

**ACTION ITEMS**  
**January 22, 2019**

**Consent Agenda:**

1. Approve Board of Commissioners' organizational meeting minutes from January 8, 2019.
2. Approve Board of Commissioners' special meeting minutes from January 15, 2019.
3. Approve Health and Human Services claims payments in the following amounts:
  - a. Administrative payments \$ 40,868.11
  - b. Region III Adult Mental Health Initiative payments \$ 31,763.42
  - c. Special payments \$ 465,424.95
4. Approve and authorize the Lake County Board Chair to sign the Memorandum of Agreement between Lake County, through its Environmental Health Department, and Aitkin County, through its Environmental Services Department, for Environmental Health Services. This MOU is for the period of January 1, 2019 through December 31, 2020. (Correspondence 2, Lake County Health and Human Services (LCHHS) Department)
5. Approve and authorize the Lake County Board Chair to sign the Department of Human Services Child Welfare/Juvenile Justice Screening Grant Acceptance Letter for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$7,827.00. Further authorize the Lake County Board Chair to sign any subsequent amendments during the term of this grant period. (Correspondence 2, Lake County Health and Human Services (LCHHS) Department)
6. Approve and authorize financial assistance for the Two Harbors Area Food Shelf in the amount of \$7,500.00 for calendar year 2019. (Correspondence 2, Lake County Health and Human Services (LCHHS) Department)
7. Approve and authorize the County Board Chair to sign the Motorola Radio Lease Agreement between Lake County and the Minnesota Veterans Home for the period of March 1, 2019 through February 28, 2021. (Correspondence 2, Lake County Health and Human Services (LCHHS) Department)
8. Authorize payment in the amount of \$7,850 to Per Mar Security Services (Invoice No. 122118) for C-Cure Door Security software, database licensing, and annual support renewal. (Correspondence 4, Lake County Information Technology (I.T.) Department)
9. Authorize payment in the amount of \$11,172 at a payment rate of \$931 monthly for January through December of 2019 to Compudyne, Inc. (Invoice No. 280974) for data-backup hosted storage space and server support at Involta-Duluth, as an extension to the six-month evaluation done in 2018. (Correspondence 4, Lake County Information Technology (I.T.) Department)

10. Approve Highway Department payment to Nordic Group in the amount of \$42,500.00 for post-flood bridge repairs on various highways. (Correspondence 5, Lake County Highway Department)
11. Approve and authorize Highway Engineer to sign engineering contract with LHB in an amount up to \$31,849.00 for CSAH 3 Bridge 92381 replacement design services. (Correspondence 5, Lake County Highway Department)
12. Approve and authorize Board Chair to sign CP 0000-275368 cooperative agreement with St. Louis County at a cost up to \$25,000.00 payable to St. Louis County for 2019 county roads striping. (Correspondence 5, Lake County Highway Department)
13. Authorize Highway Department purchase of Model XA14 Rotary Lift at a cost up to \$25,190.70 plus taxes and installation if applicable through Sourcewell cooperative purchasing contract. (Correspondence 5A, Lake County Highway Department)
14. Authorize Highway Engineer to sign Minnesota Power overhead utility permit crossing Airport Rd. east of Big Rock Rd. (Correspondence 5, Lake County Highway Department)
15. Approve September 2018 Lake County Highway Maintenance Facility General Conditions payment in an amount up to \$31,787.60 to Kraus-Anderson Construction Company. (Correspondence 6, Lake County Highway Department)
16. Approve October 2018 Lake County Highway Maintenance Facility General Conditions payment in an amount up to \$4,413.35 to Kraus-Anderson Construction Company. (Correspondence 6, Lake County Highway Department)
17. Approve Rachel Contracting Inc. Change Order #1 in the amount of \$170,202.26 for Highway Maintenance Facility soils correction and stormwater pond modifications for a revised contract total up to \$760,128.26. (Correspondence 7, Lake County Highway Department)
18. Approve The Jamar Company Change Order #1 in the amount of \$12,118.00 for Highway Maintenance Facility drainage modifications for a revised contract total up to \$1,725,118.00. (Correspondence 7, Lake County Highway Department)
19. Authorize monthly payments to Lake County Ambulance Service (LCAS) in accordance with budgeted funding. (Action item from Lake County Auditor/Treasurer)
20. Authorize payment in the amount of \$33,868.91 to Consolidated Telephone Company, invoice INV-3389 for December 2018 voice revenues and expenses. (Correspondence 8, Lake Connections)
21. Authorize payment in the amount of \$15,454.34 to Consolidated Telephone Company, invoice INV-3387 for payroll, circuit charges, work comp insurance, CSR assistance, software renewals and misc. shipping charges. (Correspondence 9, Lake Connections)

## **Resolution Items:**

1. Approve and authorize the Chairperson to sign the 2018 Pay Equity Report and authorize the submission of same to the State of Minnesota. Correspondence 3, Lake County Human Resources (HR) Department)
2. Approve the trial appointment of Richard Kempfert, Mechanic's Assistant, to Sign Maintenance Worker at the Step 4 rate of \$19.86 per hour effective January 26, 2019. Correspondence 3, Lake County Human Resources (HR) Department)
3. Approve the recruitment for one full-time Mechanic's Assistant. (Correspondence 3, Lake County Human Resources (HR) Department)
4. Authorize Highway Department purchase of rotary screw air compressor system at a cost of \$11,481.70 plus taxes if applicable from Ingersoll Rand. (Correspondence 5, Lake County Highway Department)
5. Authorize Highway Department purchase of Model 1455N pressure washing system at a cost of \$22,166.89 plus freight and taxes if applicable from Hotsy Minnesota. (Correspondence 5, Lake County Highway Department)
6. Authorize letter of acknowledgement and support on the development of a Lake County Treatment Court program proposal to be included in the final submissions for formal recognition from the Treatment Court Initiative advisory board, Judicial Council, and the Minnesota Judicial Branch. The proposed Lake County SURC will run as a dual-county program with Cook County SURC as the Shore Substance Use Recovery Court. Once approved, the program proposal will be reviewed by Judicial Council for sanctioning. Tentative start date is March 2019. (Correspondence 10, Treatment Court Coordinator, Northern St. Louis, Lake & Cook County Minnesota Sixth Judicial District)
7. Approve resolution designating Lake County Human Services Director, Lisa Hanson, to sign on Probate Account, to sign for Lake County as Personal Representative of the Estate of Howard Lawrence Mallory, and to perform the duties of Personal Representative, including but not limited to deposit, withdraw and sign on the account as Estate Personal Representative of the Estate. (Action item from Lake County Attorney's Office)
8. Authorize a letter of support for Knife River Heritage & Cultural Center (KRH&CC) to include with its applications in pursuit of funding for a three-phase plan for creating a Center. (Correspondence 11, Knife River Heritage & Cultural Center, summary provided by KRH&CC President)
9. Approve Resolution Providing for the Sale of General Obligation Capital Improvement Plan Bonds, Series 2019A, in the Approximate Aggregate Principal Amount of \$1,485,000. (Pre-sale Report, Ehlers & Associates, Inc.)