

ACTION ITEMS
March 22, 2016

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from March 8, 2016.
2. Approve claims in the amount of \$63,317.75.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Region III Adult Mental Health Initiative payments \$ 20,790.24
 - b. Administrative payments \$ 23,354.47
 - c. Arrowhead Health Alliance payments \$ 4,204.96
4. Approve and authorize the Lake County Board Chair and Lake County Health and Human Service's Director Vickie L. Thompson to sign the WIC Peer Breastfeeding Support Program Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) and Lake County for the period of January 1, 2016 through December 31, 2020. (Correspondence 1)
5. Rescind check signing permissions for Lake County Health and Human Services accounts for Amy Stark, Social Services Supervisor, effective January 15, 2016. (Correspondence 2)
6. Approve and authorize Beth Swanson, Social Services Supervisor, to sign checks for the Lake County Health and Human Services Petty Cash and Social Welfare accounts, effective February 29, 2016. (Correspondence 2)
7. Approve the appointment of Marlys Wisch and Susan Hilliard to the Lake County Health and Human Services Advisory Committee, effective March 1, 2016, for a term to expire on December 31, 2017. (Correspondence 5)
8. Approve the appointments of Roxanne Lillis as Chair and Carie Larson as Vice Chair, to the Lake County Health and Human Services Advisory Committee, effective January 1, 2016 for a one-year term. (Correspondence 5)
9. Approve payment of \$4,165.00 to Robert Maki for the homeowner portion of Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant 1 installation, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-1982.07. (Correspondence 6)
10. Approve payment in the amount of \$2,612.94 to Bayside Printing & Northshore Journal for the publishing of the 2014 Financial Statements (invoice #12931). (Correspondence 7)
11. Authorize payment in the amount of \$4,571.95 to Community Memorial Hospital for medical services provided to a Lake County Jail inmate. (Correspondence 8)

12. Approve payment of \$9,056.35 to Debra Kellner for the Historic Review as part of a Federal Emergency Management Agency (FEMA) Fire Resistant Roofing Grant project, pending reimbursement to Lake County from FEMA Hazard Mitigation Grant Program DR-4131.13. (Correspondence 9)
13. Approve and authorize the Board Chair to sign a 60 month technology rental and maintenance agreement for Human Services with Metro Sales, Inc. in the amount of \$207.09/month for a MP C4503 printer/copier with fax and scanning ability, cents per copy additional cost at the rate of \$0.0105 per black print/copy and \$0.0625 per color print/copy. (Correspondence 11)
14. Authorize change in the dollar amount of annual payments to MN.IT Central (MN Office of Enterprise Technology) for maintenance and monitoring support. The new amount is not to exceed is \$10,849.00 per year, plus tax. The first service period for the Check Point appliance is July 1, 2016, to June 30, 2017. MN.IT Central will bill annually per the agreement between Lake County and MN.IT *State/County Security Monitoring Program Service agreement*, approved by the County Board on July 9, 2013. (Correspondence 12)
15. Approve a one-day temporary on-sale liquor permit for Whitetail's Unlimited for the date of April 23, 2016 at the Clair Nelson Community Center in Finland. (Correspondence 13)
16. Authorize payment in the amount of \$4,000.00 to Area Partnership for Economic Expansion (APEX) for data center marketing services in February 2016, Invoice No. LC – 3002.
17. Authorize payment in the amount of \$2,960.75 to 7Sigma Systems, Inc. for ISP support services and after-hours support for Invoices M1167 (\$2,500) and M1197 (\$460.75)
18. Authorize payment in the amount of \$6,000.00 to Old Republic Surety Group for Frontier pole attachment bond to 4/24/2017 (reference RMI0626584).
19. Authorize payment to Giant Voices in the amount of \$5,000.00 (reference INV-039087) for March 2016 monthly retainer, advertising & printing services [for broadband marketing services including coordination and execution of communication priorities outlined in marketing services agreement].
20. Authorize County Auditor to remove the Commitment of the 2015 State Road Grant Account (\$12,024) due to the funds being expended during the year 2015. (Correspondence 14)
21. Authorize payment in the amount of \$6,473.57 to Innovative Systems for March 2016 billing system maintenance fee and postage for Invoice 27150 (\$5,370.47) and Invoice 27307 (\$1,103.10).
22. Authorize payment to the Office of the State Auditor in the amount of \$13,952.48 (invoice #66820) for year-end 2015 audit services. (Correspondence 16)
23. Approve and authorize payment of \$2,385.00 plus any applicable shipping costs and taxes for the purchase of three ergonomically compliant office chairs from Northern Business Products, Inc., for Lake Connections' Network department. (Correspondence 17)
24. Authorize payment in the amount of \$3,300.00 to Gray, Plant Mooty, Et al for legal services rendered in connection with FCC rural broadband experiment funding (reference 709659).

25. Authorize payment in the amount of \$16,819.99 to Innovative Systems for annual hardware and middleware support to 04/13/2017 (reference 27381).
26. Authorize payment in the amount of \$5,145.00 to North Point Geographic Services for mapping fiber optic plant (reference 869).
27. Authorize payment in the amount of \$136,658.18 to Lake Communications, Inc. for Operations and Management of the Lake County Fiber to the Home Project (Invoice 89).
28. Approve the renewal of Consumption and Display Permit for Wildhurst Lodge & Campground, Finland, Minnesota, and National Forest Lodge, Isabella, MN subject to payment of permit fees, for period April 1, 2016 through March 31, 2017. (Correspondence 18)
29. Approve and authorize payment of \$15,975.00 plus any applicable shipping costs and taxes for the purchase of fiber pigtails for the customer premise install terminations of fiber drops through Power and Tel. (Correspondence 19)

Resolution Items:

1. Authorize County Auditor to transfer \$169,015.67 from 950 Forestry fund to Resource Development fund for apportionment. Break down of amounts follows:

Resource Development Fund	\$84,507.83
Recreation Fund	\$33,803.13
Revenue Fund (to Resource Development)	\$0
School District	\$33,803.13
UT#2	\$924.50
Silver Creek	\$6,108.94
Fall Lake	\$3,081.60
Crystal Bay	\$2,115.59
Stony River	\$848.73
Beaver Bay (Twp)	\$1,603.80
UT#1	\$2,218.42
Two Harbors	\$0.00
Silver Bay	\$0.00
Beaver Bay (City)	\$0.00

(Correspondence 'New 3')

2. Authorize Lake County Auditor's office to update the Lake County Accounting Policies to reflect that all scanned documents including, but not limited to, invoices, claim forms and cash receipts, will be scanned electronically and that the electronic scans will be the designated form of records storage for audit and retention purposes. (Correspondence 4)
3. Approve the 67-day temporary appointment of Tyler Schramm, Engineering Intern for Highway Department, at \$14.50 per hour including first year return incentive effective April 4, 2016. (Correspondence 10)

4. Approve the retirement of Grant Mjelde, Facilities Manager, effective March 31, 2016. (Correspondence 10)
5. Approve the changes to the Facilities Manager job description without comparable worth review. (Correspondence 'New 10A')
6. Approve the recruitment for one full-time Facilities Manager. (Correspondence 10)
7. Approve the resignation of Erik Furo, Deputy Sheriff, effective March 17, 2016. (Correspondence 'New 10')
8. Approve the internal posting for one full-time Deputy Sheriff. (Correspondence 'New 10')
9. Authorize a public hearing to be scheduled for Tuesday, April 12, 2016, on the proposed General Obligation (G.O.) Tax Abatement Bonds, Series 2016. (Correspondence 20)