

*updated*  
**ACTION ITEMS**  
**May 14, 2019**

**Consent Agenda:**

1. Approve County Board of Commissioners' meeting minutes from April 23, 2019.
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Administrative payments \$ 17,781.64
  - b. Region III Adult Mental Health Initiative payments \$ 196,512.29
  - c. Special payments \$ 12,694.99
3. Authorize the County Board Chair to sign the 2017 Operation Stonegarden Grant Agreement. (Correspondence 1, Lake County Sheriff's Office)
4. Assessor requests approval to apply the appropriate confidential program classification to the assessment of applicant's property, Parcel Number: 28-6455-01400, for taxes payable in 2019. The program classification was initially applied incorrectly. (Correspondence 2, Lake County Assessor's Office)
5. Approve and authorize the Lake County Board Chair and Lake County Environmental Services Director to sign the Contract for Independent Subsurface Sewage Treatment System Inspection between Lake County and Don Runnberg for the period of April 1<sup>st</sup>, 2019 through March 31, 2020. (Correspondence 3, Lake County Environmental Services Department)
6. Award SAP 038-603-037 bid to the lowest responsible bidder, Ulland Brothers Inc., in the amount of \$565,251.90 for the Encampment River box culvert replacement and authorize Board Chair to sign construction contract pending County Attorney review. (Correspondence 4, Lake County Highway Department)
7. Approve March 2019 Lake County Highway Maintenance Facility General Conditions payment in the amount of \$29,051.24 to Kraus-Anderson Construction Company. (Correspondence 4, Lake County Highway Department)
8. Approve the following from the County Auditor's office to be authorized signers on the County's Highway Department Petty Cash Checking account at Lake Bank (account number 3319844): Linda K. Libal, Ronelle L. Radle, Katelyn M. Johnson, and Darbie Z. Eschenbacher. (Correspondence 7, Lake County Auditor's Office and Correspondence 7A, Highway Department requested modification)
9. Remove Valerie Nicolaison as an authorized signer on the County's Highway Department Petty Cash Checking account at Lake Bank. (Correspondence 7, Lake County Auditor's Office)
10. Authorize payment in the amount of \$33,575.84 to Consolidated Telephone Company, invoice INV-3437, for April voice revenues and March expenses. (Correspondence 9, Lake Connections)
11. Authorize payment in the amount of \$7,078.44 to Consolidated Telephone Company, invoice INV-3435, for circuit charges, payroll of 4/26/18, software fees and shipping. (Correspondence 9, Lake Connections)
12. Authorize payment in the amount of \$6,134.67 to Lake County for Lake Connections' first half property taxes. (Correspondence 9, Lake Connections)

13. Assessor requests abatement of parcel 20-6009-2770 for pay 2019. The parcel was assessed with a cabin, well and septic that belong on the neighboring parcel. (Correspondence 10, Lake County Assessor's Office)
14. Approve, and authorize the Board Chair to sign, the U.S. Forest Service (USFS) Woody Debris Disposal Sites agreement (USFS Agreement No. 19-PA-11090900-013). (Correspondence 11, Lake County Emergency Management, Title: Firewise Woody Debris Pits)
15. Assessor requests the abatement of 2019 taxes for State Assessed parcel 99-9999-00003. The parcel was double assessed for pay 2019. (Correspondence 12, Lake County Assessor's Office)
16. Assessor requests abatement of parcel 29-5310-22454 for pay 2019. The parcel was eliminated with the creation of the Silver Cliff Beach Homes plat. (Correspondence 13, Lake County Assessor's Office)
17. Authorize payment in the amount of \$19,245.00 to Summit Mechanical Service, Inc. (Invoice 29214) for the installation of three (3) new A/C condensing units and air handling units for the Courthouse. (Correspondence 14, Lake County Facilities Maintenance)
18. Approve resolution for 2019 Apportionment for 2018: Authorize County Auditor to transfer \$510,536.82 from 950 Forestry fund (2018) to Resource Development fund for apportionment. The portion going to Revenue Fund, UT #1, and UT #2 will stay in the Resource Development fund to help pay for the Clair A. Nelson Memorial Forest. Break down of amounts follows:

<b>Resource Development Fund</b>	270,495.38
<b>Recreation Fund</b>	102,107.36
<b>Revenue Fund (to stay in Res. Dev. \$102,107.36)</b>	
<b>School District</b>	102,107.36
<b>UT#2 (to stay in Res. Dev. \$11,790.24)</b>	
<b>Silver Creek</b>	15,641.63
<b>Fall Lake</b>	5,355.39
<b>Crystal Bay</b>	2,310.31
<b>Stony River</b>	1,132.72
<b>Beaver Bay (Twp)</b>	10,660.47
<b>UT#1 (to stay in Res. Dev. \$3,436.74)</b>	
<b>Two Harbors</b>	509.43
<b>Silver Bay</b>	216.77
<b>Beaver Bay (City)</b>	0
<b>Total Apportionment</b>	<b>510,536.82</b>

(Correspondence 15, Lake County Forestry Department / Land Commissioner)

19. Approve and authorize the Board Chair, County Administrator and County Auditor to sign the engagement letter dated May 6, 2019, from the Office of the State Auditor / State of Minnesota to confirm understanding of the services the Office of the State Auditor (OSA) are to provide pursuant to Minnesota Laws for Lake County, Minnesota, for the year ended December 31, 2018. (Correspondence 16, Lake County Auditor's Office)
20. Authorize Highway Engineer to sign Northeast Service Cooperative fiber optic utility permit connection along Highway 2. (Correspondence 4A, Lake County Highway Department)

### **Resolution Items:**

1. Approve the resignation of James Manahan, Victim Witness Coordinator, effective April 30, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
2. Approve the recruitment for one part-time Victim Witness Coordinator. (Correspondence 8, Lake County Human Resources (HR) Department)
  
3. Approve the retirement of Patricia Hondl, Administrative Assistant, effective June 27, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
4. Approve the recruitment for one full-time Administrative Assistant for the Forestry Department. (Correspondence 8, Lake County Human Resources (HR) Department)
  
5. Approve the change in employment status of Andrew Morris, Highway Maintenance Coordinator, due to completion of trial period effective May 16, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
6. Approve the 67-day temporary appointment of Amy Cavallin, Laborer for Highway Department, at \$12.00 per hour including maximum return incentive effective June 10, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
7. Approve the 67-day temporary appointment of Larry Guentzel, Truck Driver for Highway Department, at \$16.50 per hour including first year return incentive effective May 20, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
8. Approve the 67-day temporary appointment of Brad Johnson, Truck Driver for Highway Department, at \$17.50 per hour including maximum return incentive effective May 20, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
9. Approve the 67-day temporary appointment of David Libby, Truck Driver for Highway Department, at \$16.00 per hour effective May 20, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)

10. Approve the 67-day temporary appointment of Gerald Bahar, Survey Technician for Highway Department, at \$17.00 per hour including first year return incentive effective May 20, 2019. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
  
11. Approve the 67-day temporary appointment of Emily Haveri, Survey Assistant for Highway Department, at \$11.00 per hour including first year return incentive effective May 20, 2019. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
  
12. Approve the 67-day temporary appointment of Terry Costello, Mower Operator for Highway Department, at \$14.00 per hour including second return incentive effective June 10, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
13. Approve the 67-day temporary appointment of Mark Fleischer, Mower Operator for Highway Department, at \$13.50 per hour including first year return incentive effective June 10, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
14. Approve the 67-day temporary appointment of Al Lampela, Mower Operator for Highway Department, at \$14.50 per hour including maximum return incentive effective June 10, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
15. Approve the 67-day temporary appointment of Jayden Ruberg, Grounds Maintenance Worker for Facilities Department, at \$11.00 per hour effective May 17, 2019. (Correspondence 8, Lake County Human Resources (HR) Department)
  
16. Approve the probationary appointment of Mark Palmer to Mechanic at the Step 1 rate of \$19.33 per hour effective May 20, 2019. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
  
17. Approve and authorize the Chair to sign two Easements granting an Easement from the City of Silver Bay to Lake County, Minnesota for the current snowmobile and ATV trail that crosses a portion of City of Silver Bay property. (Correspondence 18, Lake County Attorney's Office)
  
18. Approve repurchase application by Waldron for Application for Repurchase of Tax Forfeited Lands:

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicant, Waldron, has applied to repurchase state tax forfeited land legally described as:

The South ¼ of the Northeast ¼ of the Northeast ¼, Section 9, Township 53, Range 10

The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the Lake County Board approves the repurchase application by Waldron subject to payment including:

total taxes and assessments of \$1,856.81

service fees of \$150.00,

deed tax of \$6.13,

deed fee of \$25.00, and

recording fee of \$46.00;

for a total of \$2,083.94 if paid by May 31st, 2019, otherwise total consideration will be recalculated.

(Correspondence 20, Lake County Land Commissioner, Lake County Forestry Department)