9521 Lankinen Rd, Isabella MN. Contingent on the filing of necessary paperwork and payment of applicable fees.
15. Approve a three-day temporary on-sale liquor permit for Isabella Community Council for the dates of November 4-6, 2018 for the premises at 9521 Lankinen Rd, Isabella MN. Contingent on the filing of necessary paperwork and payment of applicable fees.
16. Approve a four-day temporary on-sale liquor permit for Lake County Agricultural Society for the dates of August 16-19, 2018 for the premises at 1381 Fairgrounds Rd, Two Harbors MN. Contingent on the filing of necessary paperwork and payment of applicable fees.
17. Approve a one-day temporary on-sale liquor permit for Laurentian Resource Conservation & Development Council for the date of October 28, 2018 for the premises at 2057 Big Rock Rd, Two Harbors MN. Contingent on the filing of necessary paperwork and payment of applicable fees.
18. Approve a non-exclusive easement 20 feet wide along a centerline as located by GPS and illustrated and described on Exhibit B of the easement for the Superior Hiking Trail Easement to cross tax forfeit parcels described as Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section Thirty-five (35), Township Fifty-seven (57) North, Range Seven (7) West of the Fourth Principal Meridian.
19. Approve a non-exclusive easement 33 feet wide along a centerline as located by GPS and illustrated and described on Exhibit B of the easement for the Red Dot Trail Easement to cross tax forfeit parcels described as Southwest Quarter of Southeast Quarter (SW1/4 of NE1/4), Section Twenty-two (22), Township Fifty-six (56) North, Range Eight (8) West of the Fourth Principal Meridian.
20. Authorize payment in the amount of \$7,636.00 to Old Republic Surety Group, invoice RLI2133039, for required bond per the City of Two Harbors Franchise Agreement.
21. Authorize payment in the amount of \$34,716.49 to Consolidated Telephone Company, invoice INV-3332 for voice revenues and related expenses.
22. Authorize payment in the amount of \$26,701.99 to Consolidated Telephone Company, invoice INV-3330 covering charges for the Duluth circuit, payrolls dated 7/20/2018 and 8/3/2018, along with shipping charges and heater repair costs.

23. Authorize the Sheriff's Office to sell the following vehicles on Do-Bid:

2012	Chevy Tahoe	1GNSK2E02CR318815	129,923	fair condition
2012	Chevy Tahoe	1GNSK2E03CR290054	122,595	fair condition
2011	Chevy Tahoe	1GNSK2E08BR311690	116,442	fair condition
2002	Chevy Tahoe	1GNEK13Z42J313718	139,000	fair condition

24. Approve Minnesota Lawful Gambling Application for Organic Consumers Association to conduct excluded bingo on September 2, October 7, November 4 and December 2, 2018; at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, Minnesota.

25. Amend County Board of Commissioners' meeting minutes from July 10, 2018, Motion 03, Consent agenda item 12, as follows: Approve quote from Contech for the purchase of culverts in the amount of \$14,076.80 and approve payment from the following sources:

- \$3,877.84 from Gas Tax (85-954-000-0000-6864);
- \$ 683.76 from Memorial Forest 1 (85-951-000-0000-6295);
- \$2,298.76 from Memorial Forest 2 (85-952-000-0000-6295);
- \$7,216.44 from County Forest Road Maintenance (85-954-000-7005-6000).

26. Authorize payment in the amount of \$5,982.50 to Ballard Spahr LLP for professional services rendered through June 30, 2018 (Invoice No. 201807048886, dated July 20, 2018). Absent: None.

MOTION HURD, SECOND HOGENSON: 04 – Approve and authorize the Chair to sign the Onsite Influenza Immunization Clinic Agreement between Lake County and Hennepin County Medical Center (HCMC). Absent: None

MOTION WALSH, SECOND GOUTERMONT: 05 – Approve the change in employment status of Lisa Lee, Administrative Coordinator, due to completion of probation period effective July 30, 2018. Absent: None

MOTION HOGENSON, SECOND HURD: 06 – Approve the change in employment status of Kylie Dietz, Human Services Professional, due to completion of trial period effective August 14, 2018. Absent: None

MOTION HURD, SECOND WALSH: 07 – Approve the change in employment status of Jill Paron, Environmental Services Specialist, due to completion of probation period effective August 14, 2018. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 08 – Approve the resignation of Dawn Kilpela, Deputy Sheriff, effective August 17, 2018. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 09 – Approve the filling for one full-time Deputy Sheriff. Absent: None

MOTION HOGENSON, SECOND GOUTERMONT: 10 – Adjourn County Board of Commissioners' meeting at 3:12 p.m. Absent: None

From the Board of Commissioners' meeting schedule:

- August 21, 2018, 6:00 p.m., Committee of the Whole. Isabella Community Building located at 9521 Lankinen Road, Isabella, Minnesota.
- August 28, 2018, 10:00 a.m., Budget Meeting. Split Rock River Room on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota
- August 28, 2018, 2:00 p.m., Regular meeting. Split Rock River Room on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota
- September 4, 2018, 2:00 p.m., Agenda meeting. Split Rock River Room on the main floor of the Lake County Service Center, 616 Third Avenue, Two Harbors, Minnesota

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Rich Sve, Chairperson
Lake County Board of Commissioners