

**OFFICIAL PROCEEDINGS
OF THE COUNTY BOARD
LAKE COUNTY, MINNESOTA**

Tuesday, February 12, 2019. Board of Commissioners' regular meeting. Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. Unless otherwise stated, all actions have been approved by unanimous yeas vote. County Commissioners Present: District 1 Commissioner Peter R. "Pete" Walsh, District 2 Commissioner Derrick L. "Rick" Goutermont, District 3 Commissioner Richard C. "Rick" Hogenson, District 4 Commissioner, Jeremy M. Hurd, District 5 Commissioner Rich Sve. County Commissioner Absent: None. Also present: County Administrator Matthew Huddleston and Laurel D. Buchanan, Clerk of the Board.

Board Chairperson Rich Sve called the meeting to order at 1:00 p.m. and led the recitation of the Pledge of Allegiance.

MOTION WALSH, SECOND HOGENSON: 01 – Approval of the agenda. Absent: None

Board Chairperson Rich Sve opened the floor for public comments. No public comments were made. Lake County Administrator Matthew Huddleston updated the Board of Commissioners on several items of county business. Lake County Highway Facility construction project continues. Concrete has been poured for the vehicle storage bay. The weld bay and a portion of the vehicle maintenance bay are being prepped for concrete to be poured. These are the last major concrete pours for the project. Sheetrock work and painting is underway.

Capitol Days itinerary was discussed. Legislative appointments are scheduled with several State Representatives and Senators. During Capitol Days, Mr. Huddleston will participate in a conference call with Ehlers and Associates, Inc. regarding Lake County's Standard & Poors rating for the General Obligation (G.O.) Capital Improvement Plan (CIP) Bonds, Series 2019A. Lake County continues to work with the United States Department of Agriculture (USDA) Rural Utilities Service (RUS) on the sale of Lake Connections.

Mr. Huddleston recapped the first meeting of the Lake County Moratorium Committee. Attendees included the Environmental Services Department Director, County Administrator, County Attorney, County Commissioner Goutermont, Planning and Zoning staff, and Public Health department staff. This committee is conducting a study to determine whether the County should amend its Comprehensive Plan, Land Use Ordinance and Lodging Ordinance regarding the vacation rental of non-traditional living structures; including, but not limited to: tiny homes, RVs, shipping containers, treehouses, and yurts. (Lake County Board of Commissioners Resolution No.18121106 Adopting an Interim Ordinance Imposing a Moratorium on the approval of Non-Traditional Vacation Rental Structures for less than 30-day increments.) Lake County Land Commissioner Nate Eide was present to answer any questions on the request for board action submitted by him on behalf of the Lake County Forestry Department and applicants to repurchase state tax forfeited land.

Lake County Highway Engineer Krysten Foster updated the Board of Commissioners on the status of the Local Road Improvement Program (LRIP). Although funds are not currently available, solicitations have been requested and are due March 1st. Work continues for the application. Ms. Foster discussed a few projects from the Five-Year Plan that she has identified as projects for 2020-2021. If funding is appropriated for that program, Lake County will be ready to move forward with project plans. Ms. Foster discussed project selection strategy and strategic priorities.

Lake County Environmental Services Director Christine McCarthy discussed recycling services and fees for transfer facility regarding Fall Lake Township. Hauling costs have increased. Ms. McCarthy plans to analyze costs and alternatives. After analysis, she may bring forward a recommendation.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve Consent Agenda as presented:

1. Approve County Board of Commissioners' meeting minutes from January 22, 2019.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 26,001.11
 - b. Region III Adult Mental Health Initiative payments \$ 95,297.80
3. Accept quote of \$8,077 and approve payment to Overhead Door Company up to \$8,500 for four (4) garage doors with openers including installation.
4. Authorize the following 2019 Budget Adjustment requests from the Forestry Department.
 - 1) 85-950.6620 from \$12,000 to \$0
 - 2) 85-951.6620 from \$1,650 to \$0
 - 3) 85-952.6620 from \$1,350 to \$0
 - 4) 85-950.6300 from \$1,500 to \$15,000
5. Authorize payment to City of Silver Bay for 2018 UT 1 portion of Silver Bay Fire Department in the amount of \$15,822.99.
6. Authorize payment in the amount of \$7,980 to Tim Anderson Construction, LLC for invoice dated January 14, 2019 for "Courthouse Partition Wall" project.
7. Approve resolution for applicant Raines to repurchase state tax forfeited land, Lake County Parcel No. 29-5510-07080.
8. Approve resolution for applicant Pearson to repurchase state tax forfeited land, Lake County Parcel No. 20-5908-09270, subject to payment including total taxes, penalties and interest of \$28,117.34, service fees of \$150.00, deed tax of \$92.79, deed fee of \$25.00, and recording fee of \$46.00, for a total of \$28,4313; subtracting the MnDOT right of way acquisition of \$17,170, and partial penalties and interest of \$3,935.21 for a grand total of \$7,325.92.
9. Approve a one-day temporary on-sale liquor permit for Whitetail's Unlimited for the date of April 27, 2019 at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, MN 55603.
10. Approve Minnesota Lawful Gambling Application for Whitetails Unlimited to hold bingo on April 27, 2019 at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, MN 55603.
11. Approve the renewal of Consumption and Display Permit for Wildhurst Lodge & Campground, Finland, Minnesota, and National Forest Lodge, Isabella, MN, for the period of April 1, 2019 through March 31, 2020.

12. Authorize payment to Everbridge, Inc. in the amount of \$5,274.00 for the Public Notification System (Invoice M41269).
13. Approve the 2019 Toimi Rest Area Contract Renewal on behalf of the Lake County Facilities Maintenance Department, and authorize the Board Chair to sign the Professional Service Agreement between the County of Lake, State of Minnesota ("County") and the Toimi School Community Center ("Contractor").
14. Authorize payment to Minnesota Counties Computer Cooperative (MnCCC) in the amount of \$7,494.02 (Invoice No. 2Y1812023) for installation of Minnesota County Attorney Practice System (MCAPS case management system) software under Work Order No. 2018.02.
15. Authorize payment to Ballard Spahr, LLP in the amount of \$8,834.50 (Invoice No. 20190102137) for services through December 31, 2018.
16. Authorize payment in the amount of \$34,551.99 to Consolidated Telephone Company, invoice INV-3395 for payrolls, circuit charges, technician labor and expenses, December trouble tickets, January commissions, and Pinpoint assistance.
17. Authorize payment in the amount of \$33,514.75 to Consolidated Telephone Company, invoice INV-3397 for January 2019 voice revenues and expenses.
18. Authorize Highway Maintenance Facility Hon chairs (through University of Minnesota contract U42.210) in an amount up to \$3,732.15 from Northern Business Products
19. Authorize Highway Maintenance Facility Convergence model task chairs in an amount up to \$2,283.00 from Northern Business Products.
20. Approve December 2018 Lake County Highway Maintenance Facility General Conditions payment in an amount up to \$77,964.49 to Kraus-Anderson Construction Company.
21. Approve contract with Pro-West and Associates, Inc for the development, implementation and maintenance of the Forestry Database Management System (DMS).
22. Amend January 22, 2019 Meeting Minutes, Motion 03, Item 13: Authorize Highway Department purchase of Model SP016 Rotary Lift at a cost up to \$13,342.47 plus installation through Sourcewell cooperative purchasing contract.
23. Authorize payment of support in the amount of \$3,000 for the City of Silver Bay airport, for the second half 2018. This was included in the 2018 budget. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 03 – Approve amended 2019 Lake County Board of Commissioners' committee assignments list. Absent: None

MOTION HURD, SECOND HOGENSON: 04 – Approve a leave of absence without pay for Lori Ekstrom, Administrative Coordinator, pursuant to Minnesota Statute §3.088 effective January 8, 2019. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 05 – Approve the probationary appointment of Dustin Sibik to part-time Facilities Worker at the Step 2 rate of \$14.38 effective February 19, 2019. Absent: None

MOTION HOGENSON, SECOND HURD: 06 – Approve the probationary appointment of Herbert Beer to part-time Dispatcher/Jailer at the Step 1 rate of \$19.33 effective February 15, 2019. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 07 – Approve the probationary appointment of Katelyn Johnson to Accountant at the Step 1 rate of \$24.77 effective February 19, 2019. Absent: None

MOTION HURD, SECOND HOGENSON: 08 – Approve the return of Brent Anderson to the position of Highway Maintenance Worker effective February 1, 2019. Absent: None

MOTION HOGENSON, SECOND HURD: 09 – Approve the trial appointment of Andrew Morris, Highway Maintenance Worker, to Highway Maintenance Coordinator at the Step 3 rate of \$22.50 per hour effective February 16, 2019. Absent: None

MOTION GOUTERMONT, SECOND HOGENSON: 10 – Approve the resignation of Adam Carry, Highway Maintenance Worker, effective February 5, 2019. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 11 – Approve the recruitment for one full-time Highway Maintenance Worker. Absent: None

MOTION HOGENSON, SECOND GOUTERMONT: 12 – Approve the Maintenance Department request to fill two 67-day temporary Grounds Maintenance worker positions at \$11.00 per hour. Absent: None

MOTION WALSH, SECOND GOUTERMONT: 13 – Approve the Highway Department request to fill the following 67-day temporary positions:

Truck Driver	3 positions	\$16.00 per hour
Mower Operator	5 positions	\$13.00 per hour
Laborer	2 positions	\$10.50 per hour
Survey Technician	1 position	\$16.50 per hour
Survey Assistant	1 position	\$10.50 per hour

Absent: None

MOTION HURD, SECOND WALSH: 14 – Recess Board of Commissioners' meeting at 1:40 p.m. Absent: None

During the recess, County Board Chairperson Rich Sve turned over the meeting to Vice Chairperson Jeremy M. Hurd, to proceed as Acting Chair for the remainder of the Board of Commissioners' meeting. During the recess, Acting Chair Hurd conducted a public hearing for the Minnesota Small Cities Development Program (SCDP) 2019 Application, in which Lake County is the applicant, on behalf of the Lake County Housing Initiative. Following the public hearing, Acting Chairperson Jeremy M. Hurd reconvened the Board of Commissioners meeting at 2:06 p.m. with all members present except for Commissioner Sve.

MOTION HOGENSON, SECOND GOUTERMONT: 15 – Approve Local Government Resolution for Lake County’s application to the Minnesota Department of Employment and Economic Development (DEED) for funding through the Small Cities Development Program (SCDP); authorizing the Acting Chair of the Board of Commissioners (as the “First Authorized Official”) and the County Administrator (as the “Second Authorized Official”) to sign on behalf of Lake County. Further resolved, the Board of Commissioners adopts the Citizens Participation Plan, approves the Slum and Blight Resolution, and authorizes the Board Chair to sign the Conflict of Interest Form, and any other documents needed for the Arrowhead Economic Opportunity Agency (AEOA) to submit the grant application on behalf of the applicant: Lake County for the City of Two Harbors. Absent: Sve

MOTION GOUTERMONT, SECOND HOGENSON: 16 – Adjourn Board of Commissioners’ meeting at 2:07 p.m. Absent: Sve

The following meetings to be held in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

- A regular meeting will be held at 2:00 p.m. on Tuesday, February 26, 2019.
- An agenda meeting will be held at 2:00 p.m. on Tuesday, March 5, 2019.

ATTEST:

Laurel D. Buchanan
Clerk of the Board

Jeremy M. Hurd, Acting Chairperson
Lake County Board of Commissioners