

**ACTION ITEMS**  
**December 11, 2018**

**Consent Agenda:**

1. Approve the Board of Commissioners' regular meeting minutes from November 27, 2018.
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Administrative payments \$ 65,798.33
  - b. Region III payments \$ 373,039.99
3. Approve and authorize the Board Chair to sign the contract agreement between Lake County and the Lake County Soil and Water Conservation District (SWCD) to provide Aquatic Invasive Species (AIS) prevention services. (Correspondence 1, Lake County Environmental Services Department)
4. Approve and authorize the Lake County Board Chair to sign the Amendment for Grant Contracts (#133772) between the State of Minnesota Department of Human Services and Lake County, acting as the Fiscal Host for Region III, for the period of January 1, 2018 through December 31, 2020. Further authorize the Lake County Board Chair to sign any subsequent amendments during the term of this Agreement. (Correspondence 2, Lake County Health and Human Services Department)
5. Approve and authorize the Lake County Board Chair to sign the regional adult mental health Grant Contract between the State of Minnesota Department of Human Services and Lake County, acting as the Fiscal Host for Region III, for the period of January 1, 2019 through December 31, 2020. Further authorize the Lake County Board Chair to sign any subsequent amendments during the term of this Agreement. (Correspondence 2, Lake County Health and Human Services Department)
6. Approve and authorize the Lake County Board Chair to sign the mental health services Grant Contract between the State of Minnesota Department of Human Services and Lake County, for the period of January 1, 2019 through December 31, 2020. Further authorize the Lake County Board Chair to sign any subsequent amendments during the term of this Agreement. (Correspondence 2, Lake County Health and Human Services Department)
7. Approve and authorize the County Board Chair to sign the Purchase of Service Agreement with Accend Services, Inc., to provide Adult Mental Health Targeted Case Management Services for the period of January 1, 2019 through December 31, 2019. (Correspondence 2, Lake County Health and Human Services Department)
8. Approve and authorize the Lake County Board Chair to sign the Aitkin County Memorandum of Agreement to provide Environmental Health Services for the period of January 1, 2019 through December 31, 2020. (Correspondence 2, Lake County Health and Human Services Department; revised two a two-year agreement)

9. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Dr. Jonathan Beyer to provide Mental Health Services for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$20,000.00. (Correspondence 2, Lake County Health and Human Services Department)
10. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Faith Clark, MSW, LGSW, LADC, to provide Chemical Dependency Assessments for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$6,500.00. (Correspondence 2, Lake County Health and Human Services Department)
11. Approve and authorize the County Board Chair to sign the Memorandum of Agreement with Community Partners to provide community support services for Lake County citizens for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$19,512.00. (Correspondence 2, Lake County Health and Human Services Department)
12. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Lake County Developmental Achievement Center for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$12,000.00. (Correspondence 2, Lake County Health and Human Services Department)
13. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Lake View Memorial Hospital to provide Women, Infants and Children's (WIC) program services for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$5,040.00. (Correspondence 2, Lake County Health and Human Services Department)
14. Approve and authorize the Lake County Board Chair to sign the Agreement to Provide Services with Kerry and DuWayne Larson to provide Janitorial Services at the Lake County Service Center, Silver Bay, for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$6,600.00. (Correspondence 2, Lake County Health and Human Services Department)
15. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Christine Oliver-Kneebone, MSW, LICSW, to provide Mental Health Services for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$9,610.00. (Correspondence 2, Lake County Health and Human Services Department)
16. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Jacquelin Sebastian, D/B/A Mediation Consulting Initiative, for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$10,000.00. (Correspondence 2, Lake County Health and Human Services Department)
17. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Volunteer Attorney Program to provide Volunteer Attorney services to Lake County residents for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$3,000.00. (Correspondence 2, Lake County Health and Human Services Department)

18. Approve and authorize the Board Chair to sign the Firewise Coordinator Service Agreement with Boreal Basics LLC, at the rate of \$30.00/hour, to manage wildfire mitigation and property protection services and projects through December 31, 2019. (Correspondence 3, Lake County Emergency Management)
19. Authorize payment in the amount of \$7,642.00 to Ballard Spahr, LLP (Invoice 20181103945), for services through October 31, 2018 (County Attorney's Office action item)
20. Authorize the renewal and subsequent payment of Dascom proposal 1616 for 24x7 Help Desk Service including Harmonic and Verimatrix Support. The renewal period has been reduced from 12 months to 6 months beginning on 12/15/18 and ending 6/14/19. The price for the 6-month renewal is \$10,850.00 plus applicable taxes. (Correspondence 4, Lake Connections)
21. Authorize payment in the amount of \$13,907.00 to Ryan Williams Home Services LLC for the replacement of overhead doors at the Silver Bay Sheriff's Office (Estimate #1126). (Correspondence 5, Lake County Sheriff's Office)
22. Approve payment in the amount of \$5,178.86 (invoice 1072424) to Election Systems & Software for the General Election ballots and coding of the election machines. (Correspondence 6, Lake County Auditor's Office)
23. Authorize payment in the amount of \$33,877.60 to Consolidated Telephone Company, invoice INV-3374, covering October/November voice items. (Correspondence 8, Lake Connections)
24. Authorize payment in the amount of \$14,304.55 to Consolidated Telephone Company, invoice INV-3372 for customer service assistance, Duluth circuit, payroll, and October trouble tickets. (Correspondence 8, Lake Connections)
25. Approve the appointment of Dan Zeimet (District 4) to the Planning Commission for a three-year term through December 31, 2021. (Correspondence 9, Lake County Environmental Services Department)
26. Approve the reappointment of Mike Hoops (District 5) to the Planning Commission for a three-year term through December 31, 2021. (Action item from Lake County Environmental Services Department)
27. Approve the reappointment of Ron Brodigan (District 2) to the Board of Adjustment for a three-year term through December 31, 2021. (Correspondence 9, Lake County Environmental Services Department)
28. Approve the reappointment of Jon Fogelberg (District 5) to the Board of Adjustment for a three-year term through December 31, 2021. (Correspondence 9, Lake County Environmental Services Department)

29. Approve Minnesota Lawful Gambling Application for Friends of Finland Community to conduct excluded bingo on January 6, 2019; February 3, 2019; March 3, 2019; and April 7, 2019; at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, Minnesota. (Correspondence 10, Lake County Auditor's Office)

**Resolution Items:**

1. Approve the probationary appointment of Leland Wilkinson to Deputy Sheriff at the Step 1 rate of \$22.84 per hour effective December 17, 2018. (Correspondence 7, Lake County Human Resources (HR) Department)
  
2. Approve and authorize the Board Chair to sign the Service Agreement with Everbridge for a mass notification system, at the rate of \$5,000/year for three years, plus an implementation fee to total \$5,247 for the first year. (Correspondence 11, Lake County Emergency Management)
  
3. With the completion of the requirements of the Lake County Subdivision Ordinance the Lake County Board of Commissioners approves the final plat application, P-18-003, for "Gunsten Ridge Addition", and authorizes the Chair to sign the related documents. (Correspondence 16, Lake County Environmental Services Department)
  
4. Approve and authorize County Board Chair to sign the resolution to impose an interim moratorium upon the vacation rental of non-traditional structures in all zoning districts within the unincorporated areas of Lake County. This moratorium will be in effect until December 11, 2019. (Correspondence 17, Lake County Environmental Services Department)