

**ACTION ITEMS**  
**February 12, 2019**

**Consent Agenda:**

1. Approve County Board of Commissioners' meeting minutes from January 22, 2019.
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Administrative payments \$ 26,001.11
  - b. Region III Adult Mental Health Initiative payments \$ 95,297.80
3. Accept quote of \$8,077 and approve payment to Overhead Door Company up to \$8,500 for four (4) garage doors with openers including installation. (Correspondence 1, Lake County Forestry Department)
4. Authorize the following 2019 Budget Adjustment requests from the Forestry Department.
  - 1) 85-950.6620 from \$12,000 to \$0
  - 2) 85-951.6620 from \$1,650 to \$0
  - 3) 85-952.6620 from \$1,350 to \$0
  - 4) 85-950.6300 from \$1,500 to \$15,000 (Correspondence 2, Lake County Auditor's Office)
5. Authorize payment to City of Silver Bay for 2018 UT 1 portion of Silver Bay Fire Department in the amount of \$15,822.99. (Correspondence 3, Lake County Auditor's Office)
6. Authorize payment in the amount of \$7,980 to Tim Anderson Construction, LLC for invoice dated January 14, 2019 for "Courthouse Partition Wall" project. (Correspondence 4, Lake County Auditor's Office)
7. Approve resolution for applicant Raines to repurchase state tax forfeited land, Lake County Parcel No. 29-5510-07080. (Correspondence 5, Lake County Forestry Department)
8. Approve resolution for applicant Pearson to repurchase state tax forfeited land, Lake County Parcel No. 20-5908-09270, subject to payment including total taxes, penalties and interest of \$28,117.34, service fees of \$150.00, deed tax of \$92.79, deed fee of \$25.00, and recording fee of \$46.00, for a total of \$28,431.3; subtracting the MnDOT right of way acquisition of \$17,170, and partial penalties and interest of \$3,935.21 for a grand total of \$7,325.92. (Correspondence 6, Lake County Forestry Department)
9. Approve a one-day temporary on-sale liquor permit for Whitetail's Unlimited for the date of April 27, 2019 at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, MN 55603. (Correspondence 7, Lake County Auditor's Office)
10. Approve Minnesota Lawful Gambling Application for Whitetails Unlimited to hold bingo on April 27, 2019 at the Clair Nelson Community Center, 6866 Cramer Rd, Finland, MN 55603. (Correspondence 7, Lake County Auditor's Office)

11. Approve the renewal of Consumption and Display Permit for Wildhurst Lodge & Campground, Finland, Minnesota, and National Forest Lodge, Isabella, MN, for the period of April 1, 2019 through March 31, 2020. (Correspondence 7, Lake County Auditor's Office)
12. Authorize payment to Everbridge, Inc. in the amount of \$5,274.00 for the Public Notification System (Invoice M41269). (Correspondence 9, Lake County Sheriff's Office)
13. Approve the 2019 Toimi Rest Area Contract Renewal on behalf of the Lake County Facilities Maintenance Department, and authorize the Board Chair to sign the Professional Service Agreement between the County of Lake, State of Minnesota ("County") and the Toimi School Community Center ("Contractor"). (Correspondence 10, Lake County Facilities Maintenance Department)
14. Authorize payment to Minnesota Counties Computer Cooperative (MnCCC) in the amount of \$7,494.02 (Invoice No. 2Y1812023) for installation of Minnesota County Attorney Practice System (MCAPS case management system) software under Work Order No. 2018.02. (Correspondence 11, Lake County Attorney's Office)
15. Authorize payment to Ballard Spahr, LLP in the amount of \$8,834.50 (Invoice No. 20190102137) for services through December 31, 2018. (Action item from Lake County Attorney's Office)
16. Authorize payment in the amount of \$34,551.99 to Consolidated Telephone Company, invoice INV-3395 for payrolls, circuit charges, technician labor and expenses, December trouble tickets, January commissions, and Pinpoint assistance. (Correspondence 12, Lake Connections)
17. Authorize payment in the amount of \$33,514.75 to Consolidated Telephone Company, invoice INV-3397 for January 2019 voice revenues and expenses. (Correspondence 12, Lake County Auditor's Office)
18. Authorize Highway Maintenance Facility Hon chairs (through University of Minnesota contract U42.210) in an amount up to \$3,732.15 from Northern Business Products. (Correspondence 14, Lake County Highway Department)
19. Authorize Highway Maintenance Facility Convergence model task chairs in an amount up to \$2,283.00 from Northern Business Products. (Correspondence 14, Lake County Highway Department)
20. Approve December 2018 Lake County Highway Maintenance Facility General Conditions payment in an amount up to \$77,964.49 to Kraus-Anderson Construction Company. (Correspondence 15, Lake County Highway Department)
21. Approve contract with Pro-West and Associates, Inc for the development, implementation and maintenance of the Forestry Database Management System (DMS). (Correspondence 16, Lake County Forestry Department)

22. Amend January 22, 2019 Meeting Minutes, Motion 03, Item 13: Authorize Highway Department purchase of Model SP016 Rotary Lift at a cost up to \$13,342.47 plus installation through Sourcewell cooperative purchasing contract. (Correspondence 17, Lake County Highway Department)
23. Authorize payment of support in the amount of \$3,000 for the City of Silver Bay airport, for the second half 2018. This was included in the 2018 budget.

**Resolution Items:**

1. Approve amended 2019 Lake County Board of Commissioners' committee assignments list.
2. Approve a leave of absence without pay for Lori Ekstrom, Administrative Coordinator, pursuant to Minnesota Statute §3.088 effective January 8, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
3. Approve the probationary appointment of Dustin Sibik to part-time Facilities Worker at the Step 2 rate of \$14.38 effective February 19, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
4. Approve the probationary appointment of Herbert Beer to part-time Dispatcher/Jailer at the Step 1 rate of \$19.33 effective February 15, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
5. Approve the probationary appointment of Katelyn Johnson to Accountant at the Step 1 rate of \$24.77 effective February 19, 2019. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
6. Approve the return of Brent Anderson to the position of Highway Maintenance Worker effective February 1, 2019. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
7. Approve the trial appointment of Andrew Morris, Highway Maintenance Worker, to Highway Maintenance Coordinator at the Step 3 rate of \$22.50 per hour effective February 16, 2019. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
8. Approve the resignation of Adam Carry, Highway Maintenance Worker, effective February 5, 2019. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
9. Approve the recruitment for one full-time Highway Maintenance Worker. (Correspondence 'New 8', Lake County Human Resources (HR) Department)

10. Approve the Maintenance Department request to fill two 67-day temporary Grounds Maintenance worker positions at \$11.00 per hour. (Correspondence 'New 8', Lake County Human Resources (HR) Department)

11. Approve the Highway Department request to fill the following 67-day temporary positions:

Truck Driver	3 positions	\$16.00 per hour
Mower Operator	5 positions	\$13.00 per hour
Laborer	2 positions	\$10.50 per hour
Survey Technician	1 position	\$16.50 per hour
Survey Assistant	1 position	\$10.50 per hour

**Resolution Item for Board Action Following the 2:00 p.m. Public Hearing**

1. Approve Local Government Resolution for Lake County's application to the Minnesota Department of Employment and Economic Development (DEED) for funding through the Small Cities Development Program (SCDP); authorizing the Chair of the Board of Commissioners (as the "First Authorized Official") and the County Administrator (as the "Second Authorized Official") to sign on behalf of Lake County. Further resolved, the Board of Commissioners adopts the Citizens Participation Plan, approves the Slum and Blight Resolution, and authorizes the Board Chair to sign the Conflict of Interest Form, and any other documents needed for the Arrowhead Economic Opportunity Agency (AEOA) to submit the grant application on behalf of the applicant: Lake County for the City of Two Harbors.