

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

Tuesday, January 22, 2019, 2:00 p.m. Lake County Board of Commissioners' Organizational Meeting. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. Unless otherwise stated, all actions have been approved by unanimous yeas vote. Members of the public were present. County Commissioners Present: District 1 Commissioner Peter R. "Pete" Walsh, District 2 Commissioner Derrick L. "Rick" Goutermont, District 4 Commissioner, Jeremy M. Hurd, District 5 Commissioner Rich Sve. County Commissioner(s) absent: District 3 Commissioner Richard C. "Rick" Hogenson. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board.

MOTION WALSH, SECOND HURD: 01 – Approval of the agenda. Absent: Hogenson

Clerk of the Board Laurel D. Buchanan reviewed a proposed amendment to the 2019 Lake County Board of Commissioners' meeting schedule.

MOTION HURD, SECOND GOUTERMONT: 02 – Amend Board of Commissioners' 2019 meeting schedule to change the start time of the February 12, 2019, meeting to 1:00 p.m. Absent: Hogenson

County Administrator Matthew Huddleston reviewed several items of county business. Mr. Huddleston reviewed the Pre-Sale report from Ehlers and Associates, Inc., and the proposed resolution providing for the sale of General Obligation Capital Improvement Plan Bonds, Series 2019A, in the approximate aggregate principal amount of \$1,485,000. Mr. Huddleston provided information about the 15-year level bonds to fund the remaining Road and Bridge facility construction costs. Mr. Huddleston also discussed Enterprise Fleet Management that is under review with the County Sheriff. Mr. Huddleston will also discuss with Road & Bridge and Motor Pool. Lake County may request a proposal for fleet management and this may be budgeted for 2020.

County Auditor Linda Libal asked about monthly payments to Lake County Ambulance Service (LCAS). This is on for board approval: Authorize monthly payments to Lake County Ambulance Service (LCAS) in accordance with budgeted funding. Environmental Services Director Christine McCarthy updated the Board of Commissioners on the Realtors Workshop. This workshop was well-attended, and the workshop content was well-received by the participants. Plans are to hold Realtor Workshops on an annual basis. Information Technology (I.T.) Director Boris Naschansky was present for any questions on I.T. requests for board action, including door security, software licensing, and data storage space. Commissioners discussed technology such as iPads or windows-based applications for tablets.

Commissioner Sve brought forward for discussion possible updates to the Lake County Building Use Policy that is currently in effect, to protect the safety and security of building assets and occupants, enable the conduct of county government business, and preserve public access to government services and public meetings. Minn. Stat. Section 624.72, Subd. 3 allows a political subdivision of the State of Minnesota to promulgate reasonable rules and regulations regarding the conduct of people in public buildings to ensure the public's free and lawful access to the public space of government buildings. Minn. Stat. Section 624.72, Subd. 3 states: for the purpose of protecting the free, proper and lawful access to, egress from and proper use of public property, and for the purpose of protecting the conduct of public business therein or thereon, free from interference, or disruption or the threat thereof, the legislature or any public officer, agency or board having the supervision thereof may to that end promulgate reasonable rules and regulations. Violation of any of the rules or regulations enacted in the policy will be enforced pursuant to the procedure and penalties described in Minn. Stat. Section 624.72, Sub. 4 and 5.

MOTION HURD, SECOND WALSH: 03 – Approve Consent Agenda as presented:

1. Approve Board of Commissioners' organizational meeting minutes from January 8, 2019.
2. Approve Board of Commissioners' special meeting minutes from January 15, 2019.
3. Approve Health and Human Services claims payments in the following amounts:
  - a. Administrative payments \$ 40,868.11
  - b. Region III Adult Mental Health Initiative payments \$ 31,763.42
  - c. Special payments \$ 465,424.95
4. Approve and authorize the Lake County Board Chair to sign the Memorandum of Agreement between Lake County, through its Environmental Health Department, and Aitkin County, through its Environmental Services Department, for Environmental Health Services. This MOU is for the period of January 1, 2019 through December 31, 2020.
5. Approve and authorize the Lake County Board Chair to sign the Department of Human Services Child Welfare/Juvenile Justice Screening Grant Acceptance Letter for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$7,827.00. Further authorize the Lake County Board Chair to sign any subsequent amendments during the term of this grant period.
6. Approve and authorize financial assistance for the Two Harbors Area Food Shelf in the amount of \$7,500.00 for calendar year 2019.
7. Approve and authorize the County Board Chair to sign the Motorola Radio Lease Agreement between Lake County and the Minnesota Veterans Home for the period of March 1, 2019 through February 28, 2021.
8. Authorize payment in the amount of \$7,850 to Per Mar Security Services (Invoice No. 122118) for C-Cure Door Security software, database licensing, and annual support renewal.
9. Authorize payment in the amount of \$11,172 at a payment rate of \$931 monthly for January through December of 2019 to Compudyne, Inc. (Invoice No. 280974) for data-backup hosted storage space and server support at Involta-Duluth, as an extension to the six-month evaluation done in 2018.
10. Approve Highway Department payment to Nordic Group in the amount of \$42,500.00 for post-flood bridge repairs on various highways.
11. Approve and authorize Highway Engineer to sign engineering contract with LHB in an amount up to \$31,849.00 for CSAH 3 Bridge 92381 replacement design services.
12. Approve and authorize Board Chair to sign CP 0000-275368 cooperative agreement with St. Louis County at a cost up to \$25,000.00 payable to St. Louis County for 2019 county roads striping.

13. Authorize Highway Department purchase of Model XA14 Rotary Lift at a cost up to \$25,190.70 plus taxes and installation if applicable through Sourcewell cooperative purchasing contract.
14. Authorize Highway Engineer to sign Minnesota Power overhead utility permit crossing Airport Rd. east of Big Rock Rd.
15. Approve September 2018 Lake County Highway Maintenance Facility General Conditions payment in an amount up to \$31,787.60 to Kraus-Anderson Construction Company.
16. Approve October 2018 Lake County Highway Maintenance Facility General Conditions payment in an amount up to \$4,413.35 to Kraus-Anderson Construction Company.
17. Approve Rachel Contracting Inc. Change Order #1 in the amount of \$170,202.26 for Highway Maintenance Facility soils correction and stormwater pond modifications for a revised contract total up to \$760,128.26.
18. Approve The Jamar Company Change Order #1 in the amount of \$12,118.00 for Highway Maintenance Facility drainage modifications for a revised contract total up to \$1,725,118.00.
19. Authorize monthly payments to Lake County Ambulance Service (LCAS) in accordance with budgeted funding.
20. Authorize payment in the amount of \$33,868.91 to Consolidated Telephone Company, invoice INV-3389 for December 2018 voice revenues and expenses.
21. Authorize payment in the amount of \$15,454.34 to Consolidated Telephone Company, invoice INV-3387 for payroll, circuit charges, work comp insurance, CSR assistance, software renewals and misc. shipping charges. Absent: Hogenson

MOTION WALSH, SECOND HURD: 04 – Approve and authorize the Chairperson to sign the 2018 Pay Equity Report and authorize the submission of same to the State of Minnesota. Absent: Hogenson

MOTION HURD, SECOND WALSH: 05 – Approve the trial appointment of Richard Kempfert, Mechanic's Assistant, to Sign Maintenance Worker at the Step 4 rate of \$19.86 per hour effective January 26, 2019. Absent: Hogenson

MOTION GOUTERMONT, SECOND HURD: 06 – Approve the recruitment for one full-time Mechanic's Assistant. Absent: Hogenson

MOTION HURD, SECOND WALSH: 07 – Authorize Highway Department purchase of rotary screw air compressor system at a cost of \$11,481.70 plus taxes if applicable from Ingersoll Rand. Absent: Hogenson

MOTION WALSH, SECOND GOUTERMONT: 08 – Authorize Highway Department purchase of Model 1455N pressure washing system at a cost of \$22,166.89 plus freight and taxes if applicable from Hotsy Minnesota. Absent: Hogenson

MOTION HURD, SECOND WALSH: 09 – Authorize letter of acknowledgement and support on the development of a Lake County Treatment Court program proposal to be included in the final submissions for formal recognition from the Treatment Court Initiative advisory board, Judicial Council, and the Minnesota Judicial Branch. The proposed Lake County SURC will run as a dual-county program with Cook County SURC as the Shore Substance Use Recovery Court. Once approved, the program proposal will be reviewed by Judicial Council for sanctioning. Tentative start date is March 2019. Absent: Hogenson

MOTION WALSH, SECOND GOUTERMONT: 10 – Approve resolution designating Lake County Human Services Director, Lisa Hanson, to sign on Probate Account, to sign for Lake County as Personal Representative of the Estate of Howard Lawrence Mallory, and to perform the duties of Personal Representative, including but not limited to deposit, withdraw and sign on the account as Estate Personal Representative of the Estate. Absent: Hogenson

MOTION HURD, SECOND GOUTERMONT: 11 – Authorize a letter of support for Knife River Heritage & Cultural Center (KRH&CC) to include with its applications in pursuit of funding for a three-phase plan for creating a Center. Absent: Hogenson

MOTION GOUTERMONT, SECOND HURD: 12 – Approve Resolution Providing for the Sale of General Obligation Capital Improvement Plan Bonds, Series 2019A, in the Approximate Aggregate Principal Amount of \$1,485,000. Absent: Hogenson

MOTION HURD, SECOND WALSH: 13 – Adjourn Board of Commissioners' meeting at 2:39 p.m. Absent: Hogenson

The following meetings to be held in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

- The Lake County Board of Commissioners will hold a Strategic Planning session at 1:00 p.m. on Tuesday, January 29, 2019.
- An agenda meeting will be held at 2:00 p.m. on Tuesday, February 5, 2019.
- A regular meeting will be held at 1:00 p.m. on Tuesday, February 12, 2019. (\*Please note: this is a meeting time change.)

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Chairperson  
Lake County Board of Commissioners