

Organizational Board Meeting Action Items
January 8, 2019

Consent Agenda:

1. Approve the Board of Commissioners' regular meeting minutes from December 18, 2018.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 78,254.94
 - b. Special payments \$ 178,590.26
3. Approve Proclamation in Recognition of Human Trafficking Awareness Month.
4. Set date of Monday, June 17, 2019, at 5:00 p.m., for the 2019 County Board of Appeal and Equalization meeting.
5. Adopt the 2019 Internal Revenue Service (IRS) Mileage Rate of 58 cents per mile, applied as follows:
 - 55 cents per mile if using a personal vehicle, or
 - 58 cents per mile if personal vehicle use was because a motor pool vehicle was not available. This rate requires a signed verification slip from the motor pool coordinator.
 - 58 cents per mile if using a personal vehicle as a board or committee member.(Correspondence 1)
6. Approve 2019 meal allowance as follows, subject to existing policy:
 - Breakfast \$10
 - Lunch \$12
 - Dinner \$15
7. Designate the Lake County, Minnesota website as official publication for any transportation project advertisements for bids. (Lake County Highway Department action item)
8. Upon County Auditor's recommendation, designate the Lake Bank, US Bank, Wells Fargo Advisors, Morgan Keegan/Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.) as depositories of Lake County funds for 2019 and authorize County Auditor and/or Deputy Auditors to sign signature cards for these accounts. (Lake County Auditor's Office action item)
9. Approve the following from the County Auditor's office to be authorized signers on the County's checking, savings and deposit accounts at The Lake Bank: Linda K. Libal, Lola R. Haus, Ronelle L. Radle, Tanya N. Peterson, Jamie L. Linden, Sharon R. Hodge, Christine S. Libal and Jodi L. Anderson. (Lake County Auditor's Office action item)
10. Approve the following from the County Auditor's office to be authorized signers on the County's checking accounts at US Bank: Linda K. Libal and Ronelle L. Radle. (Lake County Auditor's Office action item)

11. Approve the following from the County Auditor's office to be authorized signers on the Lake Connections account at The Lake Bank: Linda K. Libal, Ronelle L. Radle and Lola R Haus. (Lake County Auditor's Office action item)
12. Approve the following from the County Auditor's office to be authorized signers on the investment accounts with Wells Fargo Advisors, Raymond James and Minnesota Association of Government Investing for Counties (M.A.G.I.C.): Linda K. Libal and Ronelle L. Radle. (Lake County Auditor's Office action item)
13. Authorize payment in the amount of \$167,026 to Minnesota Counties Intergovernmental Trust (MCIT) for property and casualty insurance 2019 premiums (Invoice 17661R). (Correspondence 2)
14. Authorize payment in the amount of \$94,023 to Minnesota Counties Intergovernmental Trust (MCIT) for renewal for County Workers' Compensation policy (Invoice 17661R). (Correspondence 2)
15. Authorize payment in the amount of \$1,044 to Minnesota Counties Intergovernmental Trust (MCIT) for Lake County Soil & Water Conservation District (SWCD) Workers' Compensation Audit WC412017 (Invoice WCAUDIT256).
16. Authorize payment in the amount of \$2,751 to Minnesota Counties Intergovernmental Trust (MCIT) for Lake County Soil & Water Conservation District (SWCD) property and casualty insurance 2019 premiums (Invoice 17665R).
17. Authorize payment in the amount of \$6,326 to Minnesota Counties Intergovernmental Trust (MCIT) for Lake County Soil & Water Conservation District (SWCD) for renewal for Workers' Compensation policy (Invoice 17665R).
18. Authorize payment in the amount of \$16,412.73 to Cooperative Light & Power (CLP) invoice 9944 for right of way clearing in St. Louis County. (Correspondence 4, Lake Connections)
19. Approve two new license applications by Snowbank Lodge and Outfitters Inc for an On/Off sale 3.2% Malt Liquor License and an On Sale Wine License with strong beer authorization, subject to the approval of the County Attorney and County Sheriff. These new licenses will replace the On/Off 3.2% Malt Liquor license is currently held by Dennis Schmidt DBA Smitty's on Snowbank which expires on June 30, 2019. (Lake County Auditor's Office action item)
20. Authorize payment to BMO Harris Bank N.A. in the amount of \$8,285.74 (Invoice dated December 17, 2018, including periodic fee for collection period September 18, 2018 – December 17, 2018) for Irrevocable Standby Letter of Credit No. HACH503422OS.
21. Resolution Approving Modifications to the Joint Powers Agreement (JPA) Forming the Northeast Minnesota Emergency Communications Board (ECB) and authorize the Board Chair to sign as the appointing authority. (Correspondence 5A, Saint Louis County Sheriff's Office / 911 / Communications)

22. Approve the updated Northeast Minnesota Emergency Communications Board (ECB) Bylaws and authorize the Board Chair to sign as the appointing authority. (Correspondence 5, St. Louis County Sheriff's Office / 911 / Communications)
23. Approve resolution supporting Derrick 'Rick' Goutermont's application to the Governor's Council on Minnesota's Lake Superior Coastal Program (MLSCP) and authorizing submittal of an application for this appointment.
24. Authorize payment in the amount of \$17,775.16 (invoice #69496) to the Office of the State Auditor for Year-end 2017 audit services. (Correspondence 7, Lake County Auditor's Office)
25. Authorize payment to Finland Fire Department for the rental of Finland Rescue Hall for 2019 for the amount of \$8,000.00. (Correspondence 8, Lake County Sheriff's Office)
26. Authorize payment in the amount of \$12,304.00 to Ballard Spahr, LLP (Invoice 20181207064), for services through November 30, 2018. (Lake County Attorney's Office action item)
27. Authorize County Auditor to transfer the balance of \$5,282.03 from the 2018 County Forest Road Maintenance Account to the 2019 County Forest Road Maintenance Account (acct # 85-954-000-7005-5200). (Correspondence 9, Lake County Forestry Department)
28. Authorize County Auditor to transfer the balance of \$4,650.75 from the 2018 State Road Grant Account to the 2019 State Road Grant Account (acct # 85-954-000-0000-5264). (Correspondence 10, Lake County Forestry Department)
29. Approve resolution supporting the grant application for Voyageur Snowmobile Club LaBounty Family Fund Grant for groomer drag as follows:

WHEREAS, Lake County supports the grant application the Voyageur Snowmobile Club made to the LaBounty Family Fund.

NOW, THEREFORE, BE IT RESOLVED, Lake County acting as fiscal agent will accept funds on behalf of Voyageur Snowmobile Club, and

BE IT FURTHER RESOLVED, Lake County names the fiscal agent for Lake County for this project as:

Lake County Auditor
Lake County, Minnesota
601 3rd Avenue
Two Harbors, MN 55616

(Correspondence 11, Lake County Forestry Department)

30. Authorize Board Chair to sign "State of Minnesota Joint Powers Agreement" for joint bidding of silviculture contracts. (Correspondence 12, Lake County Forestry Department)

RESOLUTION ITEMS:

1. Approve the County Board of Commissioners' meeting schedule for 2019 as follows:
 - Agenda meetings on the first Tuesday of each month at 2:00 p.m., February through December.
 - Regular meetings on the second and fourth Tuesdays of each month at 2:00 p.m. (December is an exception.)
 - Two action meetings in December: on the first Tuesday, December 3rd, 2019, and on the third Tuesday, December 17th, 2019. December 17, 2019, is the last Board of Commissioners' meeting of 2019.
 - No meeting on the second Tuesday in December 2019 due to the Association of Minnesota Counties (AMC) Annual Conference.
 - No meeting on the fourth Tuesday in December 2019 due to the holiday schedule.
 - Meetings of the Committee-of-the-Whole board on the third Tuesday of each month at 6:00 p.m., in the month of January and in the months March through November.
 - No Committee of the Whole in February 2019 due to Capitol Days schedule.
 - No Committee of the Whole in December 2019.
 - Commissioners' strategic planning sessions at 1:00 p.m. in the following months when there is a fifth Tuesday. In 2019, those dates are:
 - January 29
 - April 30
 - July 30
 - October 29(There is also a fifth Tuesday on December 31, 2019; however, the Board of Commissioners' 2019 schedule does not include a strategic planning session on New Year's Eve.)
2. Approve resolution designating the _____ as the County's legal newspaper for official proceedings, legal notices, delinquent tax listings and publication of the financial statement for 2019.
3. Approve appointments to Association of Minnesota Counties (AMC) policy committees:
 - District 5 County Commissioner Rich Sve to the AMC Environment & Natural Resources Policy Committee
 - District 4 County Commissioner Jeremy Hurd to the AMC General Government Policy Committee
 - District 3 County Commissioner Rick Hogenson to the AMC Health & Human Services Policy Committee
 - District 1 County Commissioner Peter Walsh to the AMC Public Safety Policy Committee
 - District 2 County Commissioner Derrick Goutermont to the AMC Transportation Policy Committee

4. Designate the following County officials as official voting delegates to represent Lake County at the Association of Minnesota Counties (AMC) Annual Conference and during the year 2019:
 - District One County Commissioner Peter Walsh
 - District Two County Commissioner Derrick (Rick) Goutermont
 - District Three County Commissioner Rick Hogenson
 - District Four County Commissioner Jeremy Hurd
 - District Five County Commissioner Rich Sve
 - County Administrator Matthew Huddleston
 - Human Resources Administrator Cammie Young
 - Highway Engineer Krysten Foster
5. Designate the following County officials as official voting delegates to represent Lake County at the Minnesota Counties Intergovernmental Trust (MCIT) annual meeting:
 - Delegate: District One County Commissioner Peter Walsh
 - Alternate: District Two County Commissioner Derrick (Rick) Goutermont
6. Approve the probationary appointment of Scott Anseth to Highway Maintenance Worker at the Step 3 rate of \$19.23 per hour effective January 14, 2019.
(Correspondence 3, Lake County Human Resources (HR) Department)
7. Approve County Fee Schedule for 2019. (Correspondence 14)
8. Approve 2019 Lake County Board of Commissioners' committee assignments list.
(Correspondence 6)